The following is the complete list of NARA-approved Records Disposition Schedules currently under the epidemiological moratorium on the destruction of health-related records as of October 2024. All records scheduled under these authorities must be preserved past their normal retention periods. Waivers from the Office of Worker Screening and Compensation Support are no longer being issued.

Questions about the moratorium and what records must be preserved can be directed to Gregory Lewis at gregory.lewis@hq.doe.gov or to the DOERM mailbox at doerm@hq.doe.gov.

		Previous or Current		Not	te: If this col	<b>New</b> umn is shaded gray, the current schedule is still under the mc	oratorium.
Schedule	Item	Series Title	Disposition Authority	Schedule	Item	Series Title	Disposition Authority
			DOE Authority				DOE Authority
	1				I		
ADM 1	1.1	Official Personnel Files of Contractor Employees	N1-434-89-1 item 1	DOE 2.2	030	Official Personnel Files (Contractor)	DAA-0434- 2020-0010- 0003
ADM 1	2	Service Record Cards for Federal Employees – On or after January 1, 1948	N1-434-98-4 item 2b	DOE 2.2	010	Employee Cards – Legacy Records ONLY	DAA-0434- 2020-0010- 0001
ADM 1	6	Employee Record Cards	N1-434-98-4 item 6	DOE 2.2	010	Employee Cards – Legacy Records ONLY	DAA-0434- 2020-0010- 0001
ADM 1	7.1b	Contractor Job Classification Manuals – For all other jobs	N1-434-89-1 item 3b	DOE 2.1	010	Contractor Employee Job Classification Manuals	DAA-0434- 2020-0009- 0001
ADM 1	19	Individual Non-occupational Health Records	N1-434-98-4 item 19	DOE 2.7	020	Individual Medical Case File (Federal and Contractor)	DAA-0434- 2020-0015- 0001
ADM 1	20.1a	Contractor Health Unit Control Files – Summarized on statistical report	N1-434-89-1 item 4c1	DOE 2.7	010	Clinic Scheduling Records	DAA-GRS- 2017-0010- 0001
GRS 1	21a2	Employee Medical Folder (EMF) – Long-term separated employees	N1-GRS-86-4 item 21a2	DOE 2.7	020	Individual Medical Case File (Federal and Contractor)	DAA-0434- 2020-0015- 0001
ADM 1	21b	Employee Medical Folder (EMF) – Temp EMF records	N1-434-98-4 item 21.b	DOE 2.7	020	Individual Medical Case File (Federal and Contractor)	DAA-0434- 2020-0015- 0001
GRS 1	21c	Employee Medical Folder (EMF) – Individual employee health file pre-EMF system	N1-GRS-86-4 item 21c	DOE 2.7	020	Occupational individual medical case files: Individual employee health case files created prior to establishment of the EMF system in 1986	DAA-0434- 2020-0015- 0001
ADM 1	21.1a	Contractor Employee Medical Folder (EMF) – Individual Health Case Files – forms, correspondence	N1-434-89-1 item 4a	DOE 2.7	020	Individual Medical Case File (Federal and Contractor)	DAA-0434- 2020-0015- 0001
ADM 1	21.1b	Contractor Employee Medical Folder (EMF) – Individual Health Case Files – cards with date of visit, diagnosis, treatment	N1-434-98-4 item 21.1b	DOE 2.7	020	Individual Medical Case File (Federal and Contractor)	DAA-0434- 2020-0015- 0001
ADM 1	21.2b	Records Concerning Personnel Exposure to Hazardous Materials – Operating plans	NC1-430-76-9 item 5b				
ADM 1	21.2c	Records Concerning Personnel Exposure to Hazardous Materials – Records and investigations	NC1-430-76-9	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006 (in part)
		establishing the extent of employee exposure to toxic chemicals and materials	item 5c	DOE 2.7	140	Radiation, Industrial Hygiene and Bioassay Summaries and Investigations	DAA-0434- 2020-0015- 0007 (in part)
ADM 1	21.3a(3)	Radiation Contamination Control Program Records – Worksheets, requests for analysis, chart records	NC1-430-76-9 item 4a(3)	DOE 2.7	140	Radiation, Industrial Hygiene and Bioassay Summaries and Investigations	DAA-0434- 2020-0015- 0007
ADM 1	21.3b(2)	Radiation Contamination Control Program Records – Detail plans for specific jobs	NC1-430-76-9 item 4c(2)				
ADM 1	21.3c	Radiation Contamination Control Program Records – Logbooks (chronological history)	NC1-430-76-9 item 4d				
ADM 1	21.3e(2)	Radiation Contamination Control Program Records – Other records	NC1-430-76-9 item 4f				
ADM 1	21.4a	Employee Health Hazard Case Files – Records of skin and nasal contamination incidents, including decontamination details	NC1-430-76-9 item 4b(1)	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006
ADM 1	21.4b	Employee Health Hazard Case Files – Incidents involving contaminated injuries	NC1-430-76-9 item 4b(2)	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006
ADM 1	21.4c	Employee Health Hazard Case Files – Results of direct measurement	NC1-430-76-9 item 4b(3)	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006
ADM 1	21.4d	Employee Health Hazard Case Files – Investigations  Listed in ADM schedule as (1)-(4)	NC1-430-76-9 item 4b(4)	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006
ADM 1	21.4e(1)	Employee Health Hazard Case Files – Records of bioassay data - positive laboratory results	NC1-430-76-9 item 4b(5)(a)	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006

Note: Records Disposition Schedules are listed as GRS or ADM according to the Disposition Authority.

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Schedule	Item	Series Title	Authority	Schedule	Item	Series Title	Authority	
			DOE Authority				DOE Authority	
ADM 1	21.4e(2)	Employee Health Hazard Case Files – Records of Bioassay Data – Laboratory results indicating no assimilation or radiation	NC1-430-76-9 item 4b(5)(b)	DOE 2.7	130	Individual Employee Health Hazard Case File (Employee Exposure Records)	DAA-0434- 2020-0015- 0006	
ADM 1	21.5	Personnel Radiation Exposure Dose Records (Film Badges)	N1-434-96-4 item 1	DOE 2.7	120	Personnel Radiation Exposure Film Badge Records (LEGACY ONLY)	DAA-0434- 2020-0015- 0005	
GRS 1	26a	Personnel Counseling Records – Counseling files	NC1-64-77-10 item 27a	GRS 2.7	091	Employee Assistance Program (EAP) Counseling Records: Records not related to performance or conduct	DAA-GRS- 2017-0010- 0015	
GRS 1	29a1	Training Records – General, in-house, excluding curriculum	NC1-64-77-10 item 30b1	GRS 2.6	010	Non-mission Employee Training Program Records	DAA-GRS- 2016-0014- 0001	
				DOE 2.6	010	Individual Mission Related Employee Training Records (Federal and Contractor)	DAA-0434- 2020- 0014- 0001 (In part)	
ADM 1	, ,	N1-434-98-4	DOE 2.6	015	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) – Federal Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)		
			item 29b	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) – Contractor Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)	
				DOE 2.6	025	Mission Related Training Program Records (including Hazardous, Environmental and Safety Training)	DAA-0434- 2020-0014- 0002 (In part)	
				DOE 2.6	010	Individual Mission Related Employee Training Records (Federal and Contractor)	DAA-0434- 2020-0014- 0001 (In part)	
ADM 1	29.1a(1)	Contractor Employee Individual Training Folders – On-the-job training checklist	N1-434-88-1 item 1a	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) – Contractor Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)	
				DOE 2.6	010	Individual Mission Related Employee Training Records (Federal and Contractor)	DAA-0434- 2020-0014- 0001 (In part)	
ADM 1	29.1a(2)	Contractor Employee Individual Training Folders – Checklists completed for certification	N1-434-88-1 item 1b	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) – Contractor Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)	
				DOE 2.6	010	Individual Mission Related Employee Training Records (Federal and Contractor)	DAA-0434- 2020-0014- 0001 (In part)	
ADM 1	29.1a(3)	Contractor Employee Individual Training Folders – Documentation of qualification	N1-434-88-1 item 1c	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) – Contractor Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)	
				DOE 2.6	010	Individual Mission Related Employee Training Records (Federal and Contractor)	DAA-0434- 2020-0014- 0001 (In part)	
ADM 1	29.1a(4)	Contractor Employee Individual Training Folders – Results of medical examinations	N1-434-88-1 item 1d	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) – Contractor Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)	

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Schedule	Item	Series Title	Disposition Authority	Schedule	Item	Series Title	Disposition Authority	
			DOE Authority		•	•	DOE Authority	
				DOE 2.6	010	Individual Mission Related Employee Training Records (Federal and Contractor)	DAA-0434- 2020-0014- 0001 (In part)	
ADM 1	29.1b	Contractor Employee Individual Training Folders – Individual Folders	N1-434-88-1 item 2	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training) - Contractor Employees	DAA-GRS- 2016-0014- 0002 and DAA- GRS-2016- 0014-0003 (In part)	
