

## Form to request photographs from the 2011 Secretarial Honor Awards event of October 27, 2011 at the Forrestal Building

Please review the accompanying document with the proof sheets from the event and identify the photographs you would like to receive. Fill in and save the following form (the form is saveable with the free Acrobat Reader) and send it to [photography@hq.doe.gov](mailto:photography@hq.doe.gov) to obtain your copies of the pictures.

You may ask for 1) the electronic file, and/or 2) prints of the photograph(s). As possible, organizational offices should request groups of images to be distributed to the participants. Electronic images will be e-mailed, and physical prints will be mailed as soon as possible.

### Request for Images from 2011 Secretarial Honor Awards Event

Name: \_\_\_\_\_ Work phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Organizational Code: \_\_\_\_\_

Mailing Address:  
(if nothing being  
mailed please fill  
in site details so  
we know who  
you are)

Image Number(s): \_\_\_\_\_ Electronic  Photo Print  Quantity: \_\_\_\_\_

Special instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you have any questions please e-mail [photography@hq.doe.gov](mailto:photography@hq.doe.gov)