

### Continuous Learning Points Credit Assignments

	CLP Opportunity Description*	Unit	=	DOE CLP Units
<b>TRAINING/EDUCATION</b>	Attendance at academic courses at an accredited college or university	1 semester credit	=	15
		1 quarter credit	=	9
	Audited academic courses at an accredited college or university	1 semester credit	=	5
		1 quarter credit	=	4
	Instructing at an accredited college or university	1 semester credit	=	10
1 quarter credit		=	9	
Online training geared toward continuous learning and planned as part of individual's professional development. Online training must be supported by a record of completion	1 training hour	=	1	
Audit a course in your certification program and provide feedback. This must be approved by the Professional Development Division	1 course	=	5	
<b>PROFESSIONAL ACTIVITIES</b>	Attendance at educational portions of technical meetings, conferences, workshops, and seminars; DOE training; and focused training and short courses provided by commercial vendors	1 hour	=	1 (maximum 7/day)
	Presentations at workshops, conferences, and seminars	1 formal presentation	=	5
	Publication of acquisition-related articles in your technical area	Article*	=	10
		Article**	=	25
	Professional examination, license, or certification	Up to 40 in the year attained		
Active Association Membership (in relevant subject area or project management association)	Active Membership	=	5/year	
	Association Activity Attended	=	1 CLP for each 60 minutes	

\* Article or Technical Paper or Analysis under 5,000 words presented within or outside the DOE.

\*\* Article or Technical Paper of scholarly value of 5,000 words or greater that is formally peer reviewed and published within or outside the DOE

**Continuous Learning Points Credit Assignments (Continued)**

<b>EXPERIENCE</b>	<b>CLP Opportunity Description*</b>	<b>Unit</b>	<b>=</b>	<b>DOE CLP Units</b>
	Serve as a Sponsor/Technical Content Advisor/Subject Matter Expert for one or more courses in your certification program (applies to all certified acquisition workforce members)	Serves for at least one year	=	15
	Certified Level III or IV FPDs or Level III COs serving as a mentor to a certification candidate: A formal written mentoring agreement is required for the mentoring development activity and is also required to be documented in both mentor and certification candidate Individual Development Plans (IDP). Additionally, mentors are encouraged to take departmental mentoring courses	6 months mentoring a certification candidate	=	30
	Credit for Peer Review Participation	Peer Review Preparation and Participation CLPs claimed cannot exceed <u>32</u> per peer review		
	Participation as <u>member</u> of a project peer review of a project (i.e., IPRs, EIRs, independent cost reviews, earned value management validation reviews etc.)	1 work day (team convened)	=	8
	Participation as project peer review team <u>member</u> in preparation for a review of a project (i.e., IPRs, EIRs, independent cost reviews, earned value management validation reviews)	Maximum per review	=	8
	Serve as an incumbent FPD* (Maximum 10 CLPs for 2-year certification period)	1 year	=	5
	Participation on O413.3B Guide Team			
	Team Member	Maximum per review	=	8
	Team Lead	Maximum per review	=	16
	Serve on an integrated product team as a special project leader	Maximum per year	=	15
	Serve on an IPT as a special project member	Maximum per year	=	10
	On-the-job experiential assignments	Maximum per year	=	20
	Provide a Project Lessons Learned to the Lessons Learned Database		=	3
Develop a Lessons Learned Study for a course in your certification program	Must be approved by APM	=	5	
Develop a Case Study for a course in your certification program		=	8	

\* Incumbent FPDs are those formally appointed to direct capital assets in accordance with DOE Order 413.3B, *Program and Project Management for the Acquisition of Capital Assets*.