

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 02/12/2016		2. CONTRACT NO. (If any) DE-EM0003878/ 0682/15/505460/01		6. SHIP TO:	
3. ORDER NO. DE-DT0010705		4. REQUISITION/REFERENCE NO. 16EM000994		a. NAME OF CONSIGNEE	
5. ISSUING OFFICE (Address correspondence to) EMCBC U.S. Department of Energy EM Consolidated Business Center 250 E. 5th Street, Suite 500 Cincinnati OH 45202				b. STREET ADDRESS	
				c. CITY	e. ZIP CODE
7. TO: GILBERT TORRES				f. SHIP VIA	
a. NAME OF CONTRACTOR SIGMA SCIENCE INC				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE	
c. STREET ADDRESS 500 MARQUETTE AVE. NW SUITE 1200				REFERENCE YOUR:	
d. CITY ALBUQUERQUE				e. STATE NM	
				f. ZIP CODE 87102	
9. ACCOUNTING AND APPROPRIATION DATA				10. REQUISITIONING OFFICE	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT	
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB				Destination	
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION Destination	b. ACCEPTANCE Destination			NET 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Tax ID Number: 85-0446067 DUNS Number: 120336594 IGF::OT::IGF task order to development and submit an approvable Quality Assurance Program Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)	
	21. MAIL INVOICE TO:							
	a. NAME OR for EMCBC						\$198,053.19	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017						\$198,053.19	
c. CITY Oak Ridge		d. STATE TN	e. ZIP CODE 37831					

22. UNITED STATES OF AMERICA BY (Signature)			23. NAME (Typed) Christopher A. Lockhart TITLE: CONTRACTING/ORDERING OFFICER		
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ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 02/12/2016	CONTRACT NO. DE-EM0003878/0682/15/505460/01	ORDER NO. DE-DT0010705
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
00001	Mark For: EMCBC U.S. Department of Energy EM Consolidated Business Center 250 E. 5th Street, Suite 500 Cincinnati OH 45202 Fund: 01250 Appr Year: 2016 Allottee: 33 Report Entity: 490820 Object Class: 25233 Program: 1111512 Project: 0002167 WFO: 0000000 Local Use: 0000000 Period of Performance: 02/12/2016 to 02/11/2017 Development and Submission of Approved Quality Assurance Program				198,053.19	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$198,053.19

SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS

Section B of the ID/IQ basic contract is incorporated by reference with the exception of clauses applicable to Time-and-Materials task orders, and clauses B.2, B.3, and B.4. The following clauses listed below are in addition to the applicable clauses incorporated by reference from the ID/IQ basic contract.

B.01 TYPE OF TASK ORDER AND SERVICES BEING ACQUIRED

This is a Firm Fixed Price (FFP) task order in accordance with the terms and conditions set forth in the basic contract. The Contractor shall provide qualified personnel, and has the responsibility for determining the specific methods and approaches for accomplishing the identified work. The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this contract as furnished by the Government) and otherwise do all things necessary for, or incident to, the performance of the items of work which are described in the Section C – Performance Work Statement.

B.02 PRICE SCHEDULE

Base Period: 1 Through 12 Months from date of task order award					
CLIN	Schedule of Supplies / Services	Quantity	Unit of Measure	Unit Price	Extended Amount
0001	<i>Development and Submission of Approved Quality Assurance Program</i>	1	Lump Sum		\$198,053.19

SECTION C – DESCRIPTIONS/SPECIFICATIONS/WORK STATEMENT

PERFORMANCE WORK STATEMENT

C.01 TASK ORDER PURPOSE AND OVERVIEW

- a. This is a performance-based task order subject to the objectives, measures and expectations contained in this Performance Work Statement (PWS). The covered work under this task order includes the following:
 - i. Task 2 – SSI Development and Submittal of an Approvable Quality Assurance Program

C.02 SCOPE OF WORK

Task 2 – SSI Development and Submittal of an Approvable Quality Assurance Program

C.02.1 General Description/Background

Los Alamos National Laboratory (LANL) is a DOE/National Nuclear Security Administration (NNSA) facility situated on approximately 27,500 acres (approximately 40 square miles) in north-central New Mexico, approximately 100 miles north of Albuquerque and 25 miles northwest of Santa Fe. Scientific research began at LANL in March of 1943, with the inception of Project Y of the Manhattan Project, the U.S. Government's effort to develop and test nuclear weapons. In recent decades, operations at LANL have expanded beyond nuclear weapons development to include missions pertaining to "national security, energy resources, environmental quality, and science."

Due to recent changes directed by the Secretary of Energy, the EM-funded legacy cleanup scope of work under the current LANL Management and Operating (M&O) contract is undergoing a transition from NNSA oversight and management to DOE EM. As a result of the transition, EM will be conducting one or more procurements in support of the EM Los Alamos Legacy Cleanup Completion Project (LCCP). EM has a requirement for contract support to aid in the accomplishment of the procurement(s).

C.02.2 Work Description

Under this task order, the Contractor shall develop and submit:

- An approvable Quality Assurance Program compliant with applicable DOE Quality Assurance requirements and the latest revision of EM-QA-001, *EM Quality Assurance Program*.

- The Quality Assurance Program documents to support Documented Safety Analysis (DSA) work activities and submit to the Contracting Officer Representative (COR) for review and approval.
- A set of procedures to support the DSA work activities and implement the Quality Assurance Program.
- A corrective action process for the resolution of issues resulting from EM-LA/EM Headquarters (HQ) Office of Standards and Quality Assurance (EM-43) assessments to support approval of the Quality Assurance Program.

C.02.3 Deliverables

Deliverable		Due Dates
1	Submit associated Quality Assurance (QA) Program documents supporting the DSA work activities	10 business days after delivery of Task 2 award
2	Resolve DOE review comments of QA program documents supporting the DSA work activities resulting from EM Phase 1 QA Program document review and re-submit revised QA Program documents	10 business days after Phase 1 QA Program document review
3	Submit complete set of procedures implementing the QA program and supporting the DSA work to EM-LA in preparation for the onsite EM Phase 2 qualification audit of the QA program	To be coordinated with EM-LA
4	Address and prepare corrective actions from issues identified from onsite EM Phase 2 qualification audit of the QA program and submit for acceptance	20 business days after EM Phase 2 audit
5	Address and resolve issues resulting from onsite DOE QA reviews prior to having an approvable QA program	10 business days after DOE review
6	Weekly Progress Status Reports	Every week until completion of Task 2

C.03 PERFORMANCE REQUIREMENTS

Performance requirements for this task order are expressed in the following manner:

The following three elements, when taken together, constitute a performance requirement:

Performance Objective – A statement of the outcome or results expected in a specific work area.

Performance Measures – The critical characteristics or aspects of achieving the performance objective that will be monitored by the Government and for which the Government will gather data.

Performance Expectations – The targeted level or range of levels of performance for each performance measure.

The following performance measures and expectations apply to the performance objectives for this task order:

Performance Measures	Performance Expectations
(a) Accuracy	98% of time deliverables and tasks will not require rework or editing and information is factually correct.
(b) Timeliness	98% of time, schedule, due dates and task assignments are met.
(c) Customer Satisfaction	98% of time feedback to EM is satisfactory or better based on random surveys.

SECTION D - PACKAGING AND MARKING

Section D of the ID/IQ basic contract is incorporated by reference.

SECTION E - INSPECTION AND ACCEPTANCE

Section E of the ID/IQ basic contract is incorporated by reference with the exception of the clause that is applicable to Time-and-Materials task orders only.

SECTION F - DELIVERIES OR PERFORMANCE

Section F of the ID/IQ basic contract is incorporated by reference. The following clauses listed below are either in addition to the applicable clauses incorporated by reference from the ID/IQ basic contract or provide fill in information from the IDIQ basic contract clause.

F.01 PERIOD OF PERFORMANCE

The task order period of performance shall be for one year from the date of task order award.

The Contractor shall not be paid for work performed or costs incurred prior to the task order start date. The Contractor is not authorized to proceed beyond the task order period of performance, nor will the Contractor be paid for any costs incurred beyond that period unless the task order is modified by the DCO to extend the period of performance.

F.02 F.4. EMCBC-F-2001 DELIVERY SCHEDULE (OCT 2014)

The Contractor shall complete all deliverables as found in C.02.3 Deliverables.

SECTION G - CONTRACT ADMINISTRATION DATA

Section G of the ID/IQ basic contract is incorporated by reference.

SECTION H - SPECIAL CONTRACT REQUIREMENTS

Section H of the ID/IQ basic contract is incorporated by reference.

PART II – CONTRACT CLAUSES

SECTION I - CONTRACT CLAUSES

Section I of the ID/IQ basic contract is incorporated by reference with the exception of Clauses applicable specifically to Time-and-Materials task orders only.

INDIVIDUAL CONFLICT OF INTEREST DISCLOSURE

ADVISORY AND ASSISTANCE SERVICES

I, Gilbert Torres, certify that within the last twelve months, no present, or current planned financial, contractual, individual or other interests relating to the performance of the Performance Work Statement (PWS) under Contract DE-EM0003878, Task Order DE-DT001075, exists that would render myself unable to provide impartial assistance or advice to the Government, or impair my objectivity in performing the contract work, or offer an unfair competitive advantage.

I hereby certify that I have the authority to represent my organization, and that to the best of my knowledge and belief, the facts and representation presented above are accurate and complete.



Signature

1/25/16
Date

Gilbert Torres President
Name and Title

Sigma Science Inc.
Organization

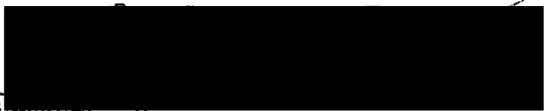
Development and Submission of Approved Quality Assurance Program
Request for Task Proposal
DE-DT001075

NOTICE OF NONDISCLOSURE

I Gilbert Torres am working on Task Order No. DE-EM0003878/DE-DT001075 for the US Department of Energy.

In performance on or in support of Task Order DE-EM0003878/DE-DT001075, I certify that I shall not disclose any Government or DOE or contractor proprietary or confidential information related to or gathered during contract performance, or after contract completion concerning this contract to anyone who is not also authorized access to that information by law, regulation, agency head, or the Contracting Officer; any disclosure shall be limited to the information required in connection with a person's official responsibilities. I certify that I am aware of the restrictions on disclosure on information under the Procurement Integrity Act, 41 U.S.C. §423, and its implementing regulations, Federal Acquisition Regulation 3.104. I understand that unauthorized disclosure of such information may subject me to substantial administrative, civil and criminal penalties, including fines, imprisonment, and loss of employment under the Procurement Integrity Act, 41 U.S.C. §423 (2002), or other applicable laws and regulations. Furthermore, I will report any attempt to obtain such information concerning Task Order DE-EM0003878/DE-DT001075 to the Contracting Officer.

I understand that making a false or fraudulent certification may subject me to prosecution under Title 18, United States Code, §1001 and the Procurement Integrity Act, 41 U.S.C. §423.

NAME	<u>Gilbert Torres</u>	
	Print	Signature
DATE	<u>1/21/16</u>	ORGANIZATION <u>Sigma Science Inc.</u>