

## **WATERCOURSE AND WETLAND ALTERATION PERMIT APPLICATION**

Enclosed you will find sections addressing the following:

- 1) Program Rationale
- 2) Required Documents
- 3) Provisional Permits
- 4) Fee Schedule
- 5) Application for a Watercourse and Wetland Alteration Permit
- 6) "Schedule A: NB Department of Environment and Local Government Regional Offices and Boundaries"

**(Last updated: January, 2014)**

## 1) Program Rationale

The purpose of the *Watercourse and Wetland Alteration Regulation* is to protect the water quality and aquatic habitat of the streams, rivers, lakes, and wetlands of New Brunswick from unmitigated work or ground disturbance in or near watercourses and wetlands.

There are important facts that you should be aware of prior to planning or performing:

- a) a physical alteration in a wetland or to the bed or banks of a watercourse, or
- b) any disturbance of the ground, modification to the flow of water, or removal of vegetation within 30 metres of these features, measured from the shoulder of the bank of a watercourse or the edge of a wetland.

When a Watercourse and Wetland Alteration Permit is issued for a proposed project, it is expected that suitable, temporary siltation and erosion prevention devices will be employed in order to minimize the runoff of suspended sediment from the area being altered. Upon final grades being achieved, permanent stabilization of exposed soils is also an important factor during the planning phase of a project. Typically, conditions to minimize siltation and achieve permanent stabilization are included on permits.

A Watercourse and Wetland Alteration Permit must be obtained prior to any alteration in or within 30 metres of the shoulder of the bank of a watercourse or of the edge of a wetland. To determine if you have a wetland on your property that requires a permit, please visit the Service New Brunswick [GeoNB Map Viewer - Wetland Layer](#) or contact a Regional Wetlands Biologist (see Schedule A at the end of this application for contact information).

There are different types of permits that may be issued depending on the project scope:

**Standard permit:** Issued for a single alteration (activity). This application package is used to apply for a standard permit.

**Multiple permit:** Issued for more than one alteration (activity), or for similar alterations (activities) at separate locations. This application package may be used to apply for a multiple permit.

**Provisional permit:** Issued for an alteration (activity) that potentially has little to no detrimental impact on the watercourse/wetland. Please see Section 3 (page 4) for more information.

**Certification permit:** A multiple permit issued to individuals that have successfully participated in a certification course and examination.

## 2) Required Documents

The required documents which must be submitted with a Watercourse and Wetland Alteration Permit Application vary depending on the type of alteration (activity) being proposed. Table 1 on page 3 indicates, as a minimum, which documents are required for each type of alteration (activity). A description of each document is given below:

**Engineered Design Drawings** Plan, profile(s), and cross-section(s) to scale that show the footprint and height of the area before and after the proposed alteration(s) and/or the structure which is to be constructed, installed or replaced, and the location relative to the watercourse or wetland and/or the 30 metres regulated zone bordering it. These drawings must be stamped by a person licensed to practice as a Professional Engineer in New Brunswick.

**Drawings to Scale** Plan, profile(s), and cross-section(s) to scale that show the footprint and height of the area before and after the proposed alteration(s) and/or the structure which is to be constructed, installed or replaced, and the location relative to the watercourse or wetland and/or the 30 metres regulated zone bordering it. An engineer is not required to stamp these drawings.

## Dimensioned Drawings

Freehand drawings with all the dimensions necessary to describe footprint and location of the proposed alteration relative to the watercourse or wetland and/or the 30 metres regulated zone bordering it.

## Map

Document depicting geographical landmarks, such as roads, communities, watercourses, railways, roads and/or transmission lines, coordinates, etc. Maps can be generated through Service New Brunswick's [GeoNB Map Viewer](#), Google Maps, or other GIS programs.

