Department of Energy Continuous Learning Points for the Contractor Performance Assessment Reporting System (CPARS) Web Based Training Classes

There are 6 web based training modules for Contractor Performance Assessment Reporting System (CPARS), Architect-Engineer Contract Administration Support Systems (ACASS), Construction Contractor Appraisal Support System (CCASS) and Federal Awardee Performance and Integrity Information System (FAPIIS).

This on-line web based training is an interactive online classroom for the delivery of live training. There is no investment in software required.

Web based training classes and the schedule for CPARS, ACASS, and CCASS classes are at http://www.cpars.csd.disa.mil/allapps/cpartrng/webtrain/webtrain_all.htm.

The modules are as follows:

1 - ACASS/CCASS Overview (2 hours) (2 Continuous Learning Points)
This training will give the student an overview of the policies and regulations governing ACASS/CCASS, the ACASS/CCASS Workflow, and ACASS/CCASS Application functionality. Architect/Engineer and Construction.

Target Audience: This course is specifically targeted for those users who have minimal familiarity with the ACASS/CCASS automated process.

2 - CPARS Overview (2 hours) (2 Continuous Learning Points)
This training will give the student an overview of the policies and regulations governing CPARS, the CPARS Workflow, and CPARS Application functionality.

Target Audience: This course is specifically targeted for those users who have minimal familiarity with the CPARS process.

3 - Quality and Narrative Writing (2 hours) (2 Continuous Learning Points)
This training will give the student an understanding of the need for quality and accuracy in narrative writing, examples of narratives and resources to aid in creating quality Past Performance Evaluations, and examples of strategies for making the CPARS/ACASS/CCASS process more effective. A brief review of policy and workflow will be provided.

Target Audience: This session is specifically targeted for Government users responsible for creating and reviewing Contractor Past Performance Evaluations, but could also be of benefit to Contractor Representatives. Students taking this class should already have a basic knowledge of policy and workflow, such as that presented in the CPARS Overview and ACASS/CCASS Overview class.

4 - Focal Point Functions (2 hours) (2 Continuous Learning Points)
This training will give the student an understanding of the Focal Point level of access, the assignment and control of CPARS user access, and the contract registration process. A brief review of CPARS policy and workflow will be provided.

Target Audience: This session is specifically targeted for those Government Focal Point users responsible for establishing system access and managing the CPARS and ACASS/CCASS Workflow. Students taking this class should already have a basic knowledge of policy and workflow, such as that presented in the CPARS Overview and ACASS/CCASS Overview class.

5 - Contractor Overview (2 hours) (2 Continuous Learning Points)
This training will give the student an understanding of the Contractor Representative and Contractor Corporate Senior Management levels of access, the policies and regulations governing ACASS/CCASS and CPARS, and the electronic workflow with particular attention to the Contractor comment function.

Target Audience: This session is specifically targeted to Contractor users who provide Past Performance Evaluation comments or who manage the ACASS/CCASS and CPARS process for their company.

6 – FAPIIS Overview (1 hour) (1 Continuous Learning Point)

This training will give the student an overview of the policies and regulations governing FAPIIS, including FAPIIS Application functionality, data entry, and FAPIIS Focal Point responsibilities.

Target Audience**:** This course is specifically targeted for those users who have minimal familiarity with the FAPIIS application.

CPARS and ACASS/CCASS Online Training Cancellation Policy:

In order to maintain the availability of online classes Naval Sea Logistics Center (NSLC) requires that registered attendees notify the meeting host/NSLC Help Desk at webptsmh@navy.mil before the starting time for any class if they are unable to attend. If a registered attendee fails to attend an online training class without prior notification then they will be unable to register for another online training class for a period of ninety (90) days.