

OAK RIDGE SITE SPECIFIC ADVISORY BOARD



FY 2019 WORK PLAN

OCTOBER 1, 2018 – SEPTEMBER 30, 2019

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Department of Energy
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Dennis Wilson, Chair
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9/25/18

Date

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INTRODUCTION

The Oak Ridge Site Specific Advisory Board (ORSSAB) is a federally appointed citizens' panel that provides advice and recommendations to the U.S. Department of Energy (DOE) Oak Ridge Office of Environmental Management (OREM). The group was formed in 1995 and is chartered under the EM SSAB Federal Advisory Committee Act Charter. The board's mission statement is as follows:

The mission of the Oak Ridge Site Specific Advisory Board is to provide informed advice and recommendations concerning site specific issues related to the Department of Energy's Environmental Management Program at the Oak Ridge Reservation. In order to provide unbiased evaluation and recommendations on the cleanup efforts related to the Oak Ridge site, the board seeks opportunities for input through collaborative dialogue with the communities surrounding the Oak Ridge Reservation, governmental regulators, and other stakeholders.

The board is composed of up to 22 members, chosen to reflect the diversity of gender, race, occupation, views, and interests of persons living near the DOE Oak Ridge Reservation. Members are appointed by DOE and serve on a voluntary basis, without compensation. The board currently consists of members from four counties: Anderson, Knox, Loudon, and Roane. Non-voting representatives to the board include personnel from OREM, the U.S. Environmental Protection Agency Region 4, and the Tennessee Department of Environment and Conservation. These representatives advise the board on their agency's policies and views. Two non-voting student representatives also serve on the board to represent the viewpoints and concerns of area youth. The board strives for consensus in reaching decisions and conducts business under its "Bylaws and Operating Instructions," which incorporate the principles of *Robert's Rules of Order*.

FY 2019 ORGANIZATION

Each year the board holds a planning meeting to determine how best to address its mission and what its committee structure should be. A summary of the 2018 meeting is available on the ORSSAB website at www.energy.gov/orssab. The FY 2019 organizational structure is shown in Figure 1. As allowed by ORSSAB Bylaws, other committees may be formed as needed during the year to address specific issues.



Figure 1. FY 2019 organizational structure.

FY 2019 ORSSAB Work Plan/Schedule

Executive meeting	Monthly meeting	Site tour	EM/Stewardship meeting
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Date	Event	Topic	Presenter	Issue Group	Location
OCTOBER 2018					
Wed., 10/3	Executive	General Business			DOEIC
Wed., 10/10	Monthly meeting	Current Oak Ridge Environmental Management Program Outreach	Williams	Shoemaker, Shields	DOEIC
	Site Tour	<i>(No site tour)</i>			
Wed., 10/24	EM/Stewardship	Current Oak Ridge Environmental Management Program Outreach discussion			DOEIC
NOVEMBER 2018					
Wed., 11/7	Executive	General Business			DOEIC
Wed., 11/14	Monthly meeting	Ongoing Efforts to Assure Sufficient Waste Disposal Capacity	Henry	Allen, Burroughs, Holden, Perez, Pitchers, Shields, Shoemaker, Swindler, Tapp, Trujillo	DOEIC
TBD	Site tour	On-site tour/Q&A	Henry/Williams		
Wed., 11/28	EM/Stewardship	Ongoing Efforts to Assure Sufficient Waste Disposal Capacity detailed discussion			DOEIC
DECEMBER 2019					
Wed., 12/5	Executive	<i>(No meeting)</i>			
Wed., 12/12	Monthly meeting	<i>(No meeting)</i>			
	Site tour	<i>(No site tour)</i>			
Wed., 12/26	EM/Stewardship	<i>(No meeting)</i>			
JANUARY 2019					
Wed., 1/2	Executive	<i>(No meeting)</i>			
Wed., 1/9	Monthly meeting	<i>(No meeting)</i>			
	Site tour	<i>(No site tour)</i>			
Wed., 1/23	EM/Stewardship	Ongoing Efforts to Assure Sufficient Waste Disposal Capacity discussion continued			
FEBRUARY 2019					
Wed., 2/6	Executive	General Business			DOEIC
Wed., 2/13	Monthly meeting	Evaluation of Ongoing Groundwater Efforts	Henry	Burroughs, Clark Eastburn, Lohmann Pitchers, Price, Shields, Shoemaker, Swindler, Tapp, Wilson	DOEIC
TBD	Site tour	On-site tour/Q&A	Adler/ Mayton/ Williams		
Wed., 2/27	EM/Stewardship	Evaluation of Ongoing Groundwater Efforts detailed discussion			

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Date	Event	Topic	Presenter	Issue Group	Location
MARCH 2019					
Wed., 3/6	Executive	General Business			DOEIC
Wed., 3/13	Monthly meeting	Aquatic Ecology Research and Technology Development in East Fork Poplar Creek	Phillips/ Peterson	Branch, Eastburn, Price, Shoemaker, Swindler, Tapp	
TBD	Site tour	On-site tour/Q&A	Phillips/ Peterson/ Williams		
Wed., 3/27	EM/Stewardship	Aquatic Ecology Research and Technology Development in EFPC discussion; continued discussion of Ongoing Groundwater Efforts	Phillips/ Peterson		
APRIL 2019					
Wed., 4/3	Executive	General Business			DOEIC
Wed., 4/10	Monthly meeting	Extending Operational Life of Facilities & Reducing Surveillance and Maintenance Requirements Briefing	McMillan	Holden, Perez, Shields, Swindler, Tapp	DOEIC
	Site tour	<i>(No site tour)</i>			
Wed., 4/24	EM/Stewardship	Extending Operational Life of Facilities & Reducing Surveillance and Maintenance Requirements discussion;			DOEIC
MAY 2019					
Wed., 5/1	Executive	General Business			DOEIC
TBD	Community Budget Workshop		Mullis/ Stokes	Price, Wilson	Bldg. 2014 Room G
Wed., 5/8	Monthly meeting	<i>(No ORSSAB monthly meeting due to Community Budget Workshop)</i>			DOEIC
Wed., 5/22	EM/Stewardship	FY 2021 Budget Development/prioritization input detailed discussion	Thompson		DOEIC
JUNE 2019					
Wed., 6/5	Executive	General Business			DOEIC
Wed., 6/12	Monthly meeting	Excess Contaminated Facilities update	McMillan/ Henry	Allen, Shields, Swindler	DOEIC
TBD	Site tour	On-site tour/Q&A	McMillan/ Henry/ Williams		
Wed., 6/26	EM/Stewardship	Excess Contaminated Facilities discussion; continuation of FY 2021 Budget discussion.			DOEIC
JULY 2019					
TBD	Member training	Educate new members & tour of sites; current members welcome. ~4 hours	Adler / Williams		DOEIC & sites
Wed., 7/3	Executive	<i>(No meeting)</i>			DOEIC
Wed., 7/10	Monthly meeting	<i>(No meeting)</i>			
Wed., 7/24	EM/Stewardship	<i>(No meeting)</i>			DOEIC

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Date	Event	Topic	Presenter	Issue Group	Location
AUGUST 2019					
Wed., 8/7	Executive	Annual Planning Meeting			DOEIC
TBD	Annual meeting	FY2019 review and planning for FY2020			
Wed., 8/14	Monthly meeting	<i>(No ORSSAB monthly meeting)</i>			
	Site tour	<i>(No site tour)</i>			
Wed., 8/28	EM/Stewardship	<i>(No meeting)</i>			
SEPTEMBER 2019					
Wed., 9/4	Executive	General Business			DOEIC
Wed., 9/11	Monthly meeting	Input on Reuse and Historic Preservation Efforts at East Tennessee Technology Park	Cooke	Holden, Perez, Shields, Shoemaker, Tapp	
TBD	Site tour	<i>(No site tour)</i>			
Wed., 9/25	EM/Stewardship	Input on Reuse and Historic Preservation Efforts at East Tennessee Technology Park discussion	Cooke		DOEIC