**Table 1: Required documents**

Type of Alteration (activity)	Required Documents				
	Eng. Design Drawings	Drawings to Scale	Dimensioned Drawings	Map	Photos
Beach enhancement			X	X	X
Beaver dam management and removal				X	X
Boardwalks, stair systems, and free-standing decks		X		X	X
Boat launching ramps			X	X	X
Bridges		X		X	X
By-pass ponds		X		X	X
Causeways		X		X	X
Channel cleaning		X		X	X
Culverts		X		X	X
Dams	X			X	X
Debris removal			X	X	X
Diversions and cutoffs		X		X	X
Draining or infilling of ponds, lakes, and wetlands				X	X
Dredging		X		X	X
Dugout ponds		X		X	X
Erosion control works (rip-rap, retaining wall, biotechnical techniques)			X	X	X
Ferry landings			X	X	X
Fish habitat improvement works (floating trees, digger logs, deflectors, root wads, etc.)				X	X
Flood protection works (flood reservoirs, dikes, levees, etc)		X		X	X
Fords			X	X	X
Geotechnical investigations				X	
Instream data collection devices		X		X	X
Land extensions (also includes breakwaters)		X		X	X
Outfall pipes and ditches		X		X	X
Pipeline and cable crossings		X		X	X
Removal of major obstructions (dams, causeways, fishways, etc.)			X	X	X
Removal of minor obstructions (culverts, bridges, water intake structures, etc.)			X	X	X
Salmon pool restorations and rock placement*		X		X	X
Soil disturbance			X	X	X
Subdivisions and linear development		X		X	X
Temporary crossing			X	X	X
Vegetation removal (tree, bush, and shrubs)			X	X	
Water control structures (fishways, weirs, stoplogs, etc.)		X		X	X
Water intake structures				X	
Wharves and piers		X		X	X
Other**				X	

\*In addition to the Watercourse and Wetland Alteration Permit Application, a “Salmon Pool Restoration - Supporting Documents” must also be enclosed. Please contact the Surface Water Protection Section (506-457-4850) for guidance.

\*\*If your proposed alteration (activity) is not included in this table, please contact the Surface Water Protection Section (506-457-4850) for guidance on which documents are required.

**PLEASE NOTE:** The required documents, along with the completed application form, may be submitted electronically to [WAWA@gnb.ca](mailto:WAWA@gnb.ca). If submitting paper copies of the required documents on pages larger than 11” by 17”, please provide 3 hard copies or consider sending them electronically. Failure to submit all required documents could result in your application being returned without being processed.

### 3) Provisional Permits

Certain alterations (activities) may qualify for a Provisional Permit, provided that the project meets the applicability clauses specific to each alteration type and that the project is not within a Designated Protected Watershed or a Designated Protected Wellfield. There are also limitations for wetlands, Provincially Significant Wetlands (PSW), and coastal areas, which are included on each Provisional Permit Form.

Below is a list of available Provisional Permits and their applicability clauses. For additional information or to view the application forms, please visit the [Watercourse and Wetlands Provisional Permits](#). If you are still unclear if you qualify for a Provisional Permit or would require a standard permit, please do not hesitate to contact any Department of Environment and Local Government regional office (see Schedule A on Page 15 for contact information), or the Surface Water Protection Section (506-457-4850).

#### a) Beaver dam management and removal

The removal of a beaver dam which is impounding water that is resulting in flooding and damage to infrastructure (e.g. roads, trails, buildings, etc.). The removal of beaver dams shall take place during the ice-free period only.

#### b) Biotechnical bank stabilization

The placement of biotechnical products along the eroding bank(s) of a watercourse. Land lost due to erosion cannot be reclaimed under a provisional permit.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

#### c) Boardwalks, stair systems, and free-standing decks

The construction of boardwalks and/or free-standing decks within 30 metres of the edge of a wetland or the shoulder of the bank(s) of a watercourse, and/or a stair system to provide access to the shore.

*(not allowed in a PSW or within a regulated coastal feature – a standard permit is required in these instances)*

#### d) By-pass ponds

The excavation of a pond located 15 metres or more from the shoulder of the bank of a watercourse or the edge of a wetland that is connected to the watercourse by an inlet and outlet pipe.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

#### e) Clearing of view-ways

The clearing of 6 metre wide view ways, spaced at least 55 metres apart, within 30 metres of the shoulder of the bank of a watercourse or the edge of a wetland.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**f) Cutting non-marketable woody vegetation**

The removal of non-merchantable woody vegetation up to 6 metres from the shoulder of the bank of a watercourse. A maximum of 30% of the non-merchantable woody vegetation may be removed inside the 6 metre buffer bordering a watercourse or within 30 metres of the edge of a wetland.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**g) Data collection devices**

The installation of permanent or temporary data collection devices used to gather information for biological assessment, scientific research, background data collection and monitoring.

*(not allowed within a regulated coastal feature, allowed in a wetland or a PSW provided mechanical excavation in the wetland or PSW does not occur – a standard permit is required in these instances)*

**h) Discharge (outfall) pipes and ditches**

The installation, placement, extension, or modification of discharge pipes or ditches that discharge into a watercourse or wetland, which does not involve any soil disturbance or self-propelled equipment encroaching into the wetted portion of a watercourse or in a wetland.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**i) Dugout ponds**

The excavation or infilling of an isolated pond that is 15 metres or more from the shoulder of the bank of a watercourse or the edge of a wetland.

*(not allowed in a wetland, in or within 30 metres in a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**j) Existing boat launching ramps, recognized fords, and ferry landings**

The upgrading and/or maintenance of existing turning areas and/or boat launching ramps, recognized fords, ferry landings, and the approaches to these facilities. This permit does not allow for an increase of footprint in a wetland.

*(not allowed in a PSW – a standard permit is required in these instances)*

**k) Geotechnical investigations**

Gigging test pits and drilling boreholes for composition and bedrock integrity investigations, provided that:

- 1) no pits are excavated in a watercourse/wetland;
- 2) in-channel boreholes are only drilled downstream of the head of tide either from a barge or a reliable ice cover, and;
- 3) access to both sides of the watercourse/wetland is achieved by means of an existing watercourse crossing in the vicinity of the project location.

*(not allowed in or within 30 metres of a PSW – a standard permit is required in these instances)*

**l) Pipeline and cable crossings**

The installation, placement, extension, or modification of the following structures:

- 1) pipeline or cable crossings situated in the material covering an existing culvert or other watercourse crossing structure, or that are attached to an existing structure;
- 2) pipeline or cable crossings installed using horizontal directional drilling provided that: (i) the conduit is installed at least 1.5 metres below the wetland or the deepest part of the watercourse channel; (ii) an adequate frac-out contingency plan is provided, and; (iii) the entry and exit points of the drill are located at least 15 metres from the shoulder of the banks of the watercourse or the edge of the wetland, and;
- 3) pipelines or cables located 15 metres or more from the shoulder of the bank of a watercourse or the edge of a wetland.

*(not allowed in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**m) Removal of man-made obstructions and alterations**

The removal of structures and debris too large to be removed manually (e.g. bridges, culverts, pipelines, fridge, cars, etc.) in or over a watercourse/wetland, excluding man-made structures designed to impound water, provided that all equipment is operated in isolation of the stream flow and that all components of the structure can be removed with self-propelled equipment that is stationed outside the wetland or the wetted portion of the watercourse.

*(not allowed in a PSW – a standard permit is required in these instances)*

**n) Retaining walls**

The placement of rock filled wire baskets, cribwork, or pre-cast blocks designed to serve as a retaining wall along the eroding bank(s) of a watercourse. Land lost due to erosion cannot be reclaimed under a provisional permit.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**o) Rip-rap/armor stone**

The placement of rip-rap/armor stone along an eroding bank of a watercourse. Land lost due to erosion cannot be reclaimed under a provisional permit.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**p) Soil disturbance**

Any removal, deposition, or disturbance of soil or vegetation 15 metres or more from the shoulder of the bank of a watercourse or the edge of a wetland, up to a maximum footprint of 400 square metres.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**q) Survey site line clearing**

The clearing of survey site lines in or within 30 metres of the edge of a wetland and the shoulder of the bank(s) of a watercourse. The clearing of vegetation shall be carried out manually using hand held equipment only.

