

**STATE ENERGY ADVISORY BOARD**  
**TELECONFERENCE MINUTES**  
 SEPTEMBER 16, 2010 3:30 PM – 4:15 PM EST

**TELECONFERENCE ATTENDEES**

**Designated Federal Officer (DFO):**

- Gary Burch, STEAB DFO, Senior Management Technical Advisor, Intergovernmental Projects, Golden Field Office, Denver, Colorado (Absent from call)

<b>STEAB ATTENDANCE</b>		
<b>BOARD MEMBERS</b>	Present	Absent
<b>Susan S. Brown</b> , Deputy Administrator, Wisconsin Division of Energy		X
<b>John Butler</b> , Energy Commission Supervisor II, California Energy Commission	X	
<b>Dan Carol</b> , Strategic Advisor/Organizational Consultant		X
<b>William Vaughn Clark</b> , Director, Office of Community Development, Oklahoma Department of Commerce	X	
<b>John H. Davies</b> , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy		X
<b>Cris Eugster</b> , Executive Vice President and Chief Sustainability Officer, CPS Energy, San Antonio		X
<b>David Gipson</b> , Director, Energy Services Division, Georgia Environmental Facilities Authority	X	
<b>Philip Giudice</b> , Commissioner, Massachusetts Department of Energy Resources	X	
<b>Ryan Gooch</b> , Energy Policy Director, Tennessee Economic and Community Development		X
<b>Paul Gutierrez</b> , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University		X
<b>Duane Hauck</b> , Director, Extension Services, North Dakota State University	X	
<b>Cecelia Johnson-Powell</b> , Community Development Manager, Indiana Housing and Community Development Authority	X	
<b>Peter Johnston</b> , Project Manager, Clean Energy Technologies, Burns & McDonnell	X	
<b>Maurice Kaya</b> , Hawaii Renewable Energy Development Venture	X	
<b>Jim Nolan</b> , Weatherization Director, Department of Public, Health and Human Services	X	
<b>Tom Plant</b> , Director, Colorado Governor's Energy Office		X
<b>Larry Shirley</b> , State Energy Office Director, North Carolina Department of Administration		X
<b>Janet Streff</b> , Manager, State Energy Office, Minnesota Department of Commerce	X	
<b>David Terry</b> , Executive Director, ASERTTI		X
<b>Steve Vincent</b> , Regional Business Manager, Avista Utilities	X	

**Contractor Support:**

- Emily Lindenberg, SENTECH, Inc.

**Public:**

- Gil Sperling, DOE.

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- Mark Johnson, EECBG Sub-Committee Chair, DOE.

**Agenda Items:**

1. Update on EECBG Sub-Committee: Mark Johnson
    - a. Review and Questions Regarding Meeting Notes
    - b. Action Items from sub-committee meeting
  2. Task Force Reports and Updates: Janet Streff
    - a. STEAB Meeting Agenda Task Force Gary Burch
    - b. Climate Change/Energy Bill Task Force David Terry
    - c. Deployment Task Force Phil Giudice
    - d. DOE/USDA Task Force Duane Hauck
    - e. DOE/HUD Task Force Cecelia Johnson-Powell
  3. Update on Upcoming STEAB Meetings Gary Burch
    - a. November 2010 Washington, DC
    - b. February 2011 Berkley, CA (LBNL)
  4. Public Comments Janet Streff
  5. Other Business Janet Streff
- Janet Streff (JS), Board Chair, opened the meeting and thanked the members of the STEAB for participating in the September teleconference call. JS began the meeting asking Mark Johnson (MJ), Chair of the EECBG Sub-Committee, to please update the STEAB about the recent meeting in Seattle, WA, and to also review the recommendations the Sub-Committee gave to the Board in the Sub-Committee meeting notes.
  - MJ told the Board the first EECBG Sub-Committee meeting in Seattle, WA, was a success; and the group not only came away with recommendations to improve the EECBG Program, but also went on tours to see LED street-lighting and visited with the BigBelly Solar CEO and viewed many of their products around Seattle. Philip Giudice (PGD) asked about the duration of this sub-committee and if it was tied directly to ARRA funding. MJ noted that it was; and that once the funding was gone, the sub-committee, as noted in its Statement of Work, would also be disbanded. JS asked if more funding was available would the sub-committee continue; and MJ noted that most likely if the EECBG Program was funded with additional appropriations, then the sub-committee would probably be renewed with that funding.
  - JS thanked MJ for the comments about the sub-committee meeting and asked if there were any questions. Seeing as there were none, JS moved on to the second agenda topic, which asked each Task Force Chair to share an update with the STEAB about the progress each Task Force has made since their establishment in June.
  - Duane Hauck (DH), the Chair of the USDA/DOE Task Force, joined the call and talked to the STEAB about their recent meeting just that morning in Washington, DC, with both USDA and DOE officials. DH noted that the Task Force met with Dr. Ralph Otto, Assistant Director of

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NIFA within USDA, on the morning of September 16, 2010, to discuss Resolution 10-01 and gauge interest from USDA in partnering in this program. DH noted that the feedback was very positive, and the interest level was very high from USDA. He went on to say that Gary Burch (GB) and Larry Shirley (LS) met that same day with Michelle Fox of DOE to discuss Resolution 10-01 and that meeting was also very positive.

