INSTRUCTIONS TO SET UP AN ACCOUNT FOR A NEW DAY PASS OR MONTHLY PARKING PERMIT USING DOE’S ONLINE PAY-FOR PARKING SYSTEM

Before getting started, you will need the following: a personal credit card and your vehicle’s make, model and tag number (license plate).

**Step 1:** Enter the Online Pay-For-Parking website.
Using Google Chrome (DO NOT use Internet Explorer or any other browser) go to the following website: https://www.doeforrestalparking.com/

**Step 2:** Register for a New Account.
Click on the appropriate ‘Register Day Pass Account’ or ‘Register For New Parking Permit’ module.

**Step 3:** Input all Account Information Requested (Personal, Vehicle, Additional and Payment).
Fill out all of the information requested on the Account Registration page. All fields marked with an asterisk indicate a required field. When complete, click on ‘Register Profile’ at the bottom of the page. You must read and accept the Terms of Service to complete the account registration.

You will receive a follow-up e-mail with your account credentials once your new account application has been reviewed and approved.

Please don’t hesitate to contact us for assistance at ParkingManagementOffice@hq.doe.gov or 6-4271!