

## TELECONFERENCE ATTENDEES

### Designated Federal Officer (DFO):

- Gil Sperling, STEAB DFO, Senior Management Technical Advisor, EERE, DOE.

<b>STEAB TELECONFERENCE ATTENDANCE</b>		
<b>BOARD MEMBERS</b>	<b>Present</b>	<b>Absent</b>
<b>Susan S. Brown</b> , Deputy Administrator, Wisconsin Division of Energy	✓	
<b>Tom Carey</b> , Director, Energy and Rehabilitation Programs, New York State Division of Housing and Community Renewal	✓	
<b>Dan Carol</b> , Strategic Advisor/Organizational Consultant	✓	
<b>William Vaughn Clark</b> , Director, Office of Community Development, Oklahoma Department of Commerce		✓
<b>John H. Davies</b> , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy	✓	
<b>Cris Eugster</b> , Executive Vice President and Chief Sustainability Officer, CPS Energy		✓
<b>David Gipson</b> , Director, Energy Services Division, Georgia Environmental Facilities Authority		✓
<b>Philip Giudice</b> , Chief Executive Office, Liquid Metal Batter Corporation		✓
<b>Paul Gutierrez</b> , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University	✓	
<b>Duane Hauck</b> , Director, Extension Services, North Dakota State University	✓	
<b>Robert Jackson</b> , Manager, Michigan Economic Development Office, Michigan Energy Office	✓	
<b>Elliott Jacobson</b> , Vice President for Energy Services, Action Energy	✓	
<b>Peter Johnston</b> , Project Manager, Clean Energy Technologies, Burns & McDonnell	✓	
<b>Maurice Kaya</b> , Hawaii Renewable Energy Development Venture		✓
<b>Ashlie Lancaster</b> , Director, South Carolina Energy Office	✓	
<b>Lou Moore</b> , Chief, Energy and Pollution Prevention Bureau, Montana	✓	
<b>Frank Murray</b> , President and CEO, New York State Energy Research and Development Authority	✓	
<b>Steve Payne</b> , Managing Director, Housing Improvements & Preservation, Department of Commerce		✓
<b>Janet Streff</b> , Manager, State Energy Office, Minnesota Department of Commerce		✓
<b>David Terry</b> , Executive Director, ASERTTI	✓	
<b>Daniel Zaweski</b> , Assistant Vice President - Energy Efficiency and Distributed Generation Program, Long Island Power Authority	✓	

### Contractor Support & Other DOE Staff:

- Emily Lindenberg, SENTECH, Inc.
- Renae Steichen, SENTECH, Inc.

### **Agenda Items:**

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| 1. Task Force Reports and Updates: |                  |
| a. Deployment Task Force           | Phil Giudice     |
| b. DOE/USDA Task Force             | Duane Hauck      |
| c. Weatherization Task Force       | Elliott Jacobson |
| d. SEP Task Force                  | David Gipson     |

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| 2. Details about March STEAB Meeting<br>March 13 – 15, 2012, Arlington, VA | Janet Streff |
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| 3. Public Comments | Janet Streff |
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| 4. Other/New Business          | Gil Sperling |
| a. Introduction of New Members |              |

