



# The Secretary of Energy

Washington, DC 20585

November 5, 2020

MEMORANDUM FOR MARK W. MENEZES  
DEPUTY SECRETARY

PAUL M. DABBAR  
UNDER SECRETARY FOR SCIENCE

LISA E. GORDON-HAGERTY  
UNDER SECRETARY FOR NUCLEAR SECURITY  
ADMINISTRATOR, NNSA

FROM:

DAN BROUILLETTE

SUBJECT:

Extension of Security Exercise Requirements and Authority for Under Secretaries to Extend Certain Security Requirements Due to Coronavirus Disease 2019

On March 13, 2020, the President issued a proclamation that the Coronavirus Disease 2019 (COVID-19) pandemic constitutes a national emergency, beginning March 1, 2020. In response to the COVID-19 pandemic, I issued two memoranda extending certain safety and security requirements. As stipulated in the memoranda, the Department revisited the list of requirements to determine which, if any, of the requirements should be extended further.

Based upon review and direct input from the Program and Site Offices, I am extending the following security requirements for another 180 days.

| Source of Requirement                                | Requirement   |
|--|---|
| Protective Force Operations                          |   |
| DOE O 470.4B, <i>Safeguards and Security Program</i> | Appendix A, Section 1, Chapter III, 4.c. Facilities/sites with denial protection strategies must conduct, in addition to the tests noted above, quarterly PF exercises with a rotational schedule for multiple facilities requiring denial protection strategies. |
| DOE O 473.3A, <i>Protection Program Operations</i>   | Appendix A, Section D. 4.i. and Attachment 2, Section J. 4.i. Emergency response drills must be carried out [at firing ranges] annually (at least every 12 months) to test personnel preparedness in implementing the plan.                                       |
| DOE O 473.3A   | Appendix A, Annex 1, Section D. 2.c. (1) and Attachment 2, Annex 2, Paragraph 1.c.(1) Validation Force on Force exercises must be held annually (at least every 12 months).   |

A blanket extension for the remaining security requirements contained in the initial memoranda is not warranted. However, the input received from the Program and Site Offices highlighted the disparity in the current COVID-19 operating environment for our sites and facilities, some of which are still operating in COVID-19 hotspots. Therefore, I hereby grant the Under Secretaries the authority to extend the following requirements for another 180 days based on a specific site's COVID-19 operating environment.

| Source of Requirement                    | Requirement   |
|--|---|
| <b>Protective Force</b>                  |   |
| 10 CFR Part 1046                         | PF annual training requirements (specifically intermediate force training).   |
| DOE O 473.3A                             | Appendix A, Section B, 10.a. FPF Firearms Instructor annual training.   |
| DOE O 473.3A                             | Appendix A, Section B, 10.b. FPF Firearms Instructor recertification.   |
| DOE O 473.3A                             | Appendix A, Section B, 11.a. FPF Intermediate Force Instructor training.  |
| DOE O 473.3A                             | Appendix A, Section B, 11.b. FPF Intermediate Force Instructor recertification.   |
| DOE O 473.3A                             | Appendix A, Section D, 5.b.(3) FPF Live-Fire Shoot House Instructor training.   |
| DOE O 473.3A                             | Appendix A, Section B, 12.c. FPF Armorer refresher training.  |
| DOE O 473.3A                             | Appendix A, Section B, 12.b.(1) FPF Armorer recertification.  |
| DOE O 473.3A                             | Attachment 2, Section B, 9.b. CPF Firearms Instructor recertification.  |
| DOE O 473.3A                             | Attachment 2, Section B, 10.a. CPF Intermediate Force Instructor training.  |
| DOE O 473.3A                             | Attachment 2, Section B, 10.b. CPF Intermediate Force Instructor recertification.   |
| DOE O 473.3A                             | Attachment 2, Section B, 11.b.(1) CPF Armorer recertification.  |
| DOE O 473.3A                             | Attachment 2, Section B, 11.c. CPF Armorer refresher training.  |
| DOE O 473.3A                             | Attachment 2, Annex 2, Paragraph 1.a. Limited Scope Performance Tests (extension limited to those activities that cannot be accomplished following CDC or State COVID-19 guidelines). |
| <b>Information Security</b>              |   |
| DOE O 471.6, <i>Information Security</i> | Final marking of Working Papers and Living Documents.   |
| DOE O 471.6                              | 36 month OPSEC assessments cycle.   |
| <b>Personnel Security</b>                |   |
| DOE O 472.2, <i>Personnel Security</i>   | Attachment 2, 2.a. CPSOs may accept negative results of a drug test dated within 180 calendar days of the individual's SF-86 signature.   |

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|-------------|--|
| DOE O 472.2 | 4.e. Reciprocity Cases - CPSOs may accept negative results of a drug test administered within 180 calendar days of the security clearance request. |
| DOE O 472.2 | 4.f. CPSOs may accept negative results of a drug test dated within 180 calendar days of the individual's signature on his or her SF-86.            |

The Department expects compliance with security requirements; therefore, Program Offices must ensure any exempted activity is conducted as soon as the respective site's COVID-19 operating environment allows.

Please address questions concerning this topic to Mr. Samuel Callahan, Director, Office of Security, at [Samuel.Callahan@hq.doe.gov](mailto:Samuel.Callahan@hq.doe.gov) or (301) 903-3767.

If you require additional information, please contact Mr. Matthew Moury, Associate Under Secretary for Environment, Health, Safety and Security, at (202) 586-1285.