**r) Temporary bridges**

The installation of temporary bridges that are pre-fabricated or constructed on site and provide access across a watercourse for a limited portion of the year. The components of the temporary bridge structure spanning the watercourse cannot remain in place between March 20<sup>th</sup> and May 31<sup>st</sup>.

*(not allowed in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**s) Timber harvesting**

Partial timber harvesting within the 30 metre buffer bordering a watercourse/wetland provided that:

- 1) no self-propelled equipment is situated within 15 metres of the shoulder of the bank of a watercourse or the edge of a wetland, and
- 2) no more than 30 percent of the merchantable timber, evenly distributed, within the 30 metre wide buffer bordering a watercourse/wetland may be harvested from the buffer once every 10 years.

*(not allowed in a wetland, in or within 30 metres of a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

**t) Water intake structures**

Withdrawing water from a watercourse which may involve the installation of a new water intake, the replacement and/or modification of an existing intake, and/or the creation of a sump hole using hand tools only. The maximum

withdrawal rate shall not exceed 10 litres/minute for every square kilometre of drainage upstream of the inlet, except when the water is being used for firefighting purposes.

*(not allowed in a wetland, in a PSW, or within a regulated coastal feature – a standard permit is required in these instances)*

#### 4) Fee Schedule

The following fees are required for processing applications pursuant to the *Watercourse and Wetland Alteration Regulation*, Sections 15(1) and (2).

1.	A single permit respecting one alteration (activity)	\$25.00
2.	A multiple permit respecting more than one type of alteration (activity) having some appropriate factor in common ( <b>PLEASE NOTE:</b> More than one type of alteration (activity) on a single property is considered a multiple permit and will be processed accordingly. For example, if you are proposing to disturb soil for the construction of a dwelling and proposing to place rip-rap along an eroding bank, this would be considered a multiple permit totalling \$40.00, even if the works take place on a single PID.)	\$20.00 <i>for each alteration (to a maximum of \$200)</i>
3.	A permit renewal, extension, and/or revision	\$10.00

**NOTE:** Fees must accompany each application and be in the form of a cheque or money order payable to the Minister of Finance for New Brunswick. The required fee is an application fee and is non-returnable unless it is determined that a permit is not required for the proposed project.

Municipalities, Provincial and Federal Agencies, and Crown Corporations are exempt from these fees.

**APPLICATION FOR A  
WATERCOURSE AND WETLAND ALTERATION PERMIT**

(In accordance with Regulation 90-80, *Watercourse and Wetland Alteration Regulation – Clean Water Act*)

**(PLEASE PRINT)**

Name of applicant(s) (Dept/Company/Group/Person): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Postal code: \_\_\_\_\_

Telephone Bus: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact person (if different than above): \_\_\_\_\_

Telephone Bus: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**PID # of property(ies) where proposed alteration(s) is(are) to take place:** \_\_\_\_\_

Name of watercourse(s): \_\_\_\_\_

Tributary(ies) that the watercourse(s)/wetland(s) flows into: \_\_\_\_\_

<b><u>FOR OFFICE USE</u></b>	FILE #: _____
Fee of \$ _____ enclosed	Required fee: _____
Cheque or Money Order #: _____	Receipt #: _____
Property Owner: Yes _____ No _____	
Category _____ Type _____ 1:50,000 Map _____ Zone _____ NAD _____	
Parish _____ County _____	
Lat _____ Long _____	
Easting _____ Northing _____	
DELG Region _____ DNR Region _____ EIA Screen _____ Crown Land _____	
Wetland _____ ≥ 2ha _____ PSW _____ Coastal _____ Watershed _____ Wellfield _____ Advisory _____ Salmon Pool _____	
Date _____ Reviewer _____	





**In addition to your project description provided above, please answer any of the following questions that may apply to your project. Please skip any sections that do not apply to your project.**

**If proposing work in a wetland**

- 1) Does any of the wetland contain open water? Yes \_\_\_\_ No \_\_\_\_  
If yes, will any portion of the proposed work take place within the open water area? Yes \_\_\_\_ No \_\_\_\_
- 2) What is the total area to be disturbed for each proposed type of alteration? For example, if proposing to construct a dwelling and to remove trees outside of the footprint of the dwelling, please specify the proposed area to be disturbed for the dwelling and for the tree removal. \_\_\_\_\_  
\_\_\_\_\_
- 3) If material is to be removed from or added to the wetland what is the size of the footprint, quantity (surface area x depth) and type of material to be removed or added?  
Footprint \_\_\_\_\_ Quantity \_\_\_\_\_ Type \_\_\_\_\_
- 4) Does self-propelled equipment need to track or be stationed in the wetland? Yes \_\_\_\_ No \_\_\_\_  
If yes, please explain.  
\_\_\_\_\_  
\_\_\_\_\_
- 5) What are the dominant species of vegetation in the wetland?  
\_\_\_\_\_  
\_\_\_\_\_
- 6) Are you aware of any rare or endangered plants and/or animals in the wetland?  
Yes \_\_\_\_ No \_\_\_\_  
If yes, please explain.  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE:** Be advised that proposed impacts in a wetland may require wetland compensation. Please contact a Regional Wetlands Biologist for more information (see Schedule A on page 15 for contact information).

**If proposing work within 30 metres of the edge of a wetland**

- 1) Does self-propelled equipment need to track or be stationed within 15 metres of the edge of a wetland?  
Yes \_\_\_\_ No \_\_\_\_  
If yes, please justify.  
\_\_\_\_\_  
\_\_\_\_\_
- 2) What is the total area to be disturbed for each proposed type of alteration? For example, if proposing to construct a dwelling and to remove trees outside of the footprint of the dwelling, please specify the proposed area to be disturbed for the dwelling and for the tree removal.  
\_\_\_\_\_  
\_\_\_\_\_
- 3) What is the shortest distance between where each proposed type of alteration is to take place and the edge of the wetland(s)? \_\_\_\_\_

**If proposing work below the shoulder of the bank(s) of a watercourse**

- 1) Will work be taking place in the wetted portion of the channel? Yes \_\_\_\_ No \_\_\_\_  
If yes, how will the work be carried out in isolation from the stream flow or the work area be separated from the remainder of the watercourse to prevent suspended sediment from leaving the work area?  
\_\_\_\_\_

If this is not possible, please justify.

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- 2) Does self-propelled equipment need to track or be stationed in the wetted portion of a watercourse?  
Yes \_\_\_\_ No \_\_\_\_  
If yes, please justify.
- 
- 
- 3) If the work is not proposed to be carried out during the preferred construction season, between June 1<sup>st</sup> and September 30<sup>th</sup>, please explain why.
- 
- 
- 4) If water is to be pumped from the watercourse, what is the maximum capacity in litres/minute of the pump being used? \_\_\_\_\_  
What is the maximum planned withdrawal rate? \_\_\_\_\_
- 5) If material is to be removed or added below the shoulder of the bank(s) of the watercourse, what is size of the footprint, range in depth, and type of material to be removed or added?  
Footprint \_\_\_\_\_ Depth \_\_\_\_\_ Type \_\_\_\_\_
- 6) If a proposed structure/facility (e.g. wharf, boat launch, ferry landings, ford, land extension, causeway, breakwater, etc.) is going to occupy a portion of the existing channel, what is the footprint in the wetted portion of the watercourse that the structure/facility is to occupy? \_\_\_\_\_
- 7) If an existing channel is being eliminated as a result of a diversion/cut-off, what is the length and width of both the existing and proposed channels?  
Existing: Length \_\_\_\_\_ Width \_\_\_\_\_  
Proposed: Length \_\_\_\_\_ Width \_\_\_\_\_
- 8) If proposing to stabilize the bank(s) of a watercourse by placing rock, a retaining wall, or biotechnical devices, is erosion evident along the bank(s) throughout where the erosion prevention material is to be placed?  
Yes \_\_\_\_ No \_\_\_\_

