



U.S. DEPARTMENT OF  
**ENERGY**

Legacy  
Management

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**2018 Long-Term Stewardship Conference**

# Collaboration for Preservation

## Summary of the Formerly Utilized Sites Remedial Action Program Data Management Working Group

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Track 6: Preserving and Making Accessible Critical  
Information to Future Generations

# Other Contributors

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# Formerly Utilized Sites Remedial Action Program

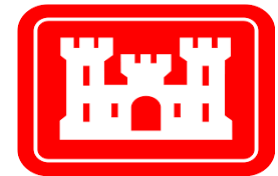
- DOE established Formerly Utilized Sites Remedial Action Program (FUSRAP) in 1974 to remediate sites where radioactive contamination remained from Manhattan Project and early U.S. Atomic Energy Commission (AEC) programs



Determination of Potentially Eligible Sites



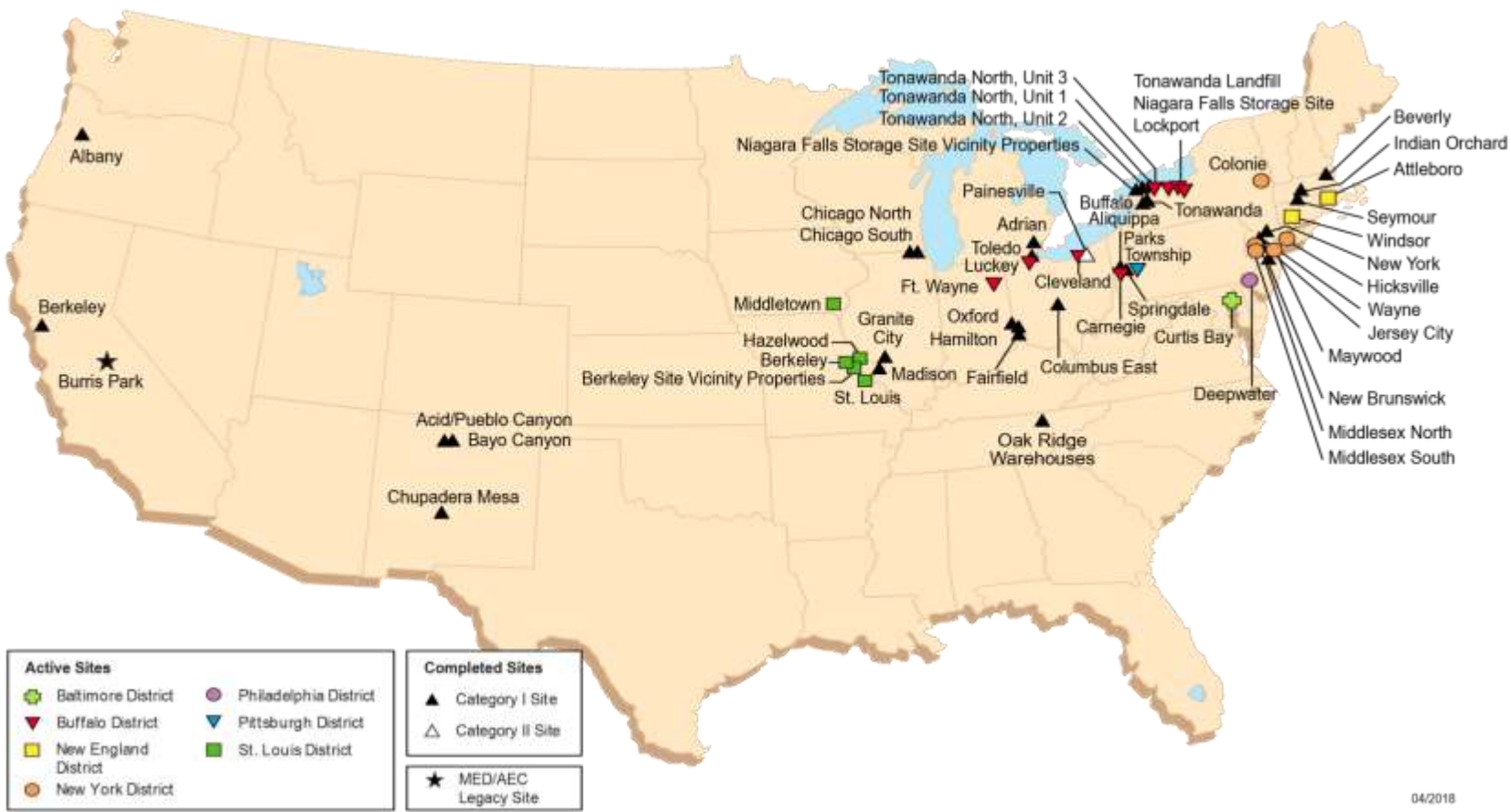
Site Acceptance, Remediation, Closure and Transfer



Long-term Surveillance and Maintenance



# FUSRAP Programmatic Responsibility



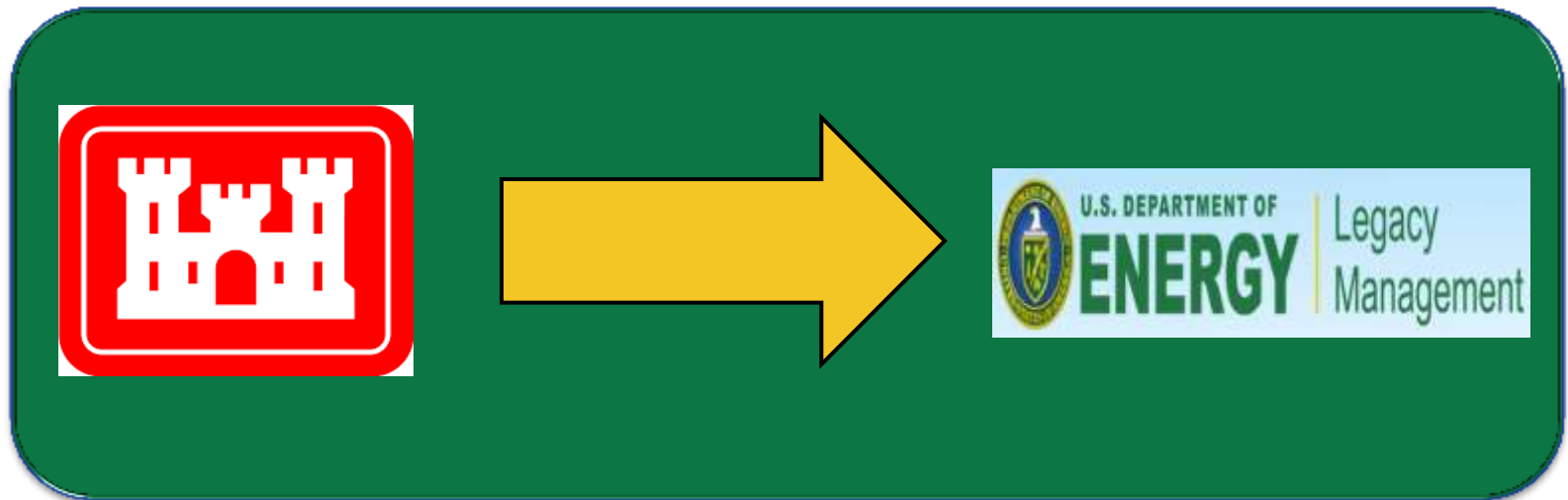
04/2018

# Joint Agency Guidance on Records Transfer at Site Completion

- 1999 memorandum of understanding between USACE and DOE
  - USACE “shall provide a copy of surveys, findings, decision documents, and access agreements for property not owned by the government, as well as closeout documents, to DOE for the historical record”
  - DOE “shall maintain records of determination of eligibility and other files, documents and records associated with the site”
- 2001/2002 letters of agreement to the memorandum
  - Provides actions to be taken /records to be provided when:
    - Record of Decision (ROD) signed
    - Remedial activities completed
    - 90 days prior to end of two-year operation and maintenance (O&M) period
      - Specifies copy of administrative record files transfer at this time
- Federal laws and organizational guidelines