- DH said overall that there was a high-level of interest from both USDA and DOE officials, and the next step for the Task Force is to try and have a conference call with Kathleen Hogan and Michelle Fox to continue this discussion. He feels that there will definitely be more discussion and hopefully a formal collaboration between DOE and USDA to ultimately establish a MOU which can be signed by both agencies to partner State Energy Offices (SEO's) and Extension Services in order to encourage EE and RE education at the local level. DH wrapped-up his presentation noting that he and the rest of the USDA/DOE Task Force are hoping to meet with USDA and DOE officials in November while in town for the STEAB November meeting.
- Steve Vincent (SV) thanked DH for the summary and offered his congratulations that the Task Force was making so much progress towards this potential partnership. JS echoed these sentiments and David Gipson (DG) added that Georgia is currently using the Extension Service to help monitor the effectiveness of those agencies which are currently helping to weatherize or performing the work on low-income homes. He noted that this has been very effective and has saved a lot of money because the monitoring is being done regionally.
- DH thanked DG for the feedback and noted that there are programs like these all over the country; but there are opportunities to enhance these programs and bring them more recognition; and also ultimately the goal of the Task Force is to bring programs like these to States which do not have these types of programs.
- JS asked if there was a member of the Climate Change Task Force on the call. Seeing as there were no members of the Climate Change Task Force on the call, JS moved onto the Deployment Task Force and asked PGD for an update.
- PGD noted that the Deployment Task Force needs to start ramping-up. He mentioned that currently there is a research project underway to determine the recent practices and deployment efforts EERE has undertaken; and once that information comes through, the group will meet again on a conference call in order to determine next steps. Maurice Kaya (MK) added that he has been looking at other deployment efforts with David Terry (DT) on behalf of NASEO to try and also compile some more information which will be helpful with the Task Force.
- JS thanked PGD for the update and asked Cecelia Johnson-Powell (CJP) to provide an update on the HUD/DOE Task Force. CJP noted that the Task Force has a call on August 27<sup>th</sup> to discuss EE and RE activities and funding sources as they relate to Housing and Urban Development. She noted that all the activities going on right now with DOE may have cross-over with some of the HUD programs, since often the low-income families receiving energy education are often also recipients of assistance from the Weatherization Program and HUD Programs.

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- She noted that the focus of the HUD/DOE Task Force is to look at the Climate Loan Program and the best practices of these types of Programs; and added that Tom Plant (TP) was a very good resource because Colorado is running a lot of these types of programs, and he has been able to give a lot of information and background to the group.
- The second goal of the HUD/DOE Task Force is to recruit additional ad-hoc members from organizations like NEADA, NARUC, or from other Weatherization Programs across the United States in order to be able to draw expertise from a larger audience with potentially more contacts within DOE and HUD in order to accomplish the Task Force's objectives. The third goal is to connect with the Energy Project Consortium and make contact with the group and ask if they would want to be involved in helping the Task Force meet its objectives.
- Also CJP told the STEAB that the HUD/Task Force has assigned to the EECBG Sub-Committee the goal of identifying current successes, failures and obstacles facing the EECBG Program, which was initially one of the objectives for the HUD/DOE Task Force. The group felt that this objective was a better fit for the Sub-Committee which has the sole purpose of working to improve the EECBG Program. The next steps are to host another conference call, and perhaps even meet with DOE and HUD officials while in Washington, DC, for the November STEAB meeting.
- CJP asked the Board for assistance trying to find contacts in both DOE and HUD, preferably contacts in the community planning and development department, or someone who manages Home Programs, with whom she can get in touch to begin a dialogue. CJP noted she is specifically looking for someone in HUD who may work with the Multi-Family Housing MOU. Gil Sperling (GS) mentioned that he would talk to GB and also try to talk to Stockton Williams about finding out who would be the right contact. Vaughn Clark (VC) added that perhaps Dianne Lobasso would be a great contact to reach out to in order to find the right person to start talking to over at HUD.
- JS thanked CJP, Jim Nolan (JN) and others for providing all of the contact information and suggestions about potential contacts and moved on to the Agenda Task Force update. JS elaborated that there is a draft agenda for the November meeting and thanked JN for bringing up the fact that Weatherization was not represented on the agenda. She assured the group that STEAB would reach out to someone in the Weatherization Program to make sure that the group was represented at the meeting.
- JS asked if there were questions or comments from the Board about the draft agenda. PDG asked if the speakers will be provided with questions or topics to speak to that are of interest to the Board. JS reiterated that this would indeed be the case, and the Task Force will be sending each speaker questions or topics to address during the presentations. CJP asked if it would be possible to have someone come and discuss the process for commercializing an idea or a product. She noted that often times the Board hears about what is currently going on and what is currently being worked on, but never about the process of how to get that idea or project out into the marketplace.

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- GS commented that he would get in touch with Wendolyn Holland and others within DOE, and coordinate with GB, in order to try and get someone to present this idea at the November meeting. He noted that the process is different within each EERE Program; and it is a complex process; but he will try to get some information to GB which can then be shared with the Board.
- JS then asked if there were any additional questions or comments regarding the draft November Agenda. Seeing as there were none, JS then turned the meeting to the portion where public comments may be made. It was noted no one had contacted GB prior to the teleconference call, and seeing as there were no members of the public presently on the call, JS closed the teleconference call to public comment and moved on to the final agenda item.
- The meeting then turned to the portion where other business can be discussed. JS opened the floor to new business, but seeing as there was none, JS thanked the STEAB for their participation during the September teleconference call. She noted that the next call will be on October 21, 2010, at 3:30 PM Eastern Time.

*The State Energy Advisory Board September teleconference call concluded at 4:15 p.m. EDT.  
Minutes were scribed by Emily Lindenberg (SENTECH, Inc.).*