

# Memorandum

DATE: March 25, 2020

WAP Memorandum 061

REPLY TO

ATTN OF:  Erica Burrin, Weatherization Assistance Program, Program Manager  
Weatherization and Intergovernmental Program Office

SUBJECT: Allowable Use of Training Funds for 2020 National Home Performance Conference

TO: Weatherization Assistance Program Grantees, Weatherization Assistance Program Subgrantees

In light of the Center for Disease Control (CDC) recommendation to cancel large scale gatherings of 50 or more, the Building Performance Association (the Association) has canceled the in-person 2020 National Home Performance Conference & Trade Show in New Orleans, LA. However, given the importance of the valuable content under development, the Association does not wish to cancel this event entirely. **The Association will host a virtual conference to share the educational content from presenters who've been working hard on this event over the past year.**

Over the next month, the Association will be working with presenters to record and post conference presentations. Town hall meetings, live sessions, and virtual networking gatherings are also being scheduled. In addition, a virtual tradeshow to allow networking with vendors.

The virtual conference will kick-off on April 27, 2020, with the release of the first batch of recorded sessions and live programming – following a “learn at your own pace” format. General information about the virtual conference can be found through this link: <https://www.building-performance.org/conferences/virtual-2020-national-home-performance-conference>.

**WAP staff are able (and encouraged) to attend this online event.** For those unable to participate in this virtual conference, DOE and the Association encourages previously registered attendees to roll their registrations over as a credit for the 2021 conference.

**Please note that costs related to attending this Conference is allowable as a WAP Training and Technical assistance expense (T&TA).**

Frequently Asked Questions (FAQs) for the virtual conference are also available, including instructions for those looking to convert registrations to the virtual event. Of special note, the Building Performance Institute (BPI) has suspended its limit for web-based Continuing Education Units (CEU). The Association’s learning management system will track the hours of participation for each attendee.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.