

**TO BE SUBMITTED WITH BID**

**INFORMATION REGARDING THE BIDDER**

Town of University Park

1. Name of Bidder \_\_\_\_\_  
(Individual /Firm/Corporation)

Residence of Bidder \_\_\_\_\_

Telephone number (        ) \_\_\_\_\_

Place of Business of Bidder \_\_\_\_\_

Telephone Number (        ) \_\_\_\_\_

2. Is the business incorporated?                    \_\_\_\_\_ Yes                    \_\_\_\_\_ No

Non-Corporation Business

3. If response to item # 2 above is No, list the name and business and residence address of each individual having a ten percent (10%) or greater financial interest in the business.

<u>Name</u>	<u>Business address</u>	<u>Residence Address</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Corporate Business Entities Please answer items 4 through 6, except that a response to item 6 is not required if the corporation is listed on a national stock exchange.

4. List the names of all officers of the corporation, their business and residence addresses and the date of which they assumed their respective offices.

<u>Name</u>	<u>Office</u>	<u>Residence and Business address</u>	<u>Date Office Assumed</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. List the names of all members of the current Board of directors, their business and residence addresses, and the date of which each member assumed the office and the date of which the term as a Director shall expire (if any).

<u>Name</u>	<u>Residence and Business address</u>	<u>Date Office Assumed</u>	<u>Date Term of Office Expires</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. List the names and residence addressees of all individuals owning at least ten percent (10%) of all shares of any class of corporate security, including but not limited to stocks of any type or class and serial maturity bonds of any type or class.

<u>Name</u>	<u>Residence Address</u>
_____	_____
_____	_____
_____	_____

Please provide the following information concerning work that you have done within the last five (5) years which is similar to the Bid work.

<u>FOR WHOM PERFORMED</u>	<u>CONTRACT AMOUNT</u>	<u>DATE COMPLETED</u>	<u>CONTACT'S NAME/ TELEPHONE NUMBER</u>
_____	_____	_____	_____
_____	_____	_____	_____

Bidders will answer the following questions: (The word “you” refers any individual, partnership, partner and/or corporation and it’s officers.)

1. Have you ever failed to complete any work awarded to you? \_\_\_\_\_  
If yes, state where and why \_\_\_\_\_
2. Have you ever been affiliated with some other organization that failed to complete a contract? \_\_\_\_\_  
If yes, state name of individual and reason therefore. \_\_\_\_\_
3. With what other businesses are you affiliated? \_\_\_\_\_
4. Please list all persons who will supervise the work under the Contract? \_\_\_\_\_

5. Will you have sufficient personnel and equipment to prosecute the work described in the Contract Document in a timely manner? \_\_\_\_\_  
\_\_\_\_\_
6. Name the surety company to whom you intend to apply for a performance bond:  
\_\_\_\_\_
7. What Maryland Government units of agencies can you give as a reference? Include the name and telephone number of your contact with each. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Provide telephone number(s) for 24 hour a day emergency contact. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Identify all subcontractors, materialmen, and suppliers that you intend to use in performing the work under the Contract, and specify the work each is expected to perform.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Name of bidder

By: \_\_\_\_\_