



13-CAB-005

INL Site Environmental Management

C I T I Z E N S A D V I S O R Y B O A R D

July 12, 2013

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Herb Bohrer

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Jim Cooper
U.S. Department of Energy
1955 N. Fremont Ave., MS 1222
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Subject: Incorporating a 'Dashboard' into DOE's Presentations to the INL Site EM Citizens Advisory Board

Dear Mr. Cooper,

At the June 2013 meeting of the INL Site Environmental Management (EM) Citizens Advisory Board (CAB), the CAB discussed ideas from the CAB Public Involvement subcommittee on the types of information that should be included in topical presentations made by the Department of Energy Idaho Operations Office (DOE-ID) to the CAB. The purpose of this letter is to summarize the CAB's discussion of information needs and provide a suggested approach for meeting those needs by incorporating the concept of a 'dashboard' into the presentations.

A dashboard is a tool for depicting summary information on the condition of key factors or parameters of interest to an organization. It is intended to assist members of the CAB, and the larger community, receive and process information in the larger context of INL clean-up activities. The indicator or traffic lights for the key factors are red, yellow, and green. The key questions the CAB has identified to be addressed for each topic are the following:

1. How does this impact the budget for this activity or for site clean-up?
2. What is the impact on employment or related economic development?
3. What does this mean to the agreement schedule?
4. How does this impact public safety, worker safety, and protection of the environment?
5. How does this impact clean-up across the DOE complex?

We are requesting DOE to consider implementing responses (i.e., red, yellow, or green, and why) to these standard questions in each presentation. We would like each presenter to be provided with these questions before they begin to put their presentations together. Then, at the conclusion of each presentation, we would like to review with the presenter the answers to the questions as a summary.

We understand this is a new process and that there may be some adjustments needed as we move along on our implementation. However, we believe that this approach will result in the opportunity to improve our exchange of information and the advice that the CAB provides to DOE.

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We would like to start with this process at our September meeting. If you have questions or would like additional information about the CAB's thoughts on this Dashboard approach, please do not hesitate to contact me. The CAB would be pleased to work with DOE on this effort if additional discussion or feedback would be useful as DOE begins to work on its presentation for the September meeting.

On behalf of the CAB, I would like to express my sincere appreciation to the DOE Idaho EM organization for its responsiveness to the CAB and willingness to support our efforts to improve the quality of advice that we provide to DOE.

Sincerely,

A handwritten signature in black ink, appearing to read 'H. Bohrer', with a long horizontal flourish extending to the right.

Herb Bohrer
Chair, INL Site EM CAB

cc: Robert Pence, DOE-ID
Dennis Faulk, U.S. EPA
Susan Burke, DEQ
Daryl Koch, DEQ
Hoss Brown, ICP
Danny Nichols, ITG