

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

ATTACHMENT F

PAST PERFORMANCE QUESTIONNAIRE

Offerors are responsible for sending copies of the PAST PERFORMANCE QUESTIONNAIRE (SECTIONs A thru C) to references.

Instructions to Offeror

1. For each reference submitted in your proposal, enter the required information in Section A.
2. Transmit the entire questionnaire to the identified Points of Contract (POCs) and place one copy of each Section A in your proposal submittal.

NOTES:

OFFERORS MUST TRANSMIT THE QUESTIONNAIRES TO THE POC FOR EACH REFERENCE.

ONCE COMPLETED BY THE POC, QUESTIONNAIRES MUST BE DIRECTLY TRANSMITTED TO THE GOVERNMENT AS DESCRIBED ON THE FOLLOWING PAGE. COMPLETED QUESTIONNAIRES RECEIVED FROM OFFERORS ARE NOT ACCEPTABLE.

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

PAST PERFORMANCE QUESTIONNAIRE

Instructions to Evaluator

The National Nuclear Security Administration (NNSA) is procuring services to manage and operate the Los Alamos National Laboratory (LANL) which includes performance of research and development for other strategic partners. Evaluation of an Offeror's past performance is integral to our source selection process. Accordingly, we request your candid assessment of the Offeror's past performance; please see Section A below for the identity of the Offeror and contract of interest.

Once completed, this questionnaire and any appended information becomes Source Selection Information, as defined by Federal Acquisition Regulation (FAR) Part 2.101 and 3.104, and must be protected from disclosure. Access to this information shall be limited to Government procurement officials.

Please forward the completed questionnaire no later than **December 11, 2017** to:

CHRISTOPHER DURAN

Tel. No: (505) 845-5977

Via email: SEB7@nnsa.doe.gov

Hand-written evaluations are acceptable however NNSA will prefer typed or computer generated responses. **All evaluations must relate solely to the Offeror and the contract, task, or order identified in SECTION A.** Please answer each question in SECTION B by circling one of the ratings:

E = Exceptional - The Offeror's performance was substantially and consistently above contract requirements. Contractor displayed an overall superior understanding of contract requirements, and used innovative approaches leading to enhanced performance.

VG = Very Good - The Offeror's performance was above contract requirements. Contractor displayed a thorough understanding of contract requirements.

S = Satisfactory - The Offeror's performance met contract requirements. The performance contain some minor problems for which proposed corrective actions taken by the contractor were satisfactory.

M = Marginal - The Offeror's performance was below contract requirements. The Contractor displayed a lack of thorough understanding of contract requirements in one or more significant performance areas. The Contractor's proposed corrective actions were only marginally effective or were not fully implemented.

U = Unsatisfactory - The Offeror's performance completely failed to meet the contract requirements. Contractor displayed a total lack of understanding of contract requirements. The contractor's performance contained serious problem(s) for which the contractor's corrective actions appear or were ineffective.

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

Neutral: The Offeror lacks a record of relevant or available past performance history. There is no expectation of either successful or unsuccessful performance based on the Offeror’s past performance record.

In addition, please provide supporting comments for each rating. Please use your supporting comments to highlight the Offeror’s specific strengths and weaknesses. You may use additional sheets if required. **Your ratings and comments should reflect only “contractor liable” performance.** You may supplement your knowledge with the knowledge and judgment of others in your organization.

Please type or print clearly the requested information in SECTION C for the person ***primarily*** responsible for completing the questionnaire, then **transmit the completed questionnaire to the point of contact** identified above via email. Thank you for your assistance in this matter.

PLEASE DO NOT PROVIDE COMPLETED QUESTIONNAIRES TO THE OFFEROR

SECTION A (To Be Completed by the Offeror)

Name of Offeror Submitting Proposal:	
Parent Company or Team Member (i.e. subcontractor) Submitting Reference:	
Contract Number:	
Name of Prime Contractor (if prime contractor is comprised of multiple companies, list the name of the prime contractor AND all member companies):	
Task or Order No., if applicable:	
Period of Performance:	
Dollar Value:	
Description of Work/Scope of Effort:	
Point of Contact (POC) Name:	
POC Title:	
POC Email:	
POC Phone Number:	

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

SECTION B (To Be Completed by Evaluator)

**E-Exceptional; VG-Good; S-Satisfactory
M--Marginal; U--Unsatisfactory; N--Neutral**

1. Overall Contract Outcome: E VG S M U N

Demonstrated ability to attract, manage, and retain a productive work force, which promotes work force diversity and is capable of operating a research and development laboratory and/or maintain a manufacturing capability.

