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| **Sanitization Certification**  **Please submit with shipment request form to SLD HQ Inventory Manager**  **(**[**ricardo.banal@nnsa.doe.gov**](mailto:ricardo.banal@nnsa.doe.gov)**; 202-287-5224)**  **Form Date: 6/20/2014**  ***NOTE: Use this form when equipment contains a storage device, internal or external, containing sensitive data.***  ***A minimum of four passes are required.*** | |
| **1. Organization Name:** | **2. Date of Submission to DOE:** MM/DD/YYYY |
| **3. Site Location:** Indicate site name and country | |
| **4. Data Sanitization Method:** Provide a one paragraph overview  *Example: D-Ban was used to wipe the work stations using the auto-nuke setting. The servers were wiped using the HP SmartStart utility that deletes the non-volatile memory caches, the RAID’ed logical drive structures, directory structures, drive partitions, and hidden recovery partitions.* | |
| **5. Equipment Sanitized:**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Equipment  Description | Make | Model | Serial Number | Sanitization Date | Sanitized By | Sanitization Method | Remarks | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |   *Note: Indicate the date and method of sanitization for each piece of equipment sanitized.* | |
| **6. Person Submitting Certification:**   |  |  | | --- | --- | | **Name:** |  | | **Title:** |  | | **Signature:** |  | | |
| **Below to be filled out by SLD-HQ** | |
| **7. SLD Report Number:** | |