- Gil Sperling (GS) opened the January Teleconference call by thanking the STEAB for attending the call. He moved directly into asking about the Task Force updates and asked for an update from the Deployment Task Force.
- Dan Carol (DC) noted that the Deployment Task Force did not have an update at this time. DC was going to suggest that the Task Force consider beginning a process to start new recommendations for 2013, which could include issues such as new financing and performance based contracts.
- Duane Hauck (DH) gave an update on the DOE/USDA Task Force. DH said this is an active working group that has monthly conference calls. The group has drafted an MOU that is being discussed in both agencies. The group hopes the MOU will be signed soon. Some people have retired but the group is still connected. The group is going to have face-to-face meeting on Friday following March STEAB meeting. There are three projects awarded through the DOE SEP Competitive Awards Area 3; they are trying to stay connected to the states to keep updated on the projects. DOE's OWIP office has made staffing changes. LeAnn Oliver has moved over to role where she will focus on Clean Energy and Rural Communities. She will be taking up the MOU and related issues of the DOE/USDA Task Force.
- Elliott Jacobson (EJ) gave an update for the Weatherization Task Force. Tom Carey is a new STEAB member that will be joining the Task Force. The group is following the Weatherization Plus 2015 process that was created by DOE. The goal of the process is to try to ease transition off of ARRA into whatever the future may be for weatherization. This is designed to be a 13 month process. STEAB, through the Weatherization Task Force, will have a role in this process. Four of the Task Force members are currently in the DOE task force. Weatherization Plus 2015 has four subcommittees that will be doing monthly conference calls and will meet face-to-face at the end of March. The four Task Force members will be on one of the subcommittees to ensure STEAB is represented in each group. They also have the freedom to be on calls of other subcommittees. The four subcommittees include: Messaging and Communication, Leveraging (Elliott is leading this group), Quality of Services, and New Markets. There are 80 people total involved in Weatherization Plus working group and STEAB has secured significant role. Bob Adams is looking to them to bring perspective of their constituents to the working groups. There are certain things that the STEAB board can do that DOE cannot do that STEAB may help the group with, such as facilitating conversations with other people like Congress or the Administration. For the March STEAB conference, EJ would like to ask Bob Adams and whoever Bob deems pertinent to come to the Weatherization session. EJ also wants to invite Joel Eisenberg (from ORNL) because he is playing large role in the Weatherization Plus group. As a note to the STEAB, the Weatherization Plus representatives will only discuss information that was released to the public at December DOE training conference; they cannot discuss information that has not already been released. If other STEAB members are interested in joining the Weatherization conversations they are welcome; contact EJ. Emily Lindenberg (EL) will work with EJ to set up another call for the Weatherization Task Force in the next few weeks.

- David Terry said that the SEP Task Force did not have an update. GS would like to get some of the new STEAB members to join this Task Force. The Task Force may need to do a strategic thinking exercise to think about what they need to do this upcoming year given the uncertain political environment we are in.
- EL gave an update on the upcoming STEAB meeting. The meeting will be March 13-15 at the Key Bridge Marriott in Arlington, VA. EL sent a letter two weeks ago with hotel and logistic information. The room block closes on Friday February 17. The group is receiving the government rate of \$224/night and per diem. Group members should send EL flight choices by no later than February 13. EL and other meeting plans are starting to invite speakers/presenters and draft the agenda. Group members can suggest potential speakers/presenters or topic ideas; send suggestions to EL, GS, and Janet Streff. There is an SEEP live meeting occurring on March 16<sup>th</sup>, from 8:30 am to 10:00 am. If anyone other than the USDA/DOE Task Force is interested in attending please let EL know. The group wants to invite LeAnn Oliver and David Terry to this meeting. For the current agenda items on the list for March, the STEAB will be inviting Dr. Henry Kelly, Karina Edmonds to talk about deployment, work with OWIP to discuss DOE grants and the status. Additionally the Weatherization Task Force wants to invite Bob Adams and Joel Eisenberg to discuss WAP budget issues and where to go looking into FY 2013. A member asked whether the work that Mike Davis was proposing has stopped with his departure. GS said it has not stopped, but there is a hole. Joann Milliken is stepping up to try to work on Mike Davis' work.
- The next STEAB conference call is February 16.
- GS announced that the STEAB has five new members and welcomed them to the group. EJ offered thanks to GS and the Board on recruiting the new members. All of the new members have extensive experience in the energy field. The new members are:
  1. Tom Carey, Director, Energy and Rehabilitation Programs, New York State Division of Housing and Community Renewal – He has been running Weatherization program in New York as well as helping on multi-state and multi-family housing issues.
  2. Ashlie Lancaster, Director, South Carolina Energy Office – She was previously involved in running the Weatherization program in South Carolina. She is leading the charge in trying to help her state that does not have indigenous energy sources develop renewable energy sources.
  3. Frank Murray, President and CEO, New York State Energy Research and Development Authority – He helps run one of best funded energy offices. He is on top of new legislation on financing programs for energy efficiency retrofits.
  4. Robert Jackson, Manager, Michigan Economic Development Office, Michigan Energy Office – energy efficiency office and they work closely with economic office.
  5. Lou Moore, Chief, Energy and Pollution Prevention Bureau, Montana – Her bureau houses the energy office. She has helped bring renewable energy to the state.
- Peter Johnston noted that the next meeting of EECBG subcommittee is Feb. 1 in Dallas. He will be attending the meeting.
- New members should send EL their information on setting up a GovTrip account as soon as possible.

*Minutes were scribed by Renae Steichen, contractor support for the STEAB.*