

DEPARTMENT OF ENERGY

NEW EMPLOYEE ORIENTATION

ETHICS BRIEFING CERTIFICATION OF _____
(Print Name)

I hereby certify that I have reviewed the New Employee Orientation information on the Standards of Ethical Conduct for Employees in the Executive Branch, 5 C.F. R. Part 2635, and the DOE 3792.3 Drug-Free Federal Workplace Testing Program.

Further, I certify that I understand that all Department of Energy employees, other than Special Government Employees, must obtain prior written approval from their immediate supervisor and an ethics counselor prior to engaging in outside activities, regardless of whether those activities are compensated. I understand that this requirement includes approval of any activities in which I am engaged upon entering Federal employment. [See 5 C.F. R. 3301.103(a)]

(Signature)

(Date)

Return for to:
HQ Employee Worklife Center
ME-533; Rom 4E-084; Forrestal
7/28/2005; previous versions obsolete