### **If proposing work within 30 metres of the shoulder of the bank(s) of a watercourse**

- 1) What is the total area to be disturbed for each proposed type of alteration? For example, if proposing to construct a dwelling, add/remove soil (e.g. landscaping), and remove trees outside of the footprint of the dwelling, please specify the proposed area to be disturbed for the dwelling, addition/removal of soil, and for the tree removal.
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- 
- 2) What is the shortest distance between where each proposed type of alteration is to take place and the shoulder of the bank(s) of the watercourse(s)? \_\_\_\_\_
- 3) What is the shortest distance between where self-propelled equipment is to be operated/stationed and the shoulder of the bank(s) of the watercourse(s)? \_\_\_\_\_
- 4) If constructing/upgrading approaches to a wharf, boat launch, ferry landings, ford, etc., what is the length, longitudinal slope, side slopes, and width of the approach?  
Length \_\_\_\_\_ Longitudinal slope \_\_\_\_\_ Side slopes \_\_\_\_\_ Width \_\_\_\_\_
- 5) If constructing/upgrading approaches to a wharf, boat launch, ferry landings, ford, etc., what material will the approach be surfaced with and side slopes be stabilized with?  
Approach material \_\_\_\_\_ Side slopes material \_\_\_\_\_
- 6) If constructing/upgrading approaches to a wharf, boat launch, ferry landings, ford, etc., what is the anticipated maximum width of the equipment (e.g. trailer) that will be using the approach? \_\_\_\_\_

## If replacing, extending, constructing, or installing a watercourse crossing

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### If constructing a new bridge or replacing an existing bridge

- 1) What is the end area (span - the distance between the streamside face of the abutments multiplied by the rise - the distance from the bed of the watercourse to the underside of the stringers)?  
\_\_\_\_\_
- 2) Will the bridge clear span the watercourse? Yes \_\_\_\_ No \_\_\_\_  
If no, how many intermediate supports are being proposed and what is the combined end area of the openings?  
\_\_\_\_\_
- 3) What material(s) will the bridge be constructed of? \_\_\_\_\_

### If installing a new closed-bottom culvert or replacing a bridge or culvert with a closed-bottom culvert

- 1) If replacing a culvert, what is the length of the existing culvert? \_\_\_\_\_
- 2) What are the dimensions of the new culvert?  
Diameter \_\_\_\_\_ End area (for pipe arch only) \_\_\_\_\_ Length \_\_\_\_\_
- 3) What material is the culvert made of? \_\_\_\_\_

### If installing a new open-bottom culvert or replacing a culvert with an open-bottom culvert

- 1) If replacing a culvert, what is the length of the existing culvert? \_\_\_\_\_
- 2) What are the dimensions of the new culvert?  
Span \_\_\_\_\_ Rise (distance from streambed) \_\_\_\_\_ End Area \_\_\_\_\_ Length \_\_\_\_\_
- 3) What material is the culvert made of? \_\_\_\_\_

### If extending an existing culvert (open- and closed-bottom)

- 1) What are the existing and final lengths of the culvert?  
Existing length \_\_\_\_\_ Final length \_\_\_\_\_

### If constructing a new road

- 1) Do you intend on the road ever becoming a public road/street? Yes \_\_\_\_ No \_\_\_\_  
If yes, have you been in contact with the NB Department of Transportation and Infrastructure / municipality\*?  
Yes \_\_\_\_ No \_\_\_\_

**\*Please note that public roads/streets also have to meet DTI/municipality standards and may require additional approvals.**

### Watercourse characteristics

What is the height (distance from bed of watercourse to shoulder of the bank) of the bank of the watercourse on the side where the alteration is being proposed? \_\_\_\_\_

For watercourse crossings please provide height of both banks and the distance between the shoulder of the banks of the watercourse.

True right bank (looking downstream) \_\_\_\_\_

True left bank (looking downstream) \_\_\_\_\_

Distance between shoulder of the banks \_\_\_\_\_

What is the difference in elevation from where work is to take place and the bed of the watercourse?  
\_\_\_\_\_

What is the desired period of construction?

\_\_\_\_\_ to \_\_\_\_\_  
Day Month Year Day Month Year

What is the desired period of instream (below the shoulder of the bank(s)) work?

\_\_\_\_\_ to \_\_\_\_\_  
Day Month Year Day Month Year

## B. Drawings/sketch of the Project

Please enclose the required documents for the proposed project, including all dimensions and distances relative to the watercourse/wetland.

I have enclosed all required documents, as per Table 1 (page 3), with this application package:

Yes \_\_\_ No \_\_\_

If no, please justify.

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## C. Location

Please submit a map which clearly shows the location of your proposed project relative to well-known and labeled landmarks such as coordinates, watercourses, railways, roads and/or transmission lines, etc.

Maps can be generated through Service New Brunswick's [GeoNB Map](#) Viewer, Google Maps, or similar GIS programs. Or they can be obtained by contacting any Service New Brunswick or NB Department of Environment and Local Government office.

I have enclosed a map showing the location of my proposed project with this application package:

Yes \_\_\_ No \_\_\_

If no, please justify.

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## D. Property Ownership

Are you the legal owner of the property on which the project will take place? Yes \_\_\_ No \_\_\_

If "No", attach a letter of consent signed by the property owner, indicating that the property owner approves of the proposed project.

As I am not the legal owner of the property on which the project will take place, I have enclosed a letter of consent from the present property owner with this application package:

Yes \_\_\_ No \_\_\_

## E. Application Fee

I have enclosed the required fee of \$ \_\_\_\_\_ in the form of a \_\_\_ money order / \_\_\_ cheque made payable to the Minister of Finance.

## F. Declaration of Applicant

I hereby request a permit to commence, make, or perform the watercourse or wetland alteration as described on this application form. It is understood that the submission of this application does not allow me to commence, make, or perform the alteration as described in this application.

It is understood that the issuance of a permit does not exempt me from the provisions of any Act of the Legislature of New Brunswick or the Parliament of Canada or any due process of law, including any municipal by-laws. It is acknowledged that the issuance of the permit does not serve to deprive any person of his rights either under statute or common law to claim damages for loss or injury caused to him or his property by reason of the watercourse or wetland alteration. It is understood that the issuance of a permit places no liability upon the Minister or the New Brunswick Department of Environment and Local Government.

If I am issued a permit, I agree that only such work as approved on the permit shall be carried out, and all such work shall be done so as to cause a minimum of disturbance to the watercourse and/or wetland.

It is also understood that it is my responsibility to obtain the approval of the landowner(s) where the alteration is to take place, and that I may be requested by the Minister to obtain the approval of the adjacent landowner(s) who might be affected by the alteration. If the land is owned by the Crown in the right of the Province of New Brunswick, I will obtain the approval of the New Brunswick Department of Natural Resources, Crown Lands Branch and submit proof of such before a permit is issued. If the alteration is to take place within an incorporated municipality or within the boundaries of a Planning District, I will obtain the necessary approvals and ensure that the municipal and planning by-laws are not violated.

The applicant accepts the liability for any damages done while commencing, carrying out, or completing the watercourse or wetland alteration(s) described herein.

I certify to the best of my knowledge that the information stated in this form is correct.

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Schedule A

## NB Department of Environment and Local Government Regional Offices and Boundaries

Department of Environment and Local Government  
Region 1 – Bathurst  
159 Main Street, Suite 202  
Bathurst, NB, E2A 3Z9  
Tel: (506) 547-2092

Department of Environment and Local Government  
Region 4 – Saint John  
8 Castle Street, P.O. Box 5001  
Saint John, NB, E2L 4Y9  
Tel: (506) 658-2558

Department of Environment and Local Government  
Region 2 – Miramichi  
316 Dalton Avenue  
Miramichi, NB, E1V 3N9  
Tel: (506) 778-6032

Department of Environment and Local Government  
Region 5 – Fredericton  
12 McGloin Street  
Fredericton, NB, E3A 5T8  
Tel: (506) 444-5149

Department of Environment and Local Government  
Region 3 – Moncton  
355 Dieppe Blvd., Suite C  
Dieppe, NB, E1A 8L5  
Tel: (506) 856-2374

Department of Environment and Local Government  
Region 6 – Grand Falls  
P.O. Box 5001  
Grand Falls, NB, E3Z 1G1  
Tel: (506) 473-7744

