



ADR Lunchtime Series



Guest Speakers:

Tracey Cairnie

President, CoreVision, LLC

Megan Johnston

Executive Director, Northern Virginia
Mediation Service

For Busy Feds: Boost Your Feedback Skills and See Powerful Results

Effective feedback is the key to early intervention and prevention of serious disputes in the workplace. Ms. Cairnie and Ms. Johnston will discuss the value of feedback and explore the reticence that many feel towards giving and receiving feedback. The Presenters will provide tools and techniques to use feedback in a variety of situations including professional development. Participants will leave the session with a simple model to boost their feedback skills in order to promote a more productive and satisfied work environment.

Interagency ADR Working Group

The Interagency Alternative Dispute Resolution (ADR) Working Group was established by Presidential Memorandum dated May 1, 1998, to assist Federal agencies in developing and implementing ADR programs. The Working Group's members are ADR professionals in agencies across the Federal Government. The President appointed the Attorney General as the leader of the Interagency Working Group. The Interagency ADR Working Group is the central forum and resource for information about the Federal government's use of ADR. The working group advances the use of ADR through coordination of multi-agency initiatives, promotion of best practices and programs, and dissemination of policy and guidance.

The Alternative Dispute Resolution (ADR) Office is the Department of Energy's representative on the Working Group and its Workplace Conflict Management Section. These ADR Lunchtime Series are hosted by DOE and coordinated by ADR Office staff.

For more information, DOE staff and contractors should contact the ADR Office at ADROffice@hq.doe.gov or 202-586-4002. For technical assistance during the presentation, please text 240-361-7607.

Wednesday, March 28, 2018

Time: noon-1:30 pm EST

Location: U.S. Department of Energy

1000 Independence Ave, SW

Room GE-086

(Forrestal Main Auditorium)

Washington D.C. 20585

Broadcast in-house: Channel 33.1

(FORS) & Channel 97 (GTN)

To Listen via Phone:

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Submit questions to

elisabeth.bissell@fema.dhs.gov

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speaker, use WebEx online chat**