Comments: _____

2. Cost Performance: E VG S M U N

Demonstrated ability to accurately forecast, control, and report costs throughout all phases of the contract.

Comments: _____

3. Schedule Performance: E VG S M U N

Demonstrated ability to develop accurate work schedules and adhere to those schedules for experiments, modeling and simulation, or production.

Comments: _____

4. Technical Performance: E VG S M U N

Demonstrated ability to manage a robust quality management system that prevents and detects defects. Ability to conduct ongoing self-assessment processes to assess performance in programmatic missions as well as in supporting operations and administration. Ability to support external audits, reviews, and appraisals.

Comments: _____

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

5. Technical Performance: E V G S M U N

Demonstrated ability to perform overall integrated planning, acquisition, maintenance, operation, management and disposition of Government-owned and Contractor-leased facilities, infrastructure, and real property.

Comments: _____

6. Technical Performance: E V G S M U N

Demonstrated ability to ensure safety and health management processes to support the safe performance of all work across a diverse set of mission areas including conduct of environmental tests, small scale experiments, and hazardous waste management. Demonstrated ability to perform complex and hazardous work while meeting all regulatory requirements and adequately protecting the environment and public health.

Comments: _____

7. Technical Performance: E V G S M U N

Demonstrated ability to maintain secure and effective information systems including High Performance Computing for organizational operations and for activities involving general purpose programming, data collection, data processing, report generation, software, electronic and telephone communications, and computer security.

Comments: _____

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

8. *Technical Performance:* E V G S M U N

Demonstrated ability to maintain safeguards and security programs including counterintelligence, physical security, protection of property and information; classification and declassification of information and materials; materials, control and accountability; computer security; and personnel security and access control for staff and visitors.

Comments: _____

9. *Technical Performance:* E V G S M U N

Demonstrated ability to perform production activities as part of a large, complex, and diverse enterprise.

Comments: _____

10. *Management -Leadership:* E V G S M U N

Demonstrated ability to maintain the Government's interests while dealing with external stake holders such as but not limited to state, local and tribal governments, other government agencies, and public interest groups.

Comments: _____

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

11. *Management-Leadership:* E V G S M U N

Demonstrated ability to provide intellectual leadership and management expertise in a complex, multi-disciplinary scientific environment to include annual assessment process to evaluate the safety, performance, and reliability of weapons based on physics and engineering analysis, experiments, and computer simulations.

Comments: _____

12. *Teaming and Partnering:* E V G S M U N

Demonstrated ability to work with teaming partners/subcontractors to create a coherent organization in order to effectively, efficiently, and safely perform the required scope of work and achieve overall organizational performance and goals.

Comments: _____

13. *Customer Satisfaction:* E V G S M U N

Degree of customer satisfaction based on the contractor's cooperative behavior, general business-like concern for the interest of the customer, and customer orientated management practices.

Comments: _____

SOURCE SELECTION INFORMATION - SEE FAR 3.104 (When Filled-In)

14. Commitment to Small Business: E V G S M U N

Rate the Contractor's prior performance with subcontracting plan goals for small businesses, veteran owned small business, service-disabled veteran-owned small business, hub zone small business, small disadvantaged businesses, and woman-owned small businesses and monetary targets for such concerns.

Comments: _____

15. Any additional comments about the contractor. Please provide a description of any problems and conflicts encountered, regulatory performance, etcetera:

Comments: _____

SECTION C (To Be Completed by Evaluator)

1. Name of Evaluator: _____

2. Position and Title: _____

3. Administrating Authority/Agency: _____

4. Email: _____

5. Tel. Nos: Voice _____; Facsimile _____

6. Signature: _____ Date: _____