ADM 1	Administrative Training Records –  29.2c Correspondence on the establishment, administration, and availability of a course	N1-434-88-1	DOE 2.6	025	Mission Related Training Program Records (including Hazardous, Environmental and Safety Training)	DAA-0434- 2020-0014- 0002 (In part)		
		item 5	GRS 2.6	010	Non-mission Employee Training Program Records	DAA-GRS- 2016-0014- 0001 (In part)		
ADM 1	29.2d	2d Administrative Training Records – Course training aids	N1-434-88-1 item 6	DOE 2.6	025	Mission Related Training Program Records (including Hazardous, Environmental and Safety Training)	DAA-0434- 2020-0014- 0002 (In part)	
				GRS 2.6	010	Non-mission Employee Training Program Records	DAA-GRS- 2016-0014- 0001 (In part)	
ADM 1	31	Personal Injury Files	N1-434-98-4	DOE 2.4	100	Workers Compensation (Personal Injury Compensation) Records	DAA-0434- 2020-0013- 0002 (in part)	
			item 31	DOE 2.7	110	Individual Employee Occupational Injury/Illness Case File	DAA-0434- 2020-0015- 0004 (in part)	
GRS 1	33a	Examining and Certification Records – Delegated agreements	N1-GRS-86-1 item 34	GRS 2.1	150	Records of Delegation of Authority for Examination and Certification	DAA-GRS- 2014-0002- 0021	
GRS 1	33f	Examining and Certification Records – Examination announcements	N1-GRS-02-1	GRS 2.1	050	Job Vacancy Case Files: Records of one-time competitive and Senior Executive Service announcements/selections	DAA-GRS- 2017-0011- 0001	
			item 33f	GRS 2.1	051	Job Vacancy Case Files: Records of standing register competitive files for multiple positions filled over a period of time	DAA-GRS- 2017-0011- 0002	

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Schedule	Item	Series Title	Disposition Authority	Schedule	Item	Series Title	Disposition Authority	
	•		DOE Authority			•	DOE Authority	
	_				_		_	
						Rescinded – GRS Transmittal 28		
GRS 2	1a	Individual Employee Pay Record – Database version	N1-GRS-92-4	NOT	E: Will be u	nscheduled until a new item is created OR the moratori		
			item 1a	DOE 2.4	010	Employee Payroll Record for each Pay Period (Legacy records)	DAA-0434- 2020- 0013- 0001	
GRS 2	1b	Individual Employee Pay Record – Individual Pay Record, non-electronic	N1-GRS-92-4 item 1b	DOE 2.4	010	Employee Payroll Record for each Pay Period	DAA-0434- 2020-0013- 0001	
ADM 2	1c	Individual Employee Pay Record – Contractor Employee Pay Record, paper or microform but not machine readable	N1-434-98-5 item 1c	DOE 2.4	010	Employee Payroll Record for each Pay Period	DAA-0434- 2020-0013- 0001	
GRS 2 7				DOE 2.4	020	Time and Attendance Source and Input Records – Detailed records that include work locations	DAA-GRS- 2019-0004- 0002	
	7		N1-GRS-92-4 item 7	DOE 2.4	025	Time and Attendance Source and Input Records – Records that do not contain work locations (Federal)	DAA-GRS- 2019-0004- 0002	
			DOE 2.4	030	Time and Attendance Source and Input Records – Records that do not contain work locations (Contractor)	DAA-GRS- 2019-0004- 0002		
		Time and Attendance Input Records	N1-GRS-92-4 item 8	DOE 2.4	020	Time and Attendance Source and Input Records – Detailed records that include work locations	DAA-GRS- 2019-0004- 0002	
GRS 2	8			DOE 2.4	025	Time and Attendance Source and Input Records – Records that do not contain work locations (Federal)	DAA-GRS- 2019-0004- 0002	
				DOE 2.4	DOE 2.4 030 Time and Attendance Source and Input Records that do not contain work locati	Time and Attendance Source and Input Records – Records that do not contain work locations (Contractor)	DAA-GRS- 2019-0004- 0002	
				GRS 2.7	063	Vaccination attestations and proof of vaccination records – Federal employees and contractors	DAA-GRS- 2021-0003- 0001	
ADM 3	3.1b	Pension Case Files – Cases DOE has no continuing obligation	N1-434-98-6 item 3.1b	DOE 1.1	020	Contractor Pension Case Files – No continuing obligation	DAA-0434- 2021-0001- 0002	
ADM 4	7	Records of the Transfer of Nuclear Materials for Research	NC-326-75-1 item 2					
ADM 14	52e	Litigation Files – other	NC1-430-78-1 item 1e					
ADM 16	1.5b	Administrative Management – Administrative Correspondence	N1-434-98-19 item 1.5b					
ADM 16	8b1	Committee and Conferences – Agenda, minutes, final reports and relating records documenting accomplishments	N1-434-98-19 item 8b1					

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Schedule	Item	Series Title	Disposition Authority	Schedule	ltem	Series Title	Disposition Authority
	-	<del>-</del>	DOE Authority		=	-	DOE Authority
		1	II-NNA-2144				
ADM 17	13a	Synoptic Meteorology Records – Wind Logs	item a				
ADM 17	13b	Synoptic Meteorology Records – Summary sheets	II-NNA-2144 item b				
ADM 17	13c	Synoptic Meteorology Records – Reports of synoptic wind observations	II-NNA-2144 item c				
ADM 17	13d	Synoptic Meteorology Records – Soil and air temperature logs	II-NNA-2144 item d				
ADM 17	13e	Synoptic Meteorology Records – Solar and radiation logs	II-NNA-2144 item e				
ADM 17	13f	Synoptic Meteorology Records – Precipitation measurements	II-NNA-2144 item f				
ADM 17	13g	Synoptic Meteorology Records – Pressure logs	II-NNA-2144 item g				
ADM 17	13h	Synoptic Meteorology Records – Surface	II-NNA-2144				
ADM 17	13i	weather observation data Synoptic Meteorology Records – Summary	item h II-NNA-2144				
ADM 17	13j	records Synoptic Meteorology Records – Precipitation	item i II-NNA-2144				
ADM 17	13k	measurements Synoptic Meteorology Records – Recorder	item j II-NNA-2144				
		Charts Synoptic Meteorology Records – Pilot Balloon	item k II-NNA-2144				
ADM 17	13	Ascension Reports Synoptic Meteorology Records – Weather maps	item I II-NNA-2144				
ADM 17	13m	and charts Synoptic Meteorology Records – Background	item m II-NNA-2144				
ADM 17	13n	recorder charts	item n				
ADM 17	14	Management of Production Records	item 1				
ADM 17	16a1	Progress Reports – Weekly Reports – Substantive	II-NNA-1941 item 1a				
ADM 17	16a2	Progress Reports – Weekly Reports – Administrative housekeeping	II-NNA-1941 item 1b				
ADM 17	16a3	Progress Reports – Daily output reports	II-NNA-1941 item 1c				
ADM 17	16b	Progress Reports – Administrative, progress, production and quality control reports and records	II-NNA-2838 item 1				
ADM 17	17a	Production Management Records – Project History Files	II-NNA-1941 item 2				
ADM 17	17b	Production Management Records – Run Books	II-NNA-2536 item 2				
ADM 17	18a	Industrial Methods Records – Procedures	II-NNA-2257 item 13				
ADM 17	21a	Reactor Operations Records – Control room logs	II-NNA-3002 item 1				
ADM 17	21b	Reactor Operations Records – Shift supervisors' logbooks	II-NNA-3002 item 2				
ADM 17	21c	Reactor Operations Records - Daily operations	II-NNA-3002				
ADM 17	21d1	summary reports  Reactor Operations Records – Reactor temperature control records – Graphite	II-NNA-2088 item 2a				
ADM 17	21d2	datasheets  Reactor Operations Records – Reactor temperature control records – Temperature and flow maps	NN-170-57 item 3				
ADM 17	21d3	Reactor Operations Records – Reactor temperature control records – Temperature cards and tape recordings	II-NNA-1527 item 1				
ADM 17	21e1	Reactor Operations Records – Source records	NN-170-57 item 5a				

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Schedule	Item	Series Title	Disposition Authority	Schedule	Item	Series Title	Disposition Authority
			DOE Authority				DOE Authority
