

TRAINING AND TECHNICAL ASSISTANCE RETENTION AGREEMENT

THIS TRAINING AND TECHNICAL ASSISTANCE RETENTION AGREEMENT made this ____ day of _____, 202_, is by and between Kansas Housing Resources Corporation (hereinafter “KHRC”), and _____ (hereinafter “Contractor”), for training and technical assistance (hereinafter “T&TA”) towards the cost of the Weatherization Inspector Certification Course (hereinafter “Training Course”) under the Kansas Weatherization Assistance Program (hereinafter “K-WAP”).

WITNESS:

WHEREAS, through a grant from the Department of Energy (hereinafter “DOE”), KHRC administers K-WAP for the State of Kansas;

WHEREAS, KHRC desires to provide T&TA towards the cost of the Training Course required by K-WAP to provide weatherization inspection services in Kansas;

WHEREAS, Section V.8.4 Training and Technical Assistance (T&TA) Approach and Activities of the Department of Energy's (DOE) Application Instructions, which are issued annually with the Grant Application Package, requires that contractors receiving DOE T&TA funds sign a retention agreement that they will provide weatherization services for a specific amount of time that aligns with the funds provided;

WHEREAS, Contractor desires to receive T&TA funds assistance for the Course;

NOW THEREFORE, in consideration of the premises and agreements of KHRC and Contract as hereinafter provided, the parties hereby mutually agree as follows:

1. KHRC will provide DOE T&TA funds to cover the cost of Contractor’s participation in the Training Course, limited to the following:
 - a. The Training Course registration fee, including any course materials;
 - b. Reasonable travel costs in accordance with DOE standards;
 - c. **[INSERT OTHER COSTS, IF APPLICABLE]**
2. Contractor shall satisfactorily complete the Training Course and any examinations required thereto;
3. Contractor shall remain actively employed or actively participate in K-WAP weatherization inspections for a period of no less than twelve (12) months following completion of the Training Course.

4. If Contractor does not fulfill his or her obligations under this Agreement, Contractor will reimburse KHRC the total T&TA funds drawn within thirty (30) calendar days of notice from KHRC. Said reimbursement amount shall become immediately due and payable as a debt and obligation of Contractor to KHRC. Repayment will be made in the full amount due as a lump sum. **If payment is not received by KHRC within thirty (30) days, KHRC may assess reasonable costs of collection, including but not limited to interest, court costs, and attorney's fees.**

5. Contractor has read and understands the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the date and year first indicated.

CONTRACTOR:

Signature

Date

Printed Name:

KANSAS HOUSING RESOURCES CORPORATION

Signature

Date

Printed Name:

Title: