



Department of Energy

Washington, DC 20585

March 25, 2026

MEMORANDUM FOR DISTRIBUTION

FROM: MICHAEL (JOSH) SILVERMAN, PhD
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OFFICE OF ENVIRONMENT, HEALTH, SAFETY AND
SECURITY

SUBJECT: Guidance for the Preparation of Department of Energy Annual
Site Environmental Reports for Calendar Year 2025

This memorandum transmits guidance for the preparation of Department of Energy (DOE) Annual Site Environmental Reports (ASERs) for Calendar Year (CY) 2025, required by DOE Order (O) 231.1B, Chg. 1, *Environment, Safety and Health Reporting* (11-28-2012).

The ASER serves as the principal document for reporting annual site environmental and operating experience performance information within DOE and as a resource for communicating DOE environmental protection performance information to stakeholders and members of the public living near DOE sites. The ASER also serves as the primary mechanism for documenting compliance with DOE's requirements for radiation protection of the public and environment per DOE O 458.1, Chg 5 (Admin Chg), *Radiation Protection of the Public and the Environment* (1-30-2025).

Copies of the CY 2025 ASERs must be distributed and made available to the public by October 1, 2026. Since the DOE O 231.1B functions and responsibilities of the former Office of Health, Safety and Security are now assigned to the Office of Environment, Health, Safety and Security, the copy of the ASER required to be sent to the former Chief of Health, Safety and Security should be submitted to my attention at the Office of Health Programs and Environmental Radiation Protection, (EH-10), within the Office of Environment, Health, Safety and Security.

If you have questions regarding the attached guidance, please contact Una Song at (202) 586-4553 or by e-mail at Una.Song@hq.doe.gov. The attached guidance is also available at <https://www.energy.gov/ehss/doe-annual-site-environmental-reports-aser>.

Attachment

Guidance for Preparation of the 2025 Department of Energy Annual Site Environmental Reports

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