



Department of Energy
Washington, DC 20585

October 10, 2019

MEMORANDUM FOR RECORD

FROM:

 CARMELO MELENDEZ
DIRECTOR, OFFICE OF LEGACY MANAGEMENT

SUBJECT:

Second Quarter Post Competition Accountability
Report – Office of Legacy Management's High
Performing Organization for FY 2019

In June 2017, the Office of Legacy Management's (LM) published its High Performing Organization (HPO) Plan to continue LM's commitment in sustaining its performance as an HPO for the third five-year period (FY 2017-2021).

This memorandum transmits the Office of Legacy Management's (LM) Second Quarter Post Competition Accountability Report (PCAR) for FY 2019. The report provides the quarterly data associated with LM's June 2017 HPO Plan.

Attachment



U.S. Department of Energy, Office of Legacy Management
Post Competition Accountability Quarterly Report: High Performing Organization Plan 2017

This report serves as an official record of the quarterly cost, personnel, and performance information for the Office of Legacy Management to satisfy the post competition accountability requirements.

Fiscal Years (FY) 2017 – 2021: Reporting Period: Second Quarter, FY 2019

I. MANAGEMENT EXCELLENCE GOALS

Cutting Waste (Improving Efficiency)

1. Limit Program Direction increases to levels allowed by OMB for inflation.
2. Comply with OMB guidance, OMB-M-12-12, *Promoting Efficient Spending*, regarding mission-related travel.

Quarterly Cost Report					
Funded Activity		HPO Plan Cost	Adjusted Budget Cost (ABC)	Estimated Actual Cost (EAC)	Explanation for Differences
Mission Travel*	1Q	\$205,000	\$205,000	\$158,115	The EAC is 32% below the HPO Plan Cost. However, the majority of mission travel occurs in the second half of the year.
	2Q	\$410,000	\$410,000	\$278,774	
	3Q	\$615,000			
	4Q	\$820,000			
Program Direction**	1Q	\$4,575,500	\$4,575,500	\$4,010,575	The EAC is 19% below the HPO Plan Cost as spending was conservative due to the 35-day government shutdown. The costs are against FY 2018 carryover funds the amount of \$3,302,101.
	2Q	\$9,151,000	\$9,151,000	\$7,456,111	
	3Q	\$13,726,500			
	4Q	\$18,302,000			

*Mission-related travel is \$820K.

**The FY 2019 HPO Plan Cost is \$18,302M.

3. Manage increase in scope by raising Federal staff levels by 4 FTEs for a total of 75 in FY 2020. The FTE allotment in FY 2019 is 71.
4. Maintain LM's average grade level at or below GS 13.0.

Personnel Report			
HPO Planned	HPO Actual		Explanation for Difference
Personnel (FTE)			
71	2Q	66	Currently hiring to reach our FTE limit for FY 2019.
Average Grade Level			
13.0	3Q	13.05	Hiring at higher grade levels has caused LM to go over 13.0 slightly.

Promoting Accountability and Innovation Through Open Government

U.S. Department of Energy, Office of Legacy Management

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- Maintain a safety record better than the DOE average based on the number of incidents/accidents per total work hours. The total reportable cases (TRC) rate uses a rolling average as determined by the DOE Office of Health, Safety and Security.

Safety Record		
LM TRC	DOE TRC	Explanation for Difference
0.23	0.8	The LM TRC rate through March 2019 (rolling 12 months) is 0.22, or 1 reportable case for 892,654 hours worked. (1 x 200,000)/892,654)

PROGRAM PERFORMANCE GOALS

Cutting Waste (Improving Efficiency)

- Reduce the cost of long-term surveillance and maintenance (LTS&M) by 2 percent per year based on an independently reviewed baseline. (Goal 1)

LTS&M Report			
LTS&M Baseline/BAC		EAC	Explanation for Difference
1Q	\$59,040,735	\$55,491,531	The March 2019 EAC is \$9,219,714 or 15.5% below the LTS&M Baseline or BAC of \$59,590,626. Goal 1 continues to evaluate planned work scope and is striving to maintain cost savings at or above the 2% cost reduction goal by the end of the fiscal year.
2Q	\$59,590,626	\$50,370,912	
3Q	\$	\$	
4Q	\$	\$	

Sustain Management Excellence (Be a Leader among DOE Offices in Sustainability)

- Achieve EMS Sustainability Goals (normalized to the number of legacy sites). (Goal 5)

Environmental Program Management Report			
Primary Goal Areas	Status towards Goals		Explanation for Difference
<ul style="list-style-type: none"> •Greenhouse Gas Reduction •Sustainable Buildings •Clean and Renewable Energy •Water Use Efficiency •Fleet Management •Sustainable Acquisition •Pollution Prevention and •Waste Reduction •Energy Performance Contracts •Electronics Stewardship •Organizational Resilience •Ecosystem Management 	1Q	On target	No difference. We are on target to meet the interim annual sustainability goals. The quarterly Environmental Program Management report provides details of the activities. Note: The sustainability goals will be changing and may affect future status reports. In 2018, Executive Order 13834- <i>Efficient Federal Operations</i> was issued, which changed the sustainability goals. However, the Council on Environmental Quality did not issue the implementing guidance with the new goals until April 2019. DOE is expected to provide additional goals.
	2Q	On target	
	3Q		
	4Q		