

Memorandum

DATE: September 11, 2018

WAP Memorandum 042

REPLY TO

ATTN OF: ^{ebb} Erica Burrin, Weatherization Assistance Program, Program Manager
Weatherization and Intergovernmental Program Office

SUBJECT: Allowable Use of Training Funds for 2019 National Home Performance Conference

TO: Weatherization Assistance Program Grantees

The Department of Energy's (DOE) Weatherization Assistance Program (WAP) strongly encourages Grantees and Subgrantees of the Program to participate in network training opportunities. Historically, DOE hosted a National Weatherization Training Conference biannually, to offer 'hands-on' training and classroom training to WAP providers. Since 2017, DOE has partnered with other national organizations to satisfy this demand.

Grantees often budget to participate in DOE's training conference and/or similar training conferences in their State Plan. Grantees and Subgrantees are encouraged to attend network training events, including:

**2019 HPC National Home Performance
Conference and Trade Show
April 1-4, 2019
Chicago, IL**

Please note that costs related to attending either Conference are allowable as a WAP Training and Technical assistance expense (T&TA).

WAP staff are encouraged to PLAN NOW to attend this event. DOE WAP staff will be in attendance and DOE is encouraging WAP professionals to attend this exciting and important learning and networking opportunity.

In addition to the HPC's traditional collection of high quality sessions, this year's conference will include multiple tracks specifically developed for the WAP network. Conference sessions are currently being considered and Grantees are encouraged to share any session/priority session ideas directly with Derek Schroeder, Derek.Schroeder@ee.doe.gov.

In the coming months, agenda and registration information (including any special discounts specific to WAP providers) will be sent to the network. Again, attendance at this event is also considered an allowable use of training and technical assistance (T&TA) funds by WAP network organizations. To find out more information about the conference, please visit the event website <http://www.homeperformance.org/conferences/HPC19>.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.