

**U.S. Department of Energy Portsmouth/Paducah Project Office
and
Mid-America Conversion Services, LLC
DUF6 Conversion Project
Partnering Framework**



INTRODUCTION

The U.S. Department of Energy (DOE) Portsmouth/Paducah Project Office (PPPO) and Mid-America Conversion Services, LLC (MCS) are committed to continuous improvement and will utilize principles of the DOE Environmental Management (EM) Partnering Policy to create and foster a team environment, with the goal being execution of the DUF6 Conversion Project contract (DE-EM0004559) scope of work safely, under budget, and ahead of schedule. The DOE EM Partnering Policy is predicated on the fact that partnering is a way of doing business based upon trust, dedication to common goals, and an understanding and respect of each other's expectations and values. This focused partnership is intended to improve the mission of the DUF6 Conversion Project, emphasizing project safety, compliance, and improved project delivery. This partnership is built on the premise that contractor success and success of the DOE mission are inexorably linked.

Partnering establishes a collaborative, teaming approach to achieving results. Partnering emphasizes the early detection of problems and issues, and resolution of these early in the process. Partnering, therefore, is a commitment of the participants to perform as a team.

The Partnering Team is committed to working together, based on open communication and early conflict resolution, in its collective pursuit of the DUF6 Conversion Project. As a result of these efforts, stakeholders will view the DOE PPPO and MCS team worthy of additional, future investment in the furtherance of the DOE's long-term cleanup goals.

VISION

DOE PPPO and MCS will jointly strive to achieve safe, compliant, quality, and sustainable performance of all seven DUF6 conversion lines, with a goal of completing the work scope under budget and ahead of schedule, while developing and implementing strategies to effectively manage and reduce lifecycle cost and schedule.

IMPLEMENTATION

Partnering creates a cohesive and effective team, united in the accomplishment of the DUF6 Conversion Project mission. DOE PPPO and MCS are committed to working together to achieve this model of success by sponsoring and actively participating in a series of partnering meetings designed to improve communication and collaboration. This jointly sponsored series of partnering meetings include senior management personnel (Partnering Sponsors and Core Partnering

DOE PPPO and Mid-America Conversion Services, LLC
Partnering Framework

Co-Leads – see Attachment 1), who will subsequently sponsor next-level partnering meetings with their management personnel and key staff. Both DOE PPPO and MCS senior management expect that DOE PPPO and MCS employees will support this commitment to partnering by actively engaging in teaming activities, as requested by their management.

DISPUTE RESOLUTION

The Partnering Team agrees to efficiently and effectively resolve disputes that arise. Normal management processes and systems will be used to resolve disputes. Dispute resolution will start at the lowest level of management possible and proceed through both organizations' hierarchy.

If the issue cannot be resolved following normal processes, the dispute will be elevated to the appropriate Core Partnering Co-Lead(s). The appropriate Core Partnering Co-Lead(s) is/are expected to resolve the dispute within 20 calendar days after receiving notification.

The Partnering Sponsors will be engaged to resolve a dispute only if the applicable Core Partnering Co-Lead(s) cannot. If the dispute still cannot be resolved and Partnering Sponsors agree that an impasse has been reached, then normal dispute processes will be followed.

PARTNERING MEETINGS

The Partnering Co-Leads

The Partnering Co-Leads will meet periodically to discuss progress, issues, and lessons learned. These meetings may take place as part of their monthly project or functional support review meetings. Although not routinely expected, the Co-Leads may arrange for minutes of the meetings to be taken.

The Partnering Team

The Partnering Team (Sponsors and Core Partnering Co-Leads), or some subset of the Partnering Team as determined by the Sponsors, will strive to meet at least quarterly during the year. A formal agenda will be developed and issued by MCS prior to the meeting and will include the following minimum topics:

1. Review and status of prior partnering initiative;
2. A look-ahead at the next partnering initiative(s); and
3. A discussion of challenges and issues encountered and how the challenges and issues are being resolved.

The meetings may be independently facilitated, if determined by the Partnering Sponsors. MCS is responsible for summarizing the activities of the Partnering meetings, as well as tracking team commitments and actions from the meetings. Summaries will be issued within ten working days of the meetings.

DOE PPPO and Mid-America Conversion Services, LLC
Partnering Framework

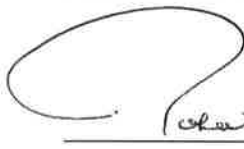

PARTNERING TEAM CHANGES

Partnering Team Co-Lead changes will be adopted upon the approval of the DOE PPPO Manager and the MCS President and Project Manager.

REVIEW AND RENEWAL

The Partnering Framework will be reviewed, revised if necessary, and renewed as needed.

PARTNERING SPONSORS SIGNED:

 Robert E. Edwards, III Manager, Portsmouth/Paducah Project Office U.S. Department of Energy	<u>3/30/17</u> Date	 Alan M. Parker President and Project Manager Mid-America Conversion Services, LLC	<u>3/30/2017</u> Date
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DOE PPPO and Mid-America Conversion Services, LLC
Partnering Framework

Attachment 1 Partnering Alignment

This table identifies the DOE PPPO and MCS Partnering Sponsors and Co-Leads consistent with this Document.

Partnering Sponsors

DOE PPPO	MCS	
Robert Edwards	Alan Parker	Site Management

Partnering Co-Leads

DOE PPPO	MCS	
Core Partnering Co-Leads	Reinhard Knerr	Project Management
	Peter Burban	Portsmouth Project Management
	James Johnson	Paducah Project Management
	Tom Hines	Engineering
	Russell McCallister	ESH&Q
	Jenny Stokes	Business Systems/Contracts
Jeff Morgan	Keith Hoyer	QA
Brad Pont	Adam Goldberg	Paducah Systems Engineering
Richard Mayer	Rick Spaulding	Portsmouth System Engineering
Gil Whitehurst	Darin Ridgley	Radiological Safety
Don Dihel	Sherree Shaw	Facility Representative
Noah Lawson	Joe Hawk	Facility Representative
Matt Vick	Steve Skeens	EPHS/As
Kristi Wiehle	Joel Siegel	DFF&O/Permitting
Cynthia Zvonar	Joel Siegel	Surface Water
Susan Sparks	Mary Ann Wehrheim	Employee Concerns
James Woods	Craig Glover	Information Technology
Abe Getchell	Bridgett Mase	Cyber Security
Mark Allen	Janie Holmes	Security
Robert Henry	Beth Hummel-Keener	Portsmouth Security
Jason Sherman	Foy Meyer	Legal
Shelley Haynie-Sparks	Debbie Thacker	Financial/Accounting
Ken Lewis (CBC)	Carol Ajirogi	Personal Property