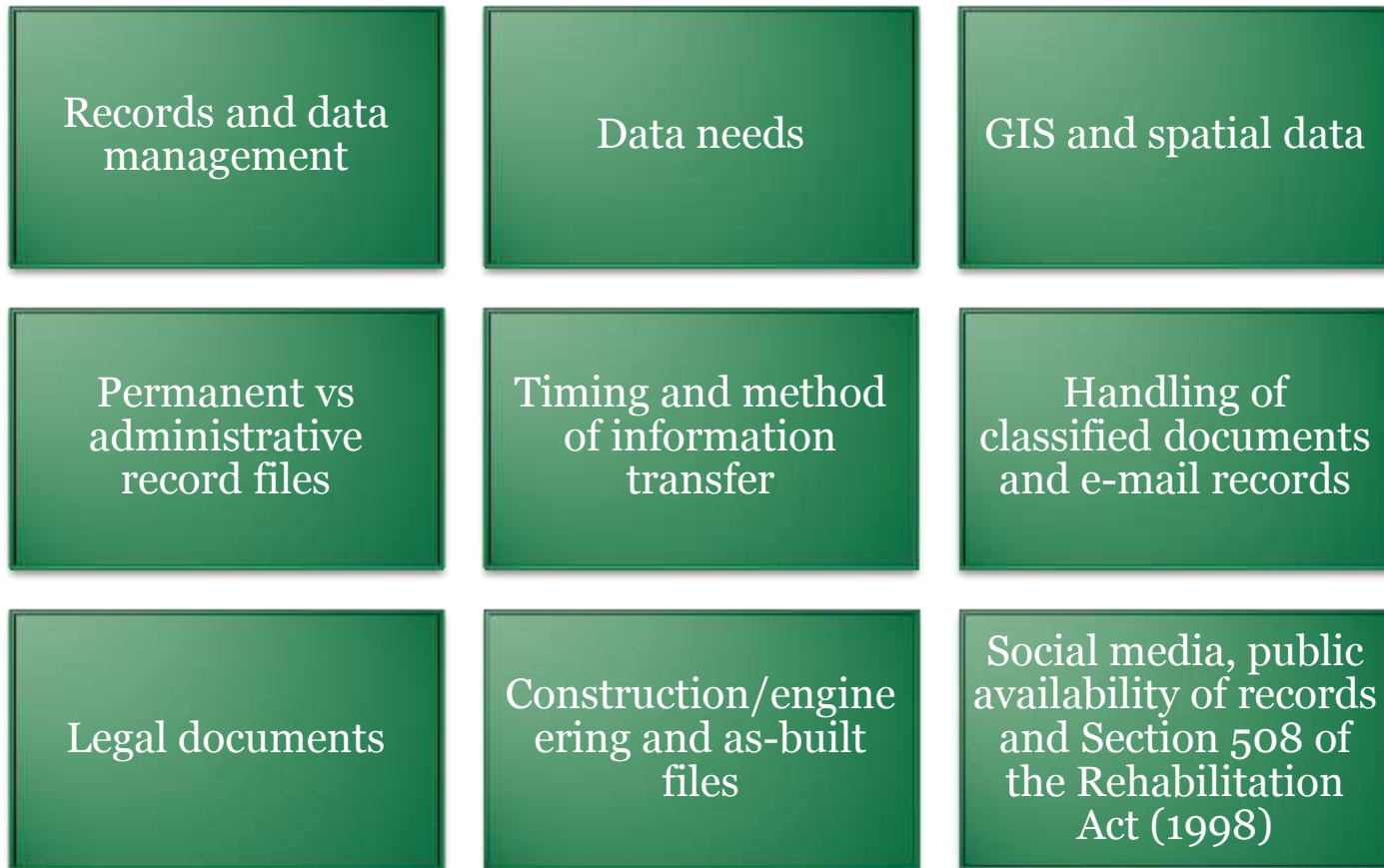
# Data Management Working Group

- Develop a common understanding of DOE and USACE district-specific data, records practices, and requirements as they apply to FUSRAP programmatic documents for site transition and transfer
- Establish methods to ensure accurate data transfer
- Develop a timeline for data and records transfer



# Data Management Working Group (continued)

- The Data Management Working Group has held regular meetings from March 2017 through June 2018

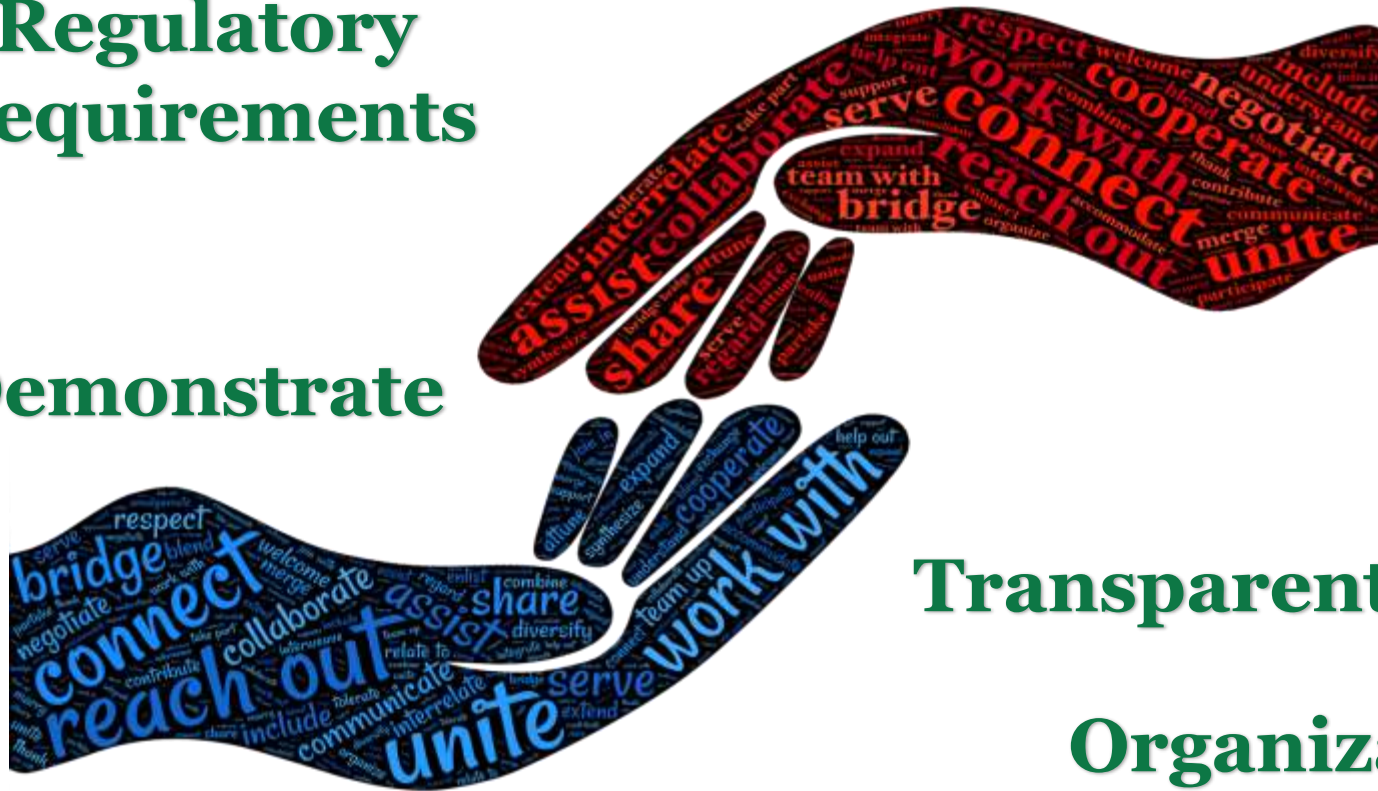


# Working Group Keys to Collaboration

## Participation

Regulatory  
