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*Agenda: PA Development Telecon*

ESPC Process Doc. P2-08

r. 10-6-14

Responsibility: PF

**Agenda:**

**Preliminary Assessment Development Teleconference**

* Introductions
	+ Agency CO & COR
	+ ESCO Project Manager
* Status of PA development Schedule
	+ ESCO Input on status of PA submittal Schedule
	+ Discuss Timeline and pending actions
* Status of Data Collection from site visits
	+ Discuss any issues (site access/security)
* Discuss any initial findings on proposed ECMs
* Project discussions on meeting customer expectations
* Discuss availability of ESCO’s PA components for review prior to PA submittal
	+ Risk/Responsibility Matrix
	+ Utility rate baseline and escalation rates
	+ Other: