

Attachment 2 – Announcement Readiness Checklist

The checklists below are provided for reference and are representative of what staff will see in the Announcement Readiness Tool. **All funding announcements (as outlined in types of actions affected by this FAL/OTL)** must complete the information represented in Attachment 2.

NOFOs that deviate or do not use DOE standard templates as outlined below are required to complete supplemental information as applicable and as found in Attachments 3 and 4.

NOFO Definitions

DOE Standard NOFO: DOE is working toward development of a standard NOFO template. Until that time, select this option for NOFOs using an approved FAIT, SC, or ARPA-e approved NOFO template.

Deviation: Select this option for NOFOs that begin with an approved FAIT, SC, or ARPA-e template and add, omit, or significantly alter template content and/or sections. Note, if you only used approved selectable/alternative language – this is not a deviation.

Non-DOE NOFO Template: Select this option for all NOFOs that do not begin with an approved DOE NOFO Template.

NOFO Decision Process

The decision process for completing additional attachments is provided below.

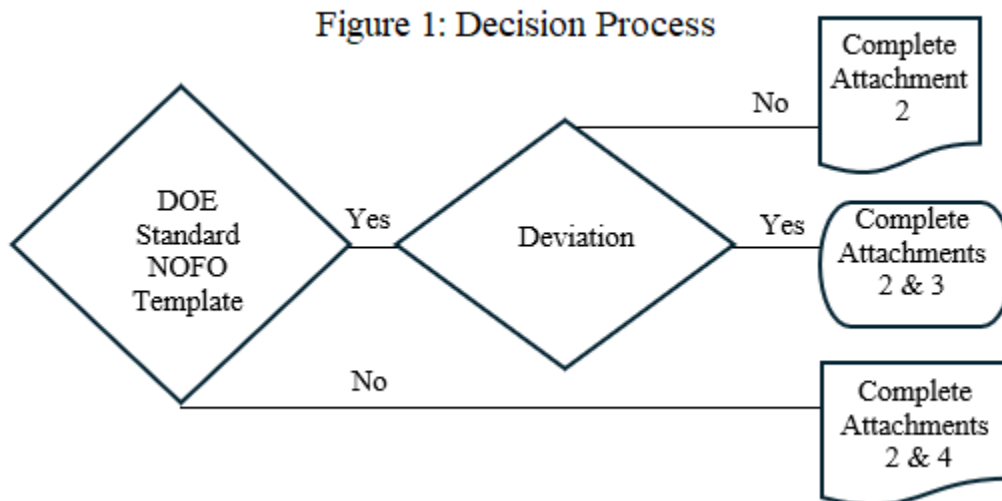


Table 1. Announcement Review Checklist

#	Announcement Criteria	Yes	No	N/A
1	Does the announcement comply with applicable regulatory and statutory authority	<input type="checkbox"/>	<input type="checkbox"/>	
2	<p>Please select all initiatives that align this announcement with the Secretary's Initiatives to Unleash the Golden Era of American Energy Dominance.</p> <p> <input type="checkbox"/> Advance Energy Addition, Not Subtraction <input type="checkbox"/> Refill the Strategic Petroleum Reserve <input type="checkbox"/> Unleash American Energy Innovation <input type="checkbox"/> Modernize America’s Nuclear Stockpile <input type="checkbox"/> Artificial Intelligence and Technology <input type="checkbox"/> Strengthen Grid Reliability and Security <input type="checkbox"/> Promote Affordability and Consumer Choice in Home Appliances <input type="checkbox"/> Unleash Commercial Nuclear Power in the United States <input type="checkbox"/> Return to Regular Order on Liquefied Natural Gas Exports <input type="checkbox"/> Streamline Permitting and Identify Undue Burdens on American Energy </p>			
3	Does the announcement comply with applicable sections of DOE Implementation - Gold Standard Science ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Has the announcement manager confirmed that the subject matter of the announcement has not been addressed by another agency? DOE best practice is to utilize AI to conduct this analysis.	<input type="checkbox"/>	<input type="checkbox"/>	
5	Does the announcement comply with FAIT, SC, or ARPA-e NOFO templates as applicable without deviation? (If "No," Attachments 3 or 4, as applicable, must be completed.) Select N/A if this announcement is not a NOFO.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the established merit review criteria assess scientific and technical merit only?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Have program policy factors not identified in the template been added and, if so, are they consistent with agency program and mission guidance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Is the announcement free of spelling, grammatical, and formatting errors and compliant with the DOE Style Guide?	<input type="checkbox"/>	<input type="checkbox"/>	

Table 2. Announcement Review Attachments

#	Attachments	Yes	No	N/A
1	Action memo to the Head of Departmental Element (HDE), from the Deputy Assistant Secretary (or applicable equivalent) requesting approval to move the package forward for collaborative action process (CAP) review.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Action memo from the HDE, through the Under Secretary, to the Deputy Secretary requesting approval to release the announcement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Suitability and Availability of Funds (SAF) Memo, signed by GC and CF.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Research Technology and Economic Security Clearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Announcement (Part-1 only for 2-Part NOFO)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Redline of NOFO Template Deviations (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Explanation

Provide an explanation for “no” and “n/a” selections in the table above

Attachment 3 – NOFOs Deviating from a DOE NOFO Template

DOE Standard Templates with Deviations

For all NOFOs deviating from a DOE established template, a redline (revision mode) document that includes all proposed deviations must be included as an attachment to the eDOCS submission. A summary and justification for the deviations must be provided below.

Justification

Insert summary of deviations and justification for each here

Attachment 4 – NOFOs Not Utilizing a DOE Standard Template

Non-Standard NOFO Template Justification

DOE created standard NOFO templates to enhance the NOFO development, review, and approval process. A justification for use of a non-standard template must be provided.

Justification

Insert justification for proposed use of a non-standard NOFO template here

Non-Standard NOFO Template Compliance Certification Checklist

The following checklist must be completed for all non-standard templates and is considered certification that the submitted NOFO has been comprehensively assessed against each criteria.

Category	Criteria	Yes	No
Required Sections	Does the NOFO comply with Appx I to 2 CFR 200(a)(3) ?	<input type="checkbox"/>	<input type="checkbox"/>
Basic Information	Does the NOFO comply with Appx I to 2 CFR 200(b)(1) ?	<input type="checkbox"/>	<input type="checkbox"/>
Eligible Applicants	Does the NOFO comply with Appendix I to 2 CFR 200(b)(2) Appx I to 2 CFR 200(b)(2) ?	<input type="checkbox"/>	<input type="checkbox"/>
Cost Sharing	Does the NOFO comply with Appx I to 2 CFR 200(b)(2)(ii) ?	<input type="checkbox"/>	<input type="checkbox"/>
Program Description	Does the NOFO comply with Appx I to 2 CFR 200(b)(3) ?	<input type="checkbox"/>	<input type="checkbox"/>
Application Contents and Format	Does the NOFO comply with Appx I to 2 CFR 200(b)(4) ?	<input type="checkbox"/>	<input type="checkbox"/>
Submission Requirements and Deadlines	Does the NOFO comply with Appx I to 2 CFR 200(b)(5) ?	<input type="checkbox"/>	<input type="checkbox"/>
Submission Instructions	Does the NOFO comply with Appx I to 2 CFR 200(b)(5)(iii) ?	<input type="checkbox"/>	<input type="checkbox"/>
Submission Dates and times	Does the NOFO comply with Appendix I to 2 CFR 200(b)(5)(iv) Appx I to 2 CFR 200(b)(5)(iv) ?	<input type="checkbox"/>	<input type="checkbox"/>
Application Review Information	Does the NOFO comply with Appx I to 2 CFR 200(b)(6) ?	<input type="checkbox"/>	<input type="checkbox"/>
Review and Selection Process	Does the NOFO comply Appx I to 2 CFR 200(b)(6)(iii) ?	<input type="checkbox"/>	<input type="checkbox"/>
Risk Review	Does the NOFO comply with Appx I to 2 CFR 200(b)(6)(iv) ?	<input type="checkbox"/>	<input type="checkbox"/>
Award Notices	Does the NOFO comply with Appx I to 2 CFR 200(b)(7) ?	<input type="checkbox"/>	<input type="checkbox"/>
Post Award Requirements and Administration	Does the NOFO comply with Appx I to 2 CFR 200(b)(8) ?	<input type="checkbox"/>	<input type="checkbox"/>

Justification for Non-Compliance

All “No” responses must include a detailed justification for non-compliance with Appendix I to 2 CFR 200.

Insert rationale and justification here