ADM 17	21e2	Reactor Operations Records – Generator sheets	NN-170-57 item 5b				
ADM 17	22a1	Materials Processing Records – Laboratory	II-NNA-2256				
		Manuals  Materials Processing Records – Laboratory	item 1 II-NNA-2256				
ADM 17	22a2	Notebooks	item 2 II-NNA-2258				
ADM 17	22f	Process Transfer Records of Metals, Solids	item 11				
ADM 17	24a	Special Research and Reactor Materials Allocations Files – Files of Offices	II-NNA-1735 item 3a				
ADM 17	24b	Special Research and Reactor Materials Allocations Files – Files of Operations Offices	II-NNA-1735 item 3b				
ADM 17	24c	Special Research and Reactor Materials	II-NNA-1735				
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2.0	Allocations Files – Files of Requesting Agencies	item 3c				
ADM 17	24d	Special Research and Reactor Materials Allocations Files – Files of Approved Allocations	II-NNA-1735 item 3d				
ADM 17	24e	Special Research and Reactor Materials	II-NNA-2257				
ADIVI 17	24e	Allocations Files-Essential Materials Reports	item 9				
ADM 17	24f	Special Research and Reactor Materials Allocations Files – Accountability Reports	II-NNA-2257 item 15				
ADNA 17	24-	Special Research and Reactor Materials	II-NNA-2838				
ADM 17	24g	Allocations Files – Essential (non-SS) Materials Accountability	item 2				
		Special Research and Reactor Materials	N1-434-98-21				
ADM 17	24h	Allocations Files – SS Material Accountability and Transfer Files	item 56				
ADM 17	24i	Special Research and Reactor Materials Allocation files – Daily Line Operations Reports	II-NNA-962 item 3				
ADM 17	24j	Special Research and Reactor Materials	II-NNA-1598				
ADIVI 17	2-7)	Allocation Files – Feed and Waste Reports	item 2				
ADM 17	24k	Special Research and Reactor Materials Allocation Files – Product Withdrawal Sheets	NN-170-21 item 1				
ADNA 17	2414	Special Research and Reactor Materials	II-NN-3225				
ADM 17	24 1	Allocations Files – SS Material Shipping Form Files	item 1a				
101117	2.412	Special Research and Reactor Materials	II-NN-3225				
ADM 17	2412	Allocations Files – Copies Filed in Shipping and Receiving	item 1b				
ADM 17	24m1	Special Research and Reactor Materials Allocations Files – Copies Forwarded to Staff	II-NNA-1735				
ADIVI 17	241111	Division	item 7a				
ADM 17	30c1	Project Planning and Design files – Projects costing more than \$750,000	NC1-434-78-2 item 1c(1)				
ADM 17	30c2	Project Planning and Design Files – Projects	NC1-434-78-2				
		costing less than \$750,000  Project Construction Files – For Completed	item 1c(2) NC1-434-78-2				
ADM 17	31a1	Projects	item 2a(1)				
ADM 17	31b1	Project Construction Files – Unique or Special Interest	NC1-434-78-2 item 2b(1)				
ADM 17	31b2	Project Construction Files – Other Projects	NC1-434-78-2 item 2b(2)				
ADM 17	32a	Quality Assurance Records – Significant value –	NC1-434-82-6				
. = .	L	Safe operations	item 1				

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Schedule	Item	Series Title	Disposition	Schedule	Item	Series Title	Disposition
			Authority DOE Authority			11.00	Authority DOE Authority
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GRS 18	11	Investigative Files for Fire, Explosions and Accidents	GRS 18, 1960, item 12	GRS 5.6	100	Accident and Incident Records	DAA-GRS- 2023-0007- 0002
ADM 18	11.1b	Occurrence Reporting – Records relating to occurrences – maintained by other offices	NC-326-75-2 item 1b				
ADM 18	11.1c	Security, Emergency Planning and Safety Records – Correspondence files for facility safety program	II-NNA-1023 item 2				
ADM 18	11.1e	Security, Emergency Planning and Safety Records  - Reports, statistics and correspondence on traffic and property damage accidents	II-NNA-1023 item 3				
