

# TRAINING

for the annual submissions to the DOE Technical Standards Program on your organization's development and use of Voluntary Consensus Standards



*The Department prepares an annual report to the Office of Management and Budget (OMB) on Federal Participation in the development and use of Voluntary Consensus Standards and in Conformity Assessment Activities.*





# TEMPLATES AND FORMS FOR SUBMISSIONS

- Record of Non-Government Standards Activity, Organization/Bulk Individual Submission TEMPLATE

This template is used to submit standards activity for an individual. You may submit as many individual templates as needed. You may have participants in your organization that submit an individual form to you. You can submit their individual form as well as a bulk form for the rest of the participants.

- Record of Non-Government Standards Activity, Organization/Bulk Submission TEMPLATE

This template is used to submit standard committee activity data for an entire organization.

- Newly Adopted Non-Government Standards TEMPLATE

This template is used to submit information for standards adopted and used by your entire organization.



All the templates mentioned can be found at <https://www.standards.doe.gov/omb-submissions/omb-submissions-templates-and-archives>

## OMB Submissions: Templates and Archives

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Templates and archives for DOE entities' annual submissions for the reports to OMB on the use and development of voluntary consensus standards.

[OMB A119 Federal Participation in the Development and Use of Voluntary Consensus Standards and in Conformity Assessment Activities](#)

**OMB Training Slides** can be found [here](#).

### 2025 Templates for Data Submission

Y25 OMB Data Call Memorandum

[Record of Non-government Standards Activity, Organization/Bulk Submission TEMPLATE](#) - Use this template to submit standards activity data for an entire organization - [Instructions](#)

[Record of Non-government Standards Activity, Individual Submission TEMPLATE](#) - Use this template to submit standard activity data for an individual. You can submit as many individual templates as you need. - [Instructions](#)

[Newly Adopted Non-government Standards TEMPLATE](#) - Use this template to submit standards adoption data for an entire organization. - [Instructions](#)

### Submissions Archives

[Standards Activity](#) All submitted templates for standards activity from prior years, by Organization

[Adopted Standards](#) - All submitted templates for newly adopted standards from prior years, by Organization

[Annual OMB Submissions](#) - Technical Standards Program's annual reports to OMB, and detailed reports on the use and development of voluntary consensus standards. Access to TSL-1 and TSL-4.

For assistance with data submissions, please [contact us](#).



# Individual Templates for Non-Government Standards Activity

If you are submitting data for yourself, you will need to complete this form including all the data for the non-government standards committees, working groups, or task groups.

U.S. Department of Energy: Record of Non-Government Standards Activity											Version 1.8	Status: OK	
Last Name:		Doe			First Name:		Jane						
Organization Number:		14	DOE-CTA										
Office Telephone Number:		555-555-5555			Email Address:		jane.doe@site.site						
Employment Status (Enter 'D' for DOE or 'O' for Other):		O	If You Entered 'O' for Other, Specify Your Employment Status:		Contractor								
Date (mm/dd/yyyy) of Report:		08/17/2023											
											Do Not Complete the Cells Below If You Answered 'T' for Termination of Membership in the Type of Submittal Column		
Line No.	Status	Type of Submittal: 'I' for Initial Submittal, 'R' for Revision of Information Previously Submitted, or 'T' for Termination of Membership	Name of Non-Government Standards Body (NGSB)	Country of Non-Government Standards Body (NGSB)	Name of Main Committee	Name and/or Number of Activity (e.g., committee, sub-committee, working group, task group)	Voting Status: 'V' for Voting or 'NV' for Nonvoting	Representation (Complete One Column only for Each Row)		ID/Title of Standards Relevant to DOE Mission			
								DOE Enter 'D' if You are Formally Designated as an Official DOE Representative	Other Specify the Type of Representation Below				
1	ok	I	American Society of Mechanical Engineers	United States	BPV Committee on Construction of Nuclear Facility Components (III)	Working Group on Nonmetallic Design and Materials	V		individual	ASME Boiler and Pressure Vessel Code, Section III, Division 5, High Temperature Reactors			
2	ok	I	American Society for Testing and Materials	United States	Committee C28 on Advanced Ceramics	Subcommittee C28.03 on Physical Properties and Non-Destructive Evaluation	NV		individual	ASTM Standards on Physical Properties and Non-Destructive Evaluation			

When the information is filled in correctly you will see the status information in the top right corner “Status: OK” in green which means you have completed the form with no errors.



# Bulk Submission for Non-Government Standards Activity

If you are submitting data on behalf of your organization’s participants you will need to complete this form including all the data for the non-government standards committees, working groups, or task groups.

U.S. Department of Energy: Record of Non-Government Standards Activity - Bulk Submission												Version 2.8		Status: OK	
Submitter Last Name:		Parker			Submitter First Name:		Jane								
Submitter Title:		TSM			Organization Number of the PARTICIPANTS:		14			DOE-CTA					
Office Telephone Number:		555-555-5555			Submitter Email Address:		jane.parker@site.site								
Date (mm/dd/yyyy) of Report:		08/16/2023													
Line No.	Status	Type of Submittal: 'I' for Initial Submittal, 'R' for Revision of Information Previously Submitted, or 'T' for Termination of Membership	Last Name of Non-Government Standards Body (NGSB) Participant	First Name of Non-Government Standards Body (NGSB) Participant	Email Address of Non-Government Standards Body (NGSB) Participant	Employment Status (Complete One Column only for Each Row)		Name of Non-Government Standards Body (NGSB)	Country of Non-Government Standards Body (NGSB)	Name of Main Committee	Name and/or Number of Activity (e.g., committee, sub-committee, working group, task group)	Voting Status: 'V' for Voting or 'NV' for Nonvoting	Representation (Complete One Column only for Each Row)		ID/Title of Standards Relevant to DOE Mission
						DOE Enter 'D' if Participant is Employed by DOE	Other Specify the Employment Status of Participant						DOE Enter 'D' if You are Formally Designated as an Official DOE Representative	Other Specify the Type of Representation Below	
1	ok	I	Parker	Jim	jim.doe@site.site	D		American Nuclear Society	USA	ANS-10 Mathematics and Computation	Committee - ANS 10.4 Verification and Validation of Non-Safety-Related Scientific and Engineering Computer Programs for the Nuclear Industry	V	D		ANS 10.4 Verification and Validation of Non-Safety-Related Scientific and Engineering Computer Programs for the Nuclear Industry
2	ok	T	Parker	Jim	jim.doe@site.site	D		American Nuclear Society	USA	ANS-6 Shielding	Sub-Committee - 6.3 Program for Testing Radiation Shields in Light Water				

When the information is filled in correctly you will see the status information in the top right corner “Status: OK” in green which means you have completed the form with no errors.



# Newly Adopted Non-Government Standards -- Template

Data for any New Adopted Non-Government Standards that are being used by your organization will be entered on the form below.

		U.S. Department of Energy: Record of Newly Adopted Non-Government Standards			Version 3.12		
Last Name:		Johnson		First Name:		Diane	
Title:		Client Services		Organization Number:		0 Doxcelerate	
Office Telephone Number:		8656966528		Email Address:		diane@doxcelerate.com	
Date (mm/dd/yyyy) of Report:		12/05/2025		<b>Missing or incorrect information in data entry section</b>			
Line No.	Status	Non-Government Standards Adopted During Fiscal Year 2025			The cells below provide an explanation of issues in the data entry section		
		Document Number (e.g., AAMA 1002.10)	Full Document Title (e.g., Aluminum Insulating Storm Products for Windows and Sliding Glass Doors)	Version and/or Year (Optional)	Document Number Status	Full Document Title Status	Version and/or Year Status
1	ok	NFPA 13	Standard for Installation of Sprinkler Systems		ok	ok	ok
2	Incomplete		Standard for Dry Chemical Engineering Systems		Empty cell	ok	+ ok

When the information is filled in correctly you will see the status information in the top right corner “Status: OK” in green which means you have completed the form with no errors.



Once all the information has been collected from the various organizations for the Non-Government Standards that have been adopted the data is compiled and added to TSL-1 Appendix B – Non-Government Standards (NGS) Adopted by DOE.

U.S. DEPARTMENT OF ENERGY TECHNICAL STANDARDS PROGRAM



TSL-1 APPENDIX B:  
Non-Government Standards (NGS) Adopted by DOE

10 AMD 1 Standard for Portable Fire Extinguishers

2012 NESC Handbook National Electrical Safety Code(NESC) Handbook

310.2R-2013 International Concrete Repair Institute (ICRI) Selecting and Specifying Concrete Surface Preparation for Sealers, Coatings Polymer Overlays, and Concrete Repair

A 112.18.1M Plumbing Fixture Fittings

A 112.19.6 Hydraulic Requirements for Water Closets and Urinals

AA SAA-46-516124 Anodized Architectural Aluminum

AA Aluminum Design Manual

AA Code Words for Overhead Aluminum Electrical Conductors, 7<sup>th</sup> Edition

AA ASD Aluminum Standards Data

AA STFA-601711 The Surface Treatment and Finishing of Aluminum and Its Alloys

AABC National Standard for Total System Balance Air Distribution-Hydronic Systems-Sound-Vibration-Field Surveys for Energy Audits

AAHC Standards of the Accreditation Association for Ambulatory Health Care (AAAHC), Core and Adjunct Standards

AAMA 1002.10 Aluminum Insulating Storm Products for Windows and Sliding Glass Doors

AAMA 1002.9 Voluntary Specifications for Aluminum Combination Storm Windows for External Applications



# Missing information or errors

Information missing in the submitter information.

U.S. Department of Energy: Record of Non-Government Standards Activity - Bulk Submission												Version 2.8			
Submitter Last Name:		Parker			Submitter First Name:		Jane			Missing or incorrect submitter information					
Submitter Title:		TSM			Organization Number of the PARTICIPANTS:		14							DOE-CTA	
Office Telephone Number:					Submitter Email Address:		jane.parker@site.site			Missing or incorrect information in data entry section					
Date (mm/dd/yyyy) of Report:		08/16/2023													
Do Not Complete the Cells Below If You Answered 'T' for Termination of Membership in the Type of Submittal Column															
Line No.	Status	Type of Submittal: 'I' for Initial Submittal, 'R' for Revision of Information Previously Submitted, or 'T' for Termination of Membership	Last Name of Non-Government Standards Body (NGSB) Participant	First Name of Non-Government Standards Body (NGSB) Participant	Email Address of Non-Government Standards Body (NGSB) Participant	Employment Status (Complete One Column only for Each Row)		Name of Non-Government Standards Body (NGSB)	Country of Non-Government Standards Body (NGSB)	Name of Main Committee	Name and/or Number of Activity (e.g., committee, sub-committee, working group, task group)	Voting Status: 'V' for Voting or 'NV' for Nonvoting	Representation (Complete One Column only for Each Row)		ID/Title of Standards Relevant to DDE Mission
						DOE Enter 'D' if Participant is Employed by DOE	Other Specify the Employment Status of Participant						DOE Enter 'D' if You are Formally Designated as an Official DOE Representative	Other Specify the Type of Representation Below	

When you have missing submitter information in the template you will notice that the missing information cell will be yellow in the top blue box in columns M, N, and O indicating missing or incorrect submitter information. Once the data missing information has been input the cell will no longer be yellow and the blue box will be gone.



# Missing information or errors

Information missing in the data entry section

U.S. Department of Energy: Record of Non-Government Standards Activity - Bulk Submission														Version 2.8			
Submitter Last Name:		Parker				Submitter First Name:		Jane									
Submitter Title:		TSM				Organization Number of the PARTICIPANTS:		14		DOE-CTA							
Office Telephone Number:		555-555-5555				Submitter Email Address:		jane.parker@site.site				<b>Missing or incorrect information in data entry section</b> Do Not Complete the Cells Below If You Answered 'T' for Termination of Membership in the Type of Submittal Column					
Date (mm/dd/yyyy) of Report:		08/16/2023															
Line No.	Status	Type of Submittal: 'I' for Initial Submittal, 'R' for Revision of Information Previously Submitted, or 'T' for Termination of Membership	Last Name of Non-Government Standards Body (NGSB) Participant	First Name of Non-Government Standards Body (NGSB) Participant	Email Address of Non-Government Standards Body (NGSB) Participant	Employment Status (Complete One Column only for Each Row)		Name of Non-Government Standards Body (NGSB)	Country of Non-Government Standards Body (NGSB)	Name of Main Committee	Name and/or Number of Activity (e.g., committee, sub-committee, working group, task group)	Voting Status: 'V' for Voting or 'NV' for Nonvoting	Representation (Complete One Column only for Each Row)		ID/Title of Standards Relevant to DOE Mission		
						DOE Enter 'D' if Participant is Employed by DOE	Other Specify the Employment Status of Participant						DOE Enter 'D' if You are Formally Designated as an Official DOE Representative	Other Specify the Type of Representation Below			
1	ok	I	Parker	Jim	jim.doe@site.site	D		American Nuclear Society	USA	ANS-10 Mathematics and Computation	Committee - ANS 10.4 Verification and Validation of Non-Safety-Related Scientific and Engineering Computer Programs for the Nuclear Industry	V	D		ANS 10.4 Verification and Validation of Non-Safety-Related Scientific and Engineering Computer Programs for the Nuclear Industry		
2	ok	T	Parker	Jim	jim.doe@site.site	D		American Nuclear Society	USA	ANS-6 Shielding	Sub-Committee - 6.3 Program for Testing Radiation Shields in Light Water						
3	Incomplete	I		Steve			Contractor		International		Subcommittee B02.02 on Refined Lead, Tin, Antimony, and Their						
4	ok	T	Smith	Roger	roger.smith@site.site	D		American Society for Testing and Materials	United States	Committee C28 on Advanced Ceramics	Subcommittee C28.03 on Physical Properties and Non-Destructive Evaluation						

When you have missing information in the body of the template you will notice that there will be the word incomplete in red in column B and there will be a blue box in columns M, N, and O that indicates missing or incorrect information in the data entry screen



# Once all the information has been collected from the various organizations for the Non-Government Standards Activities the data is compiled and added to TSL-4 Appendix B – Non-Government Standards (NGS) Committee Activity and Participating Personnel

US Department of Energy  
Technical Standards Program



## TSL-4 APPENDIX B: Non-Government Standards (NGS) Committee Activity and Participating Personnel

### Argonne National Laboratory

#### Corwin, William

American Society of Mechanical Engineers, ASME Board of Nuclear Codes and Standards, Board on Nuclear Codes and Standards

American Society of Mechanical Engineers, Committee on Plant System Design, Subcommittee on Systems Engineering Design Integration

American Society of Mechanical Engineers, ASME Board on Nuclear Codes and Standards, Board on Operations

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Special Working Group on High Temperature Reactor Stakeholders

#### Jetter, Robert

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Standards Committee Member

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Subcommittee on Design

American Society of Mechanical Engineers, BPV Committee on

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Working Group on Analysis Methods

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Working Group on Creep-Fatigue and Negligible Creep

#### Messner, Mark

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Subgroup on High Temperature Reactors, ASME Boiler and Pressure Vessel Code, Section III, Division 5, High Temperature Reactors American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Working Group on Inelastic Analysis Methods

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Working Group on Analysis Methods

American Society of Mechanical Engineers, BPV Committee on Construction of Nuclear Facility Components, Working Group on Creep-Fatigue and Negligible Creep