

STATE ENERGY ADVISORY BOARD
TELECONFERENCE MINUTES
AUGUST 19, 2010 3:30 PM – 3:53 PM EST

TELECONFERENCE ATTENDEES

Designated Federal Officer (DFO):

- Gary Burch, STEAB DFO, Senior Management Technical Advisor, Intergovernmental Projects, Golden Field Office, Denver, Colorado

STEAB ATTENDANCE		
BOARD MEMBERS	Present	Absent
Susan S. Brown , Deputy Administrator, Wisconsin Division of Energy	X	
John Butler , Energy Commission Supervisor II, California Energy Commission	X	
Dan Carol , Strategic Advisor/Organizational Consultant	X	
William Vaughn Clark , Director, Office of Community Development, Oklahoma Department of Commerce	X	
John H. Davies , Director, Division of Renewable Energy and Energy Efficiency, Kentucky Office of Energy Policy	X	
Cris Eugster , Executive Vice President and Chief Sustainability Officer, CPS Energy, San Antonio		X
David Gipson , Director, Energy Services Division, Georgia Environmental Facilities Authority	X	
Philip Giudice , Commissioner, Massachusetts Department of Energy Resources		X
Ryan Gooch , Energy Policy Director, Tennessee Economic and Community Development		X
Paul Gutierrez , Vice Provost for Outreach Services, Associate Dean and Director, Cooperative Extension Service, College of Agriculture and Home Economics, New Mexico State University	X	
Duane Hauck , Director, Extension Services, North Dakota State University		X
Cecelia Johnson-Powell , Community Development Manager, Indiana Housing and Community Development Authority		X
Peter Johnston , Project Manager, Clean Energy Technologies, Burns & McDonnell		X
Maurice Kaya , Hawaii Renewable Energy Development Venture		X
Jim Nolan , Weatherization Director, Department of Public, Health and Human Services	X	
Tom Plant , Director, Colorado Governor's Energy Office	X	
Larry Shirley , State Energy Office Director, North Carolina Department of Administration		X
Janet Streff , Manager, State Energy Office, Minnesota Department of Commerce	X	
David Terry , Executive Director, ASERTTI	X	
Steve Vincent , Regional Business Manager, Avista Utilities		X

Contractor Support:

- Emily Lindenberg, SENTECH, Inc.

Public:

- Gil Sperling, DOE.

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| 1. Update on EECBG Sub-Committee:
a. Review of August 11th meeting in Seattle
b. Action Items from sub-committee meeting
(for Board consideration) | Mark Johnson |
| 2. Task Force Reports and Updates:
a. STEAB Meeting Agenda Task Force
b. Climate Change/Energy Bill Task Force
c. Deployment Task Force
d. DOE/USDA Task Force
e. DOE/HUD Task Force | Janet Streff
Gary Burch
David Terry
Phil Giudice
Duane Hauck
Cecelia Johnson-Powell |
| 3. Update on Upcoming STEAB Meetings
a. November 2010 Washington, DC
b. February 2011 Berkley, CA (LBNL) | Gary Burch |
| 4. Public Comments | Janet Streff |
| 5. Other Business | Janet Streff |
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- Janet Streff (JS) opened the meeting by thanking members of the STEAB for taking the time to join the call. As Mark Johnson was unavailable for the call, Emily Lindenberg briefly updated the group by noting the August 11th 2010 meeting of the EECBG Sub-Committee in Seattle was a success and minutes from that meeting will be forthcoming for review by all Board members.
 - JS then turned the floor over to the update on Task Forces. Gary Burch (GB) updated the Board on the progress of the Agenda Task Force. He noted that earlier in the week he had compiled a list of 16 potential agenda items for November and had shared that list with the Task Force for review and consideration. His hope is in the coming weeks the group can meet and discuss the direction they would like to take this November meeting and start making contact with potential speakers and presenters. A draft agenda for November will be forthcoming by the first week in September for review by the full STEAB.
 - David Terry (DT) updated the group on the progress of the Climate Change/Energy Bill Task Force. The TF has been monitoring this bill as it will now be just an Energy Bill and he feels the Task Force needs to focus on the importance of State roles in climate and energy programs. The mission of this Task Force may have changed based on new information and perhaps the response to OMB regarding this bill needs to be more generic and broad in order to encompass the spirit of the bill. DT noted that this Task Force will have to re-group in the coming weeks in order to discuss this change in focus and ultimately the deliverable of the group.
 - Dan Carol (DC) then updated the Board on the activities of the Deployment Task Force. The group had a teleconference call in August and there will be another call sometime in September to maintain momentum. The focus of this group is on DOE engagement with partners and overall deployment and commercialization efforts across all programs. The group is currently working to identify partners and speakers they can engage with while in DC for the November Board meeting.
 - John Davies (JD) provided an update on the USDA/DOE Task Force. The Task Force will be meeting on September 16th 2010 in Washington, DC with Dr. Ralph Otto of USDA and

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Dr. Kathleen Hogan of DOE to discuss Resolution 10-01 and potential next steps moving forward.

- Susan Brown (SB) and Jim Nolan (JN) noted that the HUD/DOE Task Force had not yet been able to meet for a discussion and consensus on the group's focus. Plans are for a teleconference call to take place in the coming week, and the outline will be sent along as soon as it is completed.
- GB reiterated that the HUD/DOE Task Force outline is still in draft format and as soon as the final version can be available he and JS would like to formally submit these to Assistant Secretary Cathy Zoi and others at DOE headquarters. GB reminded all Task Forces that their outlines should reflect current and updated objectives and deliverables. SB responded by assuring the STEAB that the HUD/DOE Task Force would meet shortly and be able to provide a comprehensive outline for submission with the other four Task Force outlines in the coming week.
- JS then turned to the next agenda item and asked GB to update the Board on the next two upcoming STEAB live meetings. The Fall STEAB live meeting will take place at the Capitol Hilton in Washington, DC, from November 2 – 4, 2010. The following live meeting will be held at Lawrence Berkley National Laboratory (LBNL) February 22 – 24, 2011. GB noted he has been in touch with a key staffer of the Laboratory in order to start facilitating the meeting and tours of the campus. As this Spring meeting date is further out, there are potential topics and areas of interest to discuss, but those will be upcoming following the conclusion of the November STEAB meeting. GB reminded the Board that the Monday before each meeting is the travel day and should be taken into consideration by members when planning their upcoming travel schedules.
- JS then turned the meeting to the portion where public comments may be made. GB noted no one had contacted him prior to the teleconference call, and seeing as there were no members of the public presently on the call, JS closed the teleconference call to public comment and moved on to the final agenda item.
- GB updated the Board on the status of the Fall Membership package. He noted that this package was completed and submitted to DOE headquarters on August 12, 2010; and it is his hope that this can be moved swiftly through the system and approved by mid-October or the beginning of November in order for the STEAB not to lose momentum, especially with regard to the Task Forces and the upcoming meeting at LBNL.
- JS asked GB and Gil Sperling (GS) to provide an update about the transition of the Designated Federal Officer position. GS noted that he was currently working on the transition on his end, and he would perhaps have additional news after the Labor Day holiday. As soon as additional information is known, there would be an update given to the Board.
- JS asked the Board if there were any additional business or concerns to address. Seeing as there were none, she thanked the Board for time during the busy summer season to participate on this call and looks forward to speaking with everyone again in September.

*The State Energy Advisory Board August teleconference call concluded at 3:53 p.m. EDT.
Minutes were scribed by Emily Lindenberg (SENTECH, Inc.).*