

Oak Ridge Site Specific Advisory Board Monthly Meeting



Wednesday, June 11, 2025, 6 p.m.

The mission of the Oak Ridge Site Specific Advisory Board (ORSSAB) is to provide informed advice and recommendations concerning site specific issues related to the Department of Energy's (DOE's) Environmental Management (EM) Program at the Oak Ridge Reservation. In order to provide unbiased evaluation and recommendations on the cleanup efforts related to the Oak Ridge site, the Board seeks opportunities for input through collaborative dialogue with the communities surrounding the Oak Ridge Reservation, governmental regulators, and other stakeholders.

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AGENDA

PRESENTER BIO

CALENDARS

1. June
2. July (draft)

BOARD ISSUES

1. Draft May 14, 2025, Full Board Meeting minutes for approval
2. Officer Elections

REPORTS & MEMOS

1. FY 2025 Incoming Correspondence
2. FY 2025 Educational Opportunities

REFERENCE INFORMATION

1. Abbreviations & Acronyms
2. Member Biographies
3. FY 2025 Work Plan Schedule



Oak Ridge Site Specific Advisory Board
Wednesday, June 11, 2025, 6:00 p.m.
Hybrid meeting
AGENDA

- I. Welcome and announcements (A. Jones) 6:00–6:05
- II. Comments from federal and state agency representatives
(E. Olds, R. Petrie, S. Urquhart-Foster, K. Czartoryski)..... 6:05–6:10
- III. Presentation: Excess Facilities Risk Reduction at ORNL and Y-12 (Carden/Vestal) 6:10–6:40
Issue Group: *Bartholomew, Butler, Conner, Jones, LaLuzerne, McCurdy, Moore, Rogers, Sharpe, Thompson*
– Members, please inform staff if you wish to join this or any other topic on the Work Plan.
- IV. Public comment period (S. Kimel)..... 6:40-6:55
 - i. Comments and questions for DOE or the board on the presentation or other topics – Comments previously received to be read into the record.
 - ii. *Comments pertaining to this meeting will continue to be accepted by email to orssab@orem.doe.gov by no later than 5 p.m. EST on **Friday, June 13, 2025**.*
- V. Call for additions & motion to approve agenda (A. Jones)..... 6:55
 - A. Any requests for new action items
 - B. Next meeting – 6 p.m. August 13 - Annual Planning Meeting

This ends the presentation portion of the meeting – presenters and subject experts may depart

- VI. Board Business (A. Jones) 7:00–7:10
 - A. Approve Previous Meeting Minutes
 - a. Minutes of May 14, 2025
- VII. Responses to recommendations & DDFO’s report (M. Noe) 7:10–7:15
- VIII. Committee reports..... 7:15–7:20
 - A. Executive (A. Jones)
 - i. Next meeting – August 6
 - B. EM/Stewardship (C. Moore)
 - i. Next meeting – June 25, 2025
- IX. Additions to agenda & closing remarks (A. Jones)..... 7:20–7:30
 - A. Upcoming officer elections
- X. Adjourn 7:30

Presenter Bios

Morgan Carden serves as the Federal Project Manager for the Excess Contaminated Facilities at Y-12 for the Department of Energy's Oak Ridge Office of Environmental Management (OREM).

She oversees the deactivation and demolition of facilities, environmental management, and surveillance and maintenance activities at Y-12. She also has experience overseeing the nuclear operations and maintenance activities at the Oak Ridge National Laboratory (ORNL).

Her career includes more than 8 years of experience working with the Department of Energy and private sector environmental services companies.

Michael Vestal serves as the Federal Project Manager for ORNL Cleanup for OREM.

He currently manages projects for pre-demolition and demolition of ORNL's excess contaminated facilities and CERCLA investigations of the ORNL Assessment Units and Exposure Units.

His career includes 30 years of experience working in environmental compliance and project oversight, with 6 years with TDEC/DOE-O, 21 years with the Department of the Army, and more than 4 years with OREM.



Many Voices Working for the Community

Oak Ridge Site Specific Advisory Board

Monthly Meeting of the Oak Ridge Site Specific Advisory Board

DRAFT May 14, 2025, Full Board Monthly Meeting Minutes

The Oak Ridge Site Specific Advisory Board (ORSSAB) held monthly full board meeting virtually via Zoom and in person at 1 Science.gov Way on Wednesday, May 14, 2025, at 6 p.m. Copies of referenced meeting materials are attached to these minutes. A video of the meeting was made and is available on the board's YouTube, www.youtube.com/user/ORSSAB/videos.

Members Present

Kris Bartholomew
Mary Butler
Laure Clark
Harold Conner, Jr.
Lauren LaLuzerne
Harriett McCurdy
Otto Merz

Charles Moore
Melanie Rogers
Tonya Shannon
Michael Sharpe
Kelli Thompson
Tom Tuck

Members Absent

Raiyan Bhuiyan¹
Paul Dill
Rosario Gonzalez
Amy Jones

Noah Keebler¹
Mike Mark¹
Thomas McCormick

¹consecutive absence

Liaisons, Deputy Designated Federal Officer, and Alternates Present

Erik Olds, DOE Oak Ridge Office of Environmental Management (OREM) Acting Manager
Melyssa Noe, ORSSAB Deputy Designated Federal Officer (DDFO), OREM
Roger Petrie, ORSSAB Alternate DDFO, OREM
Kristof Czartoryski, Tennessee Department of Environment and Conservation (TDEC)
Samantha Urquhart-Foster, EPA

Others Present

Leah Alexander, OREM
Emily Day, UCOR
Scott Hutchins, DOE

Shelley Kimel, ORSSAB Staff
Heather Lutz, TDEC
Eileen Marcillo, TDEC
Sara McManamy-Johnson, ORSSAB Staff
Kelly Snyder, DOE
Karen Thompson, OREM

1 member of the public was present.

Liaison Comments

Mr. Olds – Mr. Olds gave members an overview of OREM activities since the last board meeting. He discussed demolition progress on hot cells at Oak Ridge National Laboratory's (ORNL's) Building 3026 and on the Alpha-2 facility at Y-12.

Mr. Roger Petrie – None.

Mr. Czartoryski – None.

Samantha Urquhart-Foster – None.

Presentation

Ms. McCurdy introduced OREM's Karen Thompson to present on FY 2027 Budget Development/Prioritization Input.

Ms. Thompson began her presentation by directing members' attention to a spreadsheet that compares previous ORSSAB recommendations with OREM activities. She said she developed the spreadsheet in response to a request from ORSSAB members following the budget presentation she gave in 2024.

Next, Ms. Thompson gave members an overview of the federal budget process. She said each Cabinet-level department submits a budget to the Office of Management and Budget (OMB), which then consolidates those budgets and prioritizes them. That prioritized budget is then sent for the President's approval before being submitted to Congress. She then further broke down the process after the proposed budget reached Congress through to when the President signs the bill into law and OREM receives its budget.

Ms. Thompson said before all that happens, each individual office develops a budget. She said OREM maintains a comprehensive work plan that reflects all the priorities and work scope for the site for a life cycle. That life cycle is consistent with the site's federal facility agreements (FFAs) and gives an overall look at the work needed on the site. She said differences encountered between previously planned work and actual work are accounted for in the budget development process. She then described how OREM uses that comprehensive work plan to map out future work and prioritize the budget. She said the work is organized into four categories: maintaining safe and compliant operations, meeting regulatory milestones, enabling needed infrastructure, and continuing cleanup activities. After the site receives a planning target from headquarters, the plan is refined to fit within that target dollar amount.

She then discussed OREM's priorities, which include closure of East Tennessee Technology Park (ETTP), demolition of excess contaminated facilities at ORNL and Y-12, building infrastructure to

enable cleanup (Mercury Treatment Facility (MTF) Outfall 200 and the Environmental Management Disposal Facility (EMDF)), disposition of uranium-233 (U-233) material, disposition of legacy transuranic contact-handled (CH) / remote-handled (RH) debris and sludges, and maintaining and operating facilities at ORNL and Y-12.

Ms. Thompson next briefly discussed an extract from the FY 2024 Enacted budget, with an overview of budgeted amounts for example Oak Ridge projects, followed by a discussion on OREM's FY 2024 accomplishments and FY 2025 planned accomplishments.

Ms. Thompson concluded her presentation by discussing the current status of the federal budget and added that this is an opportunity for the board to provide input on the FY 2027 budget.

Board members asked the following questions:

- Ms. Rogers asked how contractors are selected.
 - Ms. Thompson said a cleanup contract usually takes several years, and her understanding of the process is that it includes a request for proposals, open bidding, and an evaluation board that uses pre-selected criteria during the evaluation process.
- Ms. Rogers asked if ORNL and Y-12 have people that can help OREM.
 - Mr. Petrie said they do not; ORNL and Y-12 are totally separate contracts that have a different scope and requires a different skill mix.
- Ms. Rogers then asked if the contractor were to go over deadlines or budget whether that would affect the contract.
 - Mr. Petrie said yes. If they get done early, it's good for them; if they get done late, it's bad for them. He said there's a very large process in place to evaluate that.
- Ms. Rogers asked about issues contractors may face obtaining workers.
 - Mr. Petrie said those considerations are entirely with the contractor. Mr. Olds said that relates to means and methods, and DOE avoids getting into that with its contracts. He said DOE describes what the objectives are and what needs to be accomplished under the contract and then assigns fees and incentives to ensure the work is completed.
- Mr. Conner asked what area the advisory board should focus on for a recommendation.
 - Mr. Petrie said one thing would be to look at the board's budget recommendations for the last several years and then look at OREM's budget over the last several years.
- Mr. Bartholomew asked if there is a number or percentage over the prior year as a parameter that OREM would need to stay within for its budget request.
 - Ms. Thompson said there's not, but having a sound plan has helped.

- Mr. Bartholomew asked how much more work could be planned if more money was requested.
 - Mr. Petrie said up to a point, but work force resources at some point become a problem. Mr. Olds said the budget process is flexible and it's helpful to have a list of priority work ready in case additional funding becomes available.
- Ms. Clark asked if money received could be carried over to the next fiscal year if the money can't be used for some reason during the year for which it's received.
 - Ms. Thompson said money could be carried over into the same fund category.
- Mr. Conner asked if the budget can be increased to facilitate reindustrialization to encourage growth associated with the nuclear renaissance in the area.
 - Mr. Olds said that process is already occurring, but it's not always a matter of adding to the budget because there can only be so much work in a given period of time in a given space. Mr. Petrie said work is almost completed at ETPP and almost all the property there is already transferred. Most of the focus now is at ORNL and Y-12, and neither of those are closure sites. The opportunity at Y-12, for example, is their mission is rapidly changing and they need more real estate. OREM's work will enable larger and more mission at Y-12, which should have basically the same effect for the community as private companies moving into ETPP.
- Mr. Tuck asked who property is transferred to.
 - Mr. Olds said the broad answer is that it's transferred to the community because there are different entities in the community, including the City of Oak Ridge's industrial development board and a community reuse organization, among other entities. Mr. Petrie said it's very dependent on what the property will be used for.
- Mr. Tuck asked for additional information about the process to market the property when it's available for reuse.
 - Mr. Olds said organizations such as the Community Reuse Organization of East Tennessee (CROET) work nationally with companies that scout sites for industrial purposes.
- Mr. Tuck asked if CROET was the only community organization to receive some of the property.
 - Mr. Petrie said there were other organizations that could request the property and he described the process for how property is offered for transfer.
- Mr. Tuck asked how someone could find out how much property is available and how to obtain it if interested.

- Mr. Tuck asked if CROET was the only community organization to receive some of the property.
 - Mr. Petrie said as a government agency, there is not a lot of freedom to go out and recruit people to transfer the property to. He said it's not a simple process.
- Mr. Czartoryski asked if OREM was able to use some of the funding flexibility present in the FY 2024 Continuing Resolution.
 - Ms. Thompson said no new work may be started in that situation, so work continued on previously planned ongoing activities.
- Mr. Merz asked how contracting companies get compensated for increased costs when there is a continuing resolution.
 - Ms. Thompson said it is reflected in the amount of work done. Mr. Petrie said previous ORSSAB budget recommendations have included requests to account for inflation in the budget.

Public Comment

- Public Comment #1 – Mr. Luther Gibson asked if there is a mechanism for an organization to submit input regarding the budget to consider.
 - Ms. Thompson said not that she was aware of.

Mr. Gibson gave public comment regarding the scope of ORSSAB's work plan, DOE budget justifications, EM SSAB chairs meetings, and Federal Facilities Agreement (FFