

ATTACHMENT 8

Record of Consensus Score, Strengths and Weaknesses

Applicant:

Application #:

FOA # and Title:

Project Title:

[This Attachment is included to serve only as a SAMPLE and meant to represent the minimum required information. This Attachment may be modified as necessary to accommodate major/minor strengths/weaknesses, etc.]

Please Note:

1. Be as comprehensive as possible in documenting the consensus strengths and weaknesses.
2. Provide justification for your comments. For example, don't say, "This application violates the first law of thermodynamics." Rather, say something on the order of, "This application violates the first law of thermodynamics because ... (and then list the reasons.)"
3. Write in complete, coherent sentences. Phrases are often difficult to interpret and this information could be provided to the Applicant in a written debriefing.
4. Individual merit reviewers who do not agree with the score or narrative of the other reviewer are free to file a minority position under the criteria. There should be no association of any particular strength or weakness with any specific reviewer.
5. Remember that an average Application warrants a score of acceptable, adequate or equivalent in the chosen rating schema. Strengths will provide rationale for raising your score and weaknesses will provide justification for lowering the score.

A. Record of Consensus Score:

Record of Consensus Score

Applicant:

Application #:

FOA # and Title:

Project Title:

Criterion #	Criterion Title	Consensus Rating	Weight	Consensus Score
1	<i>[Insert Criterion Title]</i>		X%	
2	<i>[Insert Criterion Title]</i>		X%	
3	<i>[Insert Criterion Title]</i>		X%	
4	<i>[Insert Criterion Title]</i>		X%	
5	<i>[Insert Criterion Title]</i>		X%	
TOTAL CONSENSUS SCORE				

B. Record of Consensus Strength and Weaknesses:

Record of Consensus Strengths and Weaknesses

Applicant:

Application #:

FOA # and Title:

Project Title:

Description	Rating
Criterion 1: <i>[Insert Criterion Title]</i> [Copy criteria under criterion #1 from Funding Opportunity Announcement] 1) 2)	
Strengths	
Weaknesses	

Record of Consensus Strengths and Weaknesses

Applicant:

Application #:

FOA # and Title:

Project Title:

Description	Rating
Criterion 2: <i>[Insert Criterion Title]</i> [Copy criteria under criterion #2 from Funding Opportunity Announcement] 1) 2)	
Strengths	
Weaknesses	

[Repeat as necessary for each criterion]