



## PLAN AHEAD!

### Download the App

- Download from the Apple App Store or Google Play and searching "energy exchange 2018"
- OR
- Access using your device's mobile browser: [m.core-apps.com/eexbbs2018](http://m.core-apps.com/eexbbs2018)

### Event Location and Transportation to Your Hotel

Huntington Convention Center  
300 Lakeside Avenue  
Cleveland, OH 44133

There are many options to get to your hotel. To book a ride using the SuperShuttle, use this [special event registration page](#).

### Dress Code

Business casual attire is appropriate. For military attendees, please plan for the below uniform policy:

- *Army - Service Class "B" short sleeve/Class "A" for speakers*
- *Navy - Service Khaki/Service Uniform for attendees. Summer White for speakers*

- *USMC - Service "C"*
- *USAF - Class "B" short sleeve (with or without tie/tab)/Service Dress for speakers*

## TRAINING SESSION INFO

### Training Session Descriptions

Full session descriptions are listed in the attendee guide (available at the registration desk), through the event app, and by viewing the [technical training schedule](#) page. A condensed [schedule of events](#) is also available. This year's presentations will be posted online shortly following the event.

### Pre-Registered Attendees Receive Same Day Access to Training Session Quizzes

The majority of the Energy Exchange technical sessions are accredited by the International Association for Continuing Education and Training (IACET). In qualifying sessions, attendees can earn 0.2 CEUs per session by completing the following steps:

1. CEU qualified sessions can be identified by the IACET symbol located in the description of the qualified training session.
2. Have your badge scanned when entering the session
3. Stay for the entirety of the session
4. Pass a session quiz (with a minimum score of 80%)
5. Complete a session evaluation

### Earn FBPTA Credit

The Federal Buildings Personnel Training Act (FBPTA) of 2010 requires all federal personnel providing building operations and maintenance services to demonstrate competencies necessary to effectively operate government facilities. When you see a session with a GSA FBPTA symbol, you'll know that,

- The session has been aligned with at least one FBPTA performance.
- The session will be automatically uploaded to FBPTA's compliance reporting tool, for all attendees who are registered with an account for the compliance reporting tool (AccelerateFM). If you don't have an account in AccelerateFM, if you create one within 30 days, and the session(s) will be uploaded for you. Learn more about FBPTA at [www.fmi.gov](http://www.fmi.gov) or <https://acceleratefm.us/>

More information about CEU and FBPTA credits can be found [HERE](#).

## REGISTRATION, EVENT BADGES, & LUNCH

### Registration

The Registration Desk is located on the Concourse level of the Hunting Convention Center and will be open during the following days/hours.

Sunday, August 19	12:00 a.m. - 5:00 p.m.
Monday, August 20	8:00 a.m. - 6:00 p.m.
Tuesday, August 21	7:00 a.m. - 6:00 p.m.
Wednesday, August 22	8:00 a.m. - 6:00 p.m.
Thursday, August 23	8:00 a.m. - 5:00 p.m.

### If You Have A Balance Due

If you have not paid for registration in advance, you will need to go to the payments Desk at registration. You will not be able to pick up your badge until you do so.

### Event Badges

Your event badge is required for admission to all events at the Huntington Convention Center and will be scanned at the entrance to each training room.

### Lunch

Lunch will be offered on Tuesday, Wednesday, and Thursday. Lunch is valued at \$17 and is included in the cost of your registration. Federal employees and national laboratory staff attending the Energy Exchange and Better Buildings Summit should deduct this amount from their travel vouchers. Additional information about the government per diem may be found [HERE](#).

## ADDITIONAL OPPORTUNITIES

### Two Thought Leadership Roundtables: Wednesday, August 22

Attend *Look Who's Talking: Buildings and the Grid Roundtable*, located in Grand Ballroom A on Wednesday, August 22, from 10:30 a.m.- 12 p.m. Speakers include leading retail, real estate, utility and state executives, who'll be speaking about the valuable new opportunities to save money and energy with advanced energy management, smart controls, and connected technologies.

Attend *The Resilience Roundtable*, located in Grand Ballroom A on Wednesday, August 22, from 2:00 p.m. to 3:30 p.m. and learn about the federal, state and city level approaches to implementing resilience.

### **FEDS Spotlight: Wednesday, August 22**

On Wednesday, August 22 from 5:30 - 6:30 p.m., FEMP will honor designees at the second annual FEDS Spotlight in Grand Ballroom A at the Huntington Convention Center. The FEDS Spotlight recognizes individuals selected by their own agencies and by FEMP as federal leaders who have made a significant difference in their agency over the past year by promoting energy, water and fleet efficient practices.

### **Energy Exchange and Better Buildings Summit Reception: Wednesday, August 22**

Join fellow attendees in Grand Ballrooms B and C at the Huntington Convention Center starting at 5:30 pm.

### **DOE Ask-an-Expert Lounge**

Beginning Tuesday, August 21 through Thursday, August 23, technical experts from the national laboratories and the U.S. Department of Energy will be available in Exhibit Hall C to answer questions and discuss energy performance trends in technology, process, data, and tools. Attendees will have the opportunity to ask about emerging technologies, discuss strategies from their respective fields, and learn how to better approach projects within their own organizations. View the full [DOE Ask-an-Expert Lounge schedule](#).

### **Trade Show Location, Hours, & Exhibitor List**

The trade show is located in Exhibit Hall C of the Huntington Convention Center and will be open during the following dates and times:

Monday, August 20	5:30 p.m. - 7 p.m. (Welcome Reception)
Tuesday, August 21	10 a.m. - 6 p.m.
Wednesday, August 22	9 a.m. - 6 p.m.

Thursday, August 23

9 a.m. - 2 p.m.

View the entire [2018 Exhibitor List](#).

### **Fun Run Thursday August 23**

Join fellow attendees Thursday, August 23 at 6:30 a.m. at the corner of East 9th St. and North Marginal Rd. (in front of the Rock and Roll Hall of Fame) for an informal and non-competitive 5K run. Beginners and non-athletes are welcome to walk or run. Route info is available [HERE](#).

### **Complimentary Luggage Storage Thursday August 23 & 24**

Luggage storage is available by the exhibit hall.

## **CONTACT US**

Contact the Energy Exchange mailbox before and after the event:

[EnergyExchangeInfo@ee.doe.gov](mailto:EnergyExchangeInfo@ee.doe.gov)

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