Requirements

Demonstrate



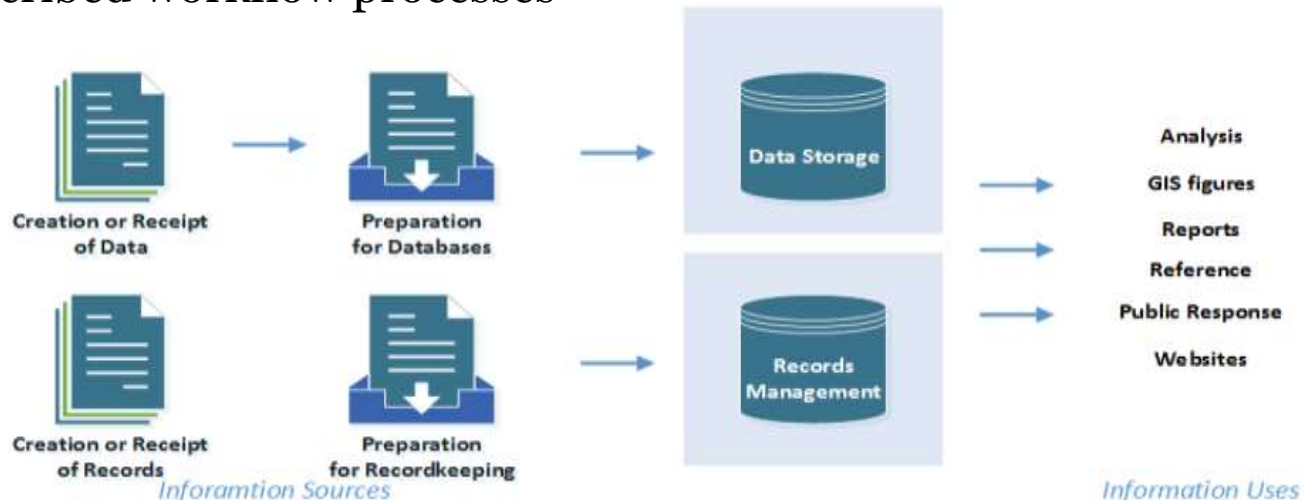
Transparent

Organizational  
Guidance



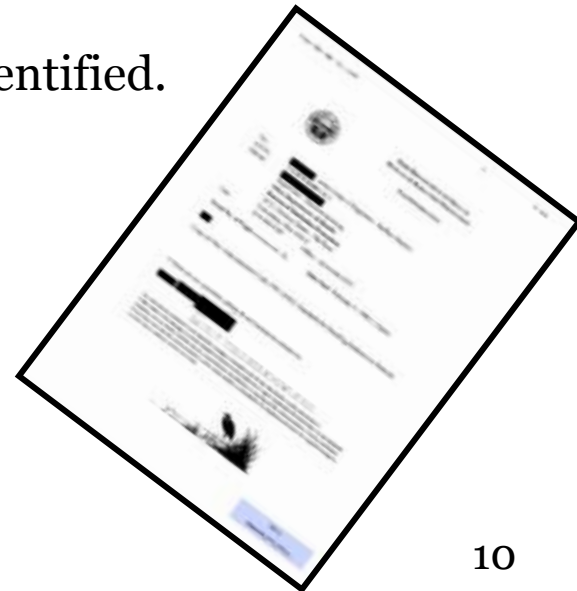
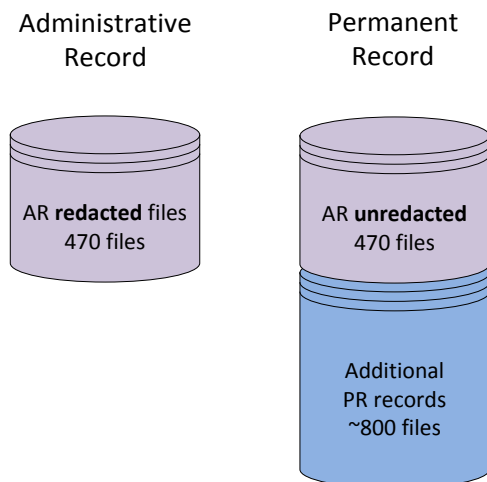
# Group Successes

- Goal 1: Establish a common understanding data and records practices and requirements as FUSRAP sites transition and transfer from USACE to DOE
  - Understanding the role that data and information play for each agency
  - Common understanding of definitions used by each organization
  - Identified key regulations and guidance that governed records and information management
  - Described workflow processes



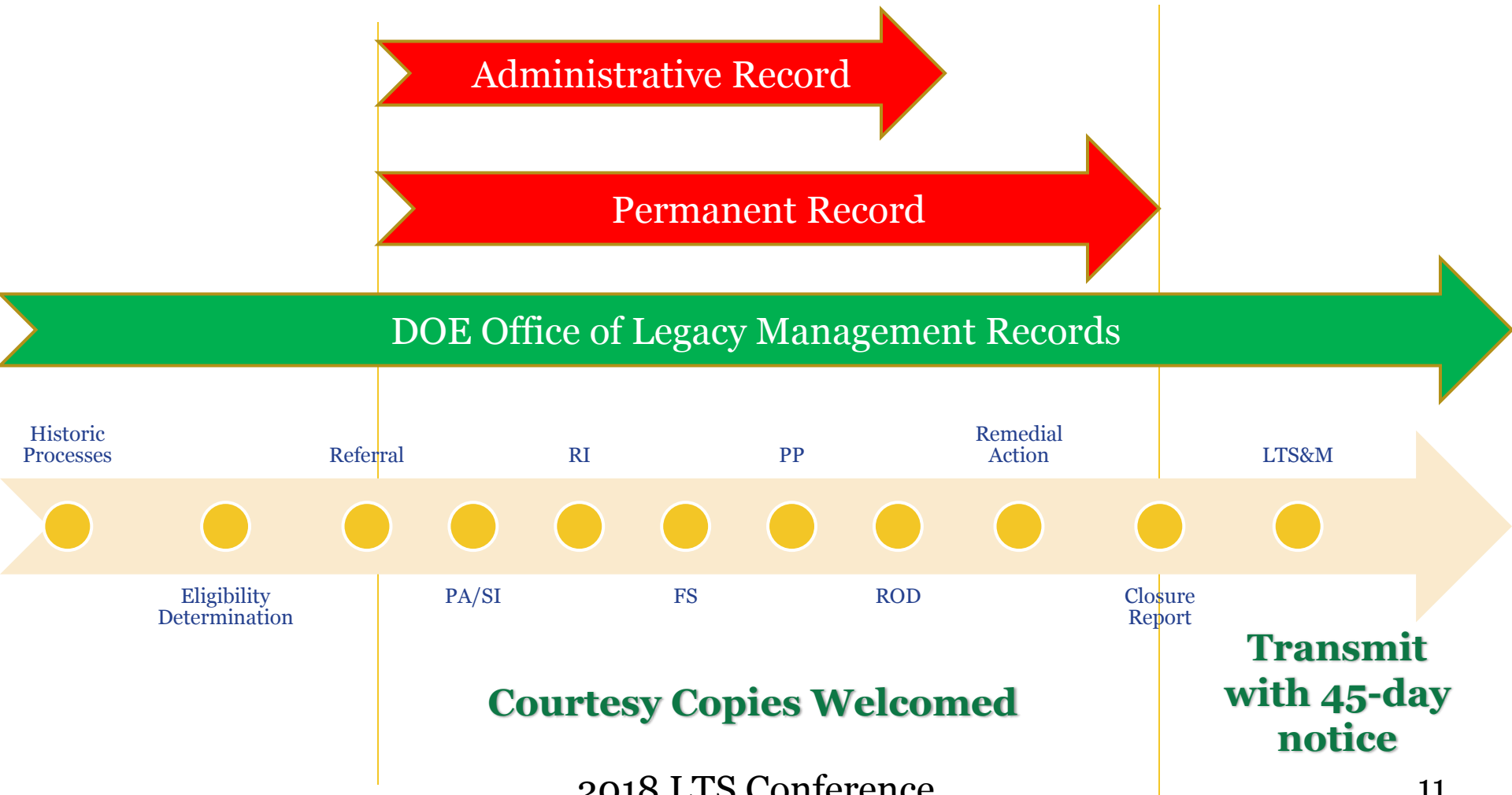
# Group Successes (continued)

- Goal 2: Establish methods to ensure accurate transfer of data from USACE to DOE
  - Subject Matter Experts (SME) were available to share best practices of each topic
  - Information was provided as to where the data and information should be sent, and who the point-of contact within LM to receive the shipments would be
  - Transfer of the permanent record in addition to the administrative record was discussed
  - Environmental data management protocols were identified.



# Group Successes (continued)

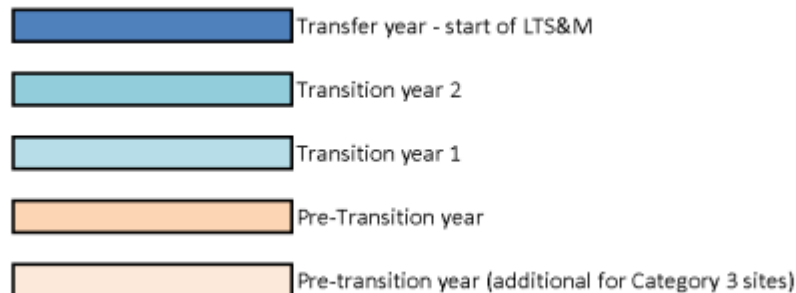
- Goal 3 - Develop an event timeline for data and records transfer



# Group Successes (continued)

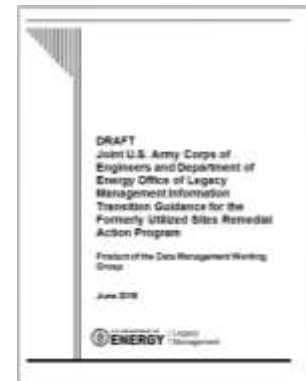
- In the next eight years, there are 10 FUSRAP sites scheduled to transfer from USACE to LM
- In the past 10 years, three sites have transferred

Site	LTS&M Category	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Attleboro, MA	2	Pre-Transition year							
Windsor, CT	1	Pre-Transition year							
Colonie, NY	2	Pre-Transition year	Pre-Transition year						
Deepwater, NJ	2	Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year				
Middlesex South, NJ	2	Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year				
Middletown, IA	2	Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year				
Hazelwood, MO	3	Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year			
Curtis Bay, MD	2			Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year		
Maywood, NJ	2					Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year
St. Louis, MO	3				Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year	Pre-Transition year



# Conclusion

- The working group is currently working to finalize a singular guidance document that, when followed, will ensure that the expectations for the transfer of data and information at the FUSRAP sites are consistent as they are being governed by the same guidance
- The guidance document is 1) based upon decisions that were jointly agreed upon during the course of the working group, and 2) intended to complement existing records management regulations, guidance, and FUSRAP protocols
- The methods discussed during the working group and detailed in the guidance document will ensure continuity of stewardship while transitioning from cleanup to stewardship as more FUSRAP sites transfer from USACE to DOE



# Questions

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