

**DEPARTMENT OF ENERGY (DOE) 5.5: Mail, Printing, and Telecommunication Service  
Management Records**

| DOE Records Disposition Schedule (RDS) |          |                                  |                                      |                                                       |          |            |                       |
|----------------------------------------|----------|----------------------------------|--------------------------------------|-------------------------------------------------------|----------|------------|-----------------------|
| New DOE 5.5                            |          |                                  |                                      | Old Authorities                                       |          |            |                       |
| Schedule No.                           | Item No. | Retention                        | ERA Number/<br>Disposition Authority | Schedule No.                                          | Item No. | Retention  | Disposition Authority |
| DOE 5.5                                | 010      | 75 years                         | DAA-GRS-2016-0012-0002               | ADM 1                                                 | 55a      | 75 years   | N1-434-98-4, item 55a |
|                                        |          |                                  |                                      | ADM 1                                                 | 55b      | 75 years   | N1-434-98-4, item 55b |
|                                        |          |                                  |                                      | ADM 12                                                | 6h       | 75 years   | N1-434-98-15, item 2  |
| DOE Schedules Cross-Walked to the GRS  |          |                                  |                                      |                                                       |          |            |                       |
| GRS 5.5                                | 010      | 3 years                          | DAA-GRS-2016-0012-0001               | Uranium Mill Tailings Remedial Action (UMTRA) Project |          | 3 years    | N1-434-98-1, item 6   |
| GRS 5.5                                | 020      | 1 year or superseded or obsolete | DAA-GRS-2016-0012-0002               | ADM 12                                                | 1        | 3 years    | N1-434-98-15, item 1  |
| Rescinded                              |          |                                  |                                      | ADM 1                                                 | 55c      | Superseded | N1-434-98-4, item 55c |

Epidemiological  
Moratorium

| General Record Schedules (GRS) |          |                                  |                                      |                 |          |                   |                       |
|--------------------------------|----------|----------------------------------|--------------------------------------|-----------------|----------|-------------------|-----------------------|
| New GRS 5.5                    |          |                                  |                                      | Old Authorities |          |                   |                       |
| Schedule No.                   | Item No. | Retention                        | ERA Number/<br>Disposition Authority | Schedule No.    | Item No. | Retention         | Disposition Authority |
| GRS 5.5                        | 010      | 3 years                          | DAA-GRS-2016-0012-0001               | GRS 12          | 2a       | 2 years           | NC1-64-77-9, item 2a  |
|                                |          |                                  |                                      | GRS 12          | 2b       | 3 years           | NC1-64-77-9, item 2b  |
|                                |          |                                  |                                      | GRS 12          | 2d2      | 1 year or 3 years | NC1-64-77-9, item 2d2 |
|                                |          |                                  |                                      | GRS 12          | 2e       | 2 years           | NC1-64-77-9, item 2e  |
|                                |          |                                  |                                      | GRS 12          | 4        | 3 years           | N1-GRS-96-4           |
|                                |          |                                  |                                      | GRS 13          | 1        | 2 years           | GRS 13, 1952, item 2  |
|                                |          |                                  |                                      | GRS 13          | 2b       | 3 years           | GRS 13, 1952, item 3b |
| GRS 5.5                        | 020      | 1 year or superseded or obsolete | DAA-GRS-2016-0012-0002               | GRS 13          | 6        | 2 years           | GRS 13, 1952, item 7  |
|                                |          |                                  |                                      | GRS 9           | 4b       | 1 year            | N1-GRS-91-3, item 4b  |
|                                |          |                                  |                                      | GRS 12          | 1        | 2 months          | NC1-64-77-9, item 1   |
|                                |          |                                  |                                      | GRS 12          | 2c       | 1 year            | NC1-64-77-9, item 2c  |
|                                |          |                                  |                                      | GRS 12          | 3a       | 6 months          | NC1-64-77-9, item 3a  |
|                                |          |                                  |                                      | GRS 12          | 5a       | 1 year            | N1-GRS-87-2, item 1a  |
|                                |          |                                  |                                      | GRS 12          | 5b       | 1 year            | N1-GRS-87-2, item 1b  |
|                                |          |                                  |                                      | GRS 12          | 5c       | 1 year            | N1-GRS-87-2, item 1c  |
|                                |          |                                  |                                      | GRS 12          | 6a       | 1 year            | NC1-64-77-9, item 6a  |
|                                |          |                                  |                                      | GRS 12          | 6b       | 6 months          | NC1-64-77-9, item 6b  |
|                                |          |                                  |                                      | GRS 12          | 6c       | 6 months          | NC1-64-77-9, item 6c  |
|                                |          |                                  |                                      | GRS 12          | 6d       | 1 year            | NC1-64-77-9, item 6d  |
|                                |          |                                  |                                      | GRS 12          | 6e       | 1 year            | NC1-64-77-9, item 6e  |
|                                |          |                                  |                                      | GRS 12          | 6f       | 6 months          | NC1-64-77-9, item 6f  |
|                                |          |                                  |                                      | GRS 12          | 6g       | 1 year            | NC1-64-77-9, item 6g  |

| General Record Schedules (GRS) |          |           |                                      |                 |          |           |                              |
|--------------------------------|----------|-----------|--------------------------------------|-----------------|----------|-----------|------------------------------|
| New GRS 5.5                    |          |           |                                      | Old Authorities |          |           |                              |
| Schedule No.                   | Item No. | Retention | ERA Number/<br>Disposition Authority | Schedule No.    | Item No. | Retention | Disposition Authority        |
|                                |          |           |                                      | GRS 12          | 6h       | 5 months  | NC1-64-77-9, item 6h         |
|                                |          |           |                                      | GRS 12          | 8        | 3 years   | NC1-64-77-9, item 8--in part |
|                                |          |           |                                      | GRS 13          | 2a       | 1 year    | GRS 13, 1952, item 3a        |
|                                |          |           |                                      | GRS 13          | 3        | 1 year    | GRS 13, 1952, item 4         |
| GRS 5.5                        | 030      | 6 years   | DAA-GRS-2016-0012-0003               | GRS 12          | 7        | 6 years   | NC1-64-77-9, item 7          |
| GRS 5.5                        | 040      | 6 years   | DAA-GRS-2016-0012-0004               | GRS 9           | 2        | 6 years   | N1-GRS-91-3, item 2          |