APPLIANCE STANDARDS AND RULEMAKING
FEDERAL ADVISORY COMMITTEE (ASRAC)

U.S. DEPARTMENT OF ENERGY

Advisory Committee Charter

1. **Committee's Official Designation**: Appliance Standards and Rulemaking Federal Advisory Committee (ASRAC)

2. **Authority**: This charter establishes the Appliance Standards and Rulemaking Federal Advisory Committee under the authority of the Department of Energy (DOE). The Committee is being renewed in accordance with Executive Order 13563, Improving Regulation and Regulatory Review, and with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. 2, the Negotiated Rulemaking Act of 1996, 5 U.S.C. 561 et. seq., and the Administrative Procedure Act (APA), 5 U.S.C 551 et. seq.

3. **Objectives and Scope of Activities**: The Committee provides advice and recommendations related to the following:

    - Development of minimum efficiency standards for residential appliances and commercial equipment;
    - Development of product test procedures;
    - Certification and enforcement of standards;
    - Labeling for various residential products and commercial equipment; and
    - Specific issues of concern to DOE, as requested by the Secretary of Energy, the Assistant Secretary for Energy Efficiency and Renewable Energy (EERE), and the Building Technologies Office (BTO) Director.

4. **Description of Duties**: The duties of the Committee are solely advisory in nature.

5. **Official(s) to Whom the Committee Reports**: The Committee will report to the Secretary of Energy through the Assistant Secretary for Energy Efficiency and Renewable Energy.

6. **Agency Responsible for Providing the Necessary Support**: The Department of Energy. Within the Department, primary support shall be furnished by the Office of Energy Efficiency and Renewable Energy.

7. **Estimated Annual Operating Costs and Staff Years**: The estimated annual cost associated with supporting the Committee is approximately $250,000, including 0.5 full-time equivalent staff support.

8. **Designated Federal Officer (DFO)**: A full-time or permanent part-time DOE employee, appointed in accordance with agency procedures, will serve as the DFO (or designee). The DFO (or designee) will approve or call all of the advisory committee's and subcommittee's meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings and adjourn any meeting when the DFO determines adjournment to be in the public interest. The DFO will be a member of the staff in the Office of Energy Efficiency and Renewable Energy.

9. **Estimated Number and Frequency of Meetings**: The Committee will meet periodically, approximately two times a year, or as necessary.

10. **Duration**: Continuing in nature.

11. **Committee Termination Date**: The Committee terminates two years from the Charter filing date and may not meet if the Charter is not renewed biennially.

12. **Membership and Designation**: The Committee will be comprised of approximately 12 committee members who will be appointed by the Secretary of Energy. Members shall be experts in their respective field and appointed as special Government employees or representatives of entities including, but not limited to: energy efficiency, appliance and commercial equipment standards, and industry (including manufacturers and trade associations representing manufacturers, component manufacturers and related suppliers, and retailers), utilities, energy efficiency/environmental advocacy groups, and consumers, should the Committee's task require such representation. At least one DOE employee will be appointed to the Committee to represent the interests of the Department. Committee members will serve for a term of three years or less and may be reappointed for successive terms, with no member serving more than two successive terms. Appointments may be made in a manner that allows the terms of the members serving at any time to expire at spaced intervals so as to ensure continuity in the functioning of the committee.

    The Chair and Vice Chair of the Committee will be appointed by the Assistant Secretary for the Office of Energy Efficiency (EERE), from among the Committee members.

    Members of the Committee will serve without compensation; however, each member may be reimbursed in accordance with Federal Travel Regulations for authorized travel and per diem expenses incurred while attend Committee meetings.

13. **Subcommittees**: To facilitate functioning of the Committee, subcommittees may be formed with the approval of the Department of Energy. The objectives of the subcommittees are to make recommendations to the parent committee with respect to particular matters related to the responsibilities of the parent committee. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the full committee for full deliberation and discussion. Subcommittee members are appointed with DOE approval. The Assistant Secretary for Energy Efficiency and Renewable Energy or his designee will, in consultation with the Chair, appoint subcommittee chairs.

14. **Recordkeeping**: The records of the Committee shall be handled in accordance with General Records 6.2, and Administrative Records, Schedule 16, Item 8b (1.1), and approved agency records disposition schedule. These records shall be available for public inspections and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. **Filing Date.**

    Date filed with Congress: April 13, 2018

Wayne D. Smith
Committee Management Officer