

## Los Alamos National Laboratory (LANL)

### Site Visit and One-on-One Meetings

#### **Site Visit and One-on-One Meetings**

To better promote early exchanges of information with potential offerors, NNSA will host a site visit and one-on-one meetings at the Los Alamos National Laboratory prior to the release of the final request for proposal DE-SOL-0011206. The purpose of exchanging information is to improve the understanding of Government requirements, thereby allowing potential offerors to judge whether or how they can satisfy the Government's requirement, and enhancing the Government's ability to obtain quality services at reasonable prices and increase efficiency in proposal preparation, proposal evaluation, negotiation, and contract award. The pertinent information for this event is below:

#### **LANL Site Visit**

**Date:** Tuesday, August 29, 2017

**Time:** 9:00am to 4:30pm Mountain Time

**Location:** Los Alamos Field Office, 3747 W. Jemez Road (Rendija Conference Room)

**Who:** All potential offerors for the LANL Management and Operating (M&O) contract Request for Proposal (RFP). Potential offerors may bring no more than 4 total persons from their respective organization.

**Pertinent Document:** LANL Badge Request Form-Dated August 2017

**Instruction:** Each individual planning on attending the Site Visit must complete the LANL Badge Request Form and fax it to Pam Valdez at Fax: (505) 664-0273. All forms are due Tuesday, August 23, 2017, no later than 4:00 pm Mountain Time.

#### **One-on-One Meetings:**

**Date:** Wednesday, August 30, 2017

**Time:** 8:00am to 5:00pm Mountain Time

**Location:** Los Alamos Field Office, 3747 W. Jemez Road (Conference Rooms Reserved: Tewa and Guaje)

**Who:** All potential offerors for the LANL M&O contract. Potential offerors may bring no more than 4 total persons from your respective organization.

**Pertinent Document:** LANL Badge Request Form-Dated August 2017

**Instruction:** Each individual planning on attending the one-on-one meeting must complete the LANL Badge Request Form and fax it to Pam Valdez at Fax: (505) 664-0273. All forms are due Tuesday, August 23, 2017, no later than 4:00 pm Mountain Time. If attending both events only one form needs to be filled out for both days.

Potential offerors seeking to participate in the one-on-one meetings must inform the NNSA through email at [SEB7@nnsa.doe.gov](mailto:SEB7@nnsa.doe.gov) by 5:00 pm Mountain Time on Tuesday, August 22, 2017 to request a meeting. Each meeting will be limited to one hour. The NNSA will schedule one-on-one meetings and notify potential offerors of their scheduled time no later than Friday, August 25, 2017.

When requesting a one-on-one meeting, please provide the name of the primary point-of-contact, phone number and email address and the names of individuals attending.

**The intent of the One-on-One meetings is to allow potential offerors an opportunity to share additional recommendations and/or suggestions of the draft RFP with NNSA. Company public relation information shall not be disseminated or discussed during these meetings.**

### **General Information**

**Access to the site:** Potential offerors are required to show a valid government ID at the checkpoint and proceed to 3747 W. Jemez.

**Meeting Location:** A map of the initial meeting point is provided for your reference. You can also google map the location at <https://goo.gl/c9r1mU>

### **Driving directions are described as follows:**

Directions to LANL

- 1) From Santa Fe, take US 285 N/US 84 W to Pojoaque, where the highway becomes NM 502
- 2) Continue on NM 502 to the NM-4 W ramp to Bandelier National Monument/White Rock
- 3) Merge to the right at the stop light, taking East Jemez Road up the hill, also called the Truck Route.
- 4) You will reach a stop light in several miles at the top of the hill. Get into the right turn lane and stay to the right as you go through the light. Approach one of the right-side security portals with driver ID ready to show the guard.
- 5) Driver will be asked to "vouch" for passengers.
- 6) Stay right, continue through three lights - Bikini Atoll is third light
- 7) Take a left at NNSA Los Alamos Site Office sign and park in lower parking lot. Walk up to brick office building.

**Questions:** Questions regarding the security form and access to the site can be directed to Pam Valdez of NA-LA phone 505-667-5118, fax 505-664-0273. Email questions regarding the site visit and one-on-one meetings to [SEB7@nnsa.doe.gov](mailto:SEB7@nnsa.doe.gov).