GRS 18	19a	Guard Service Control Files – Control center key or code records, emergency call cards, and building record and employee identification cards	GRS 18, 1960, item 20a	DOE 5.6	100	Records of Routine Security Operations	DAA-GRS- 2021-0001- 0003
ADM 18	35.1a	Records that Demonstrate the Capability for Safe Operations – Individuals	N1-434-98-21 item 35.1a	DOE 2.6	030	Individual Technical Qualification Program (TQP)/electronic Technical Qualification Program (eTQP) Records  NOTE: File and schedule under DOE 2.6, item 010.	none, filing instructions only
ADM 18	35.1b	Records that Demonstrate the Capability for Safe Operations – Items	N1-434-98-21 item 35.1b				
ADM 18	48	Hazardous Materials	NC1-430-76-7 item 1				
ADM 18	49	Requests for Materials	II-NNA-1735 item 2				
ADM 18	50b	Materials Allotment files	II-NNA-1735 item 1b				
ADM 18	51a	Materials Allotment Files – Offices with authority	II-NNA-1735 item 3a				
ADM 18	51b	Materials Allotment Files – Operations offices	N1-434-98-21 item 51b				
ADM 18	51c	Materials Allotment Files – Area offices	N1-434-98-21 item 51c				
ADM 18	52a(1)	Accountability Reports – June – December	NN-166-78 items 1a(1) - 1a(3)				
ADM 18	52b(1)	Accountability Reports – Materials Leasing Office – June – December	NN-166-78 item 1b(1)				
ADM 18	53b	Reports of Apparent Losses – Other	NC-430-76-3 item 5b				
ADM 18	55	SS Transfer Journal	II-NNA-1735 item 4				
ADM 18	56	SS Material Transfer Files	N1-434-98-21 item 56				
ADM 18	57a	SS Material Shipping Form Files – DOE Offices	II-NN-3225 item 1a II-NN-3225				
ADM 18	57b	SS Material Shipping Form Files – Shipping/Receiving Contractor	item 1b				
ENV 1	b(2)	Safety and Health Records – Tier Two Emergency and Hazardous Chemical Inventory Reports	N1-434-98-28 item 1b(2)				
ENV 1	b(3)	Safety and Health Records – Toxic Chemical Release Inventory Report	N1-434-98-28 item 1b(3)				
ENV 1	b(4)(b)	Safety and Health Records – Other Safety Analysis	N1-434-98-28 item 1b(4b)				
ENV 1	b(5)(a)	Safety and Health Records – Safety and Health CERCLA/RCRA Documents	N1-434-98-28 item 1b(5a)				
ENV 1	b(5)(b)	OSHA, NIOSH Records	N1-434-98-28 item 1b(5)(b)				
ENV 1	d(10)(c)	Environmental Administration Reports – Compliance Reports	N1-434-98-28 item 1d(10)(c)				
ENV 1	d(11)	Environmental Administration Reports – Reports of Noncompliance	N1-434-98-28 item 1d(11)				

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Schedule	Item	Series Title	Disposition Authority	Schedule	Item	Series Title	Disposition Authority		
	•		DOE Authority				DOE Authorit		
ENV 1	f(1)	Planning Records – Environmental Monitoring Plan Records	N1-434-98-28 item 1f(1)						
ENV 1	f(3)	Planning Records – Waste Minimization and Pollution Prevention Plan Records	N1-434-98-28 item 1f(3)						
ENV 1	f(4)	Planning Records – Waste Stream Identification Plan Records	N1-434-98-28 item 1f(4)						
ENV 1	g(5)(a)	Computer Model Radiation Calculation Records – Methodology Calculations	N1-434-98-28 item 1g(5)(a)						
ENV 1	j(2)	Remediation Management Records – Expedited Response Action	N1-434-98-28 item 1j(2)						
=====	1 (4)		N1-434-98-28						
ENV 2	b(1)	Leak Inspection Files	item 2b(1) N1-434-98-28						
ENV 2	b(2)	Spill Records  Polychlorinated Biphenyl Spill and Cleanup	item 2b(2) N1-434-98-28						
ENV 2	b(3)	Records	item 2b(3) N1-434-98-28						
ENV 2	b(4)	Spill Response and Remediation Plan Files	item 2b(4)						
ENV 2	b(5)	Spill Prevention Control and Counter – Measures (SPCC)	N1-434-98-28 item 2b(5)						
ENV 2	c(1)	In-Use Chemical Inventory Files	N1-434-98-28 item c(1)						
ENV 2	c(2)	Storage Inventory Files	N1-434-98-28 item 2c(2)						
ENV 2	c(3)	Low-Level Radioactive and Mixed Waste Inventory Files	N1-434-98-28 item 2c(3)						
ENV 2	c(4)	Hazardous Waste Inventory Files	N1-434-98-28 item 2c(4)						
ENV 2	c(5)	Transuranic Waste Inventory Files	N1-434-98-28 item 2c(5)						
ENV 2	d(1)	Hazardous Substance Transfer files	N1-434-98-28 item 2d(1)						
ENV 2	d(2)	Low-Level Radioactive Waste Management Disposal Requests and Shipment Records	N1-434-98-28 item d(2)						
ENV 2	d(4)	Transuranic Shipment Records	N1-434-98-28 item d(4)						
ENV 2	e(1)	Waste Stream Identification and/or Characterization Studies	N1-434-98-28 item 2e(1)						
ENV 2	j(1)	Underground Storage Tank Files – Subject to excavation	N1-434-98-28 item 2j(1)						
ENV 2	j(2)	Underground Storage Tank File s – Subject to remediation	N1-434-98-28 item 2j(2)						
ENV 3	b(1)(d)	RCRA Part A and B Permit – Required	N1-434-98-28						
ENV 3	b(3)(a)	Monitoring Data Air Emissions Permit – Supporting	item 3b(1)(d) N1-434-98-28						
ENV 3	C	documentation  Permit Petitions and/or Waivers	item 3b(3)(a) N1-434-98-28						
ENV 3	е	Pesticide/Herbicide Records	item 3c N1-434-98-28						
	l		item 3d						
ENV 4	b(4)	Monitoring Baseline Study Report	N1-434-98-28 item 4b(4)						
ENV 4	b(5)	Hazardous Air Pollutant Baseline Study Records	N1-434-98-28 item 4b(5)						
ENV 4	b(7)	Stratospheric Ozone Protection Records	N1-434-98-28 item 4b(7)						
ENV 4	b(8)(a)	Criteria Pollutant Release Records	N1-434-98-28 item 4b(8)(a)						
ENV 4	b(8)(b)	Criteria Pollutant Source Inventory	N1-434-98-28 item 4b(8)(b)						
ENV 4	С	Meteorological Monitoring Records	N1-434-98-28						

		Previous or Current				New	
			Disposition		te: If this colu	umn is shaded gray, the current schedule is still under the mi	oratorium.  Disposition
Schedule	Item	Series Title	Authority	Schedule	Item	Series Title	Authority
	-		DOE Authority		-	-	DOE Authority
		Waste Disposal Characterization Records –	N1-434-98-28				
ENV 6	С	Supporting documentation	item 6c				
						I	DAA-0434-
				DOE 2.6	025	Mission-related Employee Training Program Records	2020-0014- 0002 (in part)
Web-Base and Tracki	-	Course Content/Course Uploads	DAA-0434- 2015-0003- 0002	GRS 2.6	010	Non-mission Employee Training Program Records	DAA-GRS- 2016-0014- 0001 (in part)
				Re	emaining por	rtion will crosswalk to an IT schedule which is not under be published in a future DOE Transmittal.	EPI and will
_	Contractor dule 1	Service Record Cards	N1-434-92-4 item 11				
U	Contractor dule 1	Health Unit Control Files – Summarized on statistical report	N1-434-92-4 item 17a	DOE 2.7	010	Clinic Scheduling Records	DAA-GRS- 2017-0010- 0001
Las Vegas ( Sched	Contractor dule 1	Training Records – Individual – Contract employee – On-the-job training checklist completed during qualification	N1-434-92-4 item 24a(1)	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training)	DAA-GRS-2016- 0014-0002 and DAA-GRS-2016- 0014-0003
					Remair	nder crosswalks to GRS 2.6, item 010 which is not under	
_	Contractor dule 1	Training Records – Individual – Contract employee – Checklists completed for recertification	N1-434-92-4 item 24a(2)	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training)	DAA-GRS-2016- 0014-0002 and DAA-GRS-2016- 0014-0003
					Part o	crosswalks to GRS 2.6, item 010 which is not under EPI.	00110000
_	Contractor dule 1	Training Records – Individual – Contract employee – Documentation of qualification for one-time on special tests and operations	N1-434-92-4 item 24a(3)	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training)	DAA-GRS-2016- 0014-0002 and DAA-GRS-2016- 0014-0003
		· · · · · · · · · · · · · · · · · · ·			Part o	rosswalks to GRS 2.6, item 010 which is not under EPI.	
Las Vegas ( Sched	Contractor dule 1	Training Records – Individual – Contract employee – Results of medical examinations	N1-434-92-4 item 24a(4)	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training)	DAA-GRS-2016- 0014-0002 and DAA-GRS-2016- 0014-0003
					Part o	rosswalks to GRS 2.6, item 010 which is not under EPI.	
	Contractor dule 1	Training Records – Individual – Contract employee – Attendance/completion records of training courses or sessions	N1-434-92-4 item 24b(1)	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training)	DAA-GRS-2016- 0014-0002 and DAA-GRS-2016- 0014-0003
					Part o	crosswalks to GRS 2.6, item 010 which is not under EPI.	T = === =
	Contractor dule 1	Training Records – Individual – Contract employee – Correspondence, memoranda, agreements, authorizations, reports	N1-434-92-4 item 24b(1)	DOE 2.6	016	Individual Employee Administrative and Ethics Training Records (Federal and Contractor) (Excludes Mission Related Training)	DAA-GRS-2016- 0014-0002 and DAA-GRS-2016- 0014-0003
		. ,			Part o	rosswalks to GRS 2.6, item 010 which is not under EPI.	
Las Vegas Co	ontractor	Personal Injury Files (Workers Compensation)	N1-434-92-4	DOE 2.4	100	Workers Compensation (Personal Injury Compensation) Records	DAA-0434- 2020-0013- 0002 (in part)
_	dule 1		item 26	DOE 2.7	110	Individual Employee Occupational Injury/Illness Case File	DAA-0434- 2020-0015- 0004 (in part)
Uraniu	ım Mill			DOE 2.4	020	Time and Attendance Source and Input Records – Detailed records that include work locations	DAA-GRS- 2019-0004- 0002
Tailings F Action (I	Remedial UMTRA) ject	Subcontract Records and Files, including payroll and employee time	N1-434-98-1 item 20a(1)	DOE 2.4	030	Time and Attendance Source and Input Records – Records that do not contain work locations (Contractor)	DAA-GRS- 2019-0004- 0002
				Rem		on crosswalks to GRS 1.1 (subcontractor procurement re E 2.4 (Davis Bacon payroll records), which are not EPI.	ecords) and

		Previous or Current		New Note: If this column is shaded gray, the current schedule is still under the moratorium.			
Schedule	Item	Series Title	Disposition Authority	Schedule	Item	Series Title	Disposition Authority
			DOE Authority				DOE Authority
Uraniun	n Mill	Subcontract Records and Files, including payroll and employee time		DOE 2.4	020	Time and Attendance Source and Input Records – Detailed records that include work locations	DAA-GRS- 2019-0004- 0002
Tailings Re Action (U Proje	MTRA)		N1-434-98-1 item 20a(2)	DOE 2.4	030	Time and Attendance Source and Input Records – Records that do not contain work locations (Contractor)	DAA-GRS- 2019-0004- 0002
				Remaining portion crosswalks to GRS 1.1 (subcontractor procurement records) and DOE 2.4 (Davis Bacon payroll records), which are not EPI.			
Uraniun	n Mill	1111		DOE 2.7	100	Occupational Injury and Illness Program Records	DAA-GRS- 2017-0010- 0002 (in part)
Tailings Re Action (U Proje	MTRA)	Subcontract Records and Files, including access logs, subcontractor health and safety training rosters and incident and safety reports/logs	N1-434-98-1 item 20b	DOE 2.7	110	Individual Employee Occupational Injury/Illness Case File	DAA-0434- 2020-0015- 0004 (in part)
				Only injury and illness records crosswalk to DOE 2.7, item 100; remaining crosswalk to DOE 2.7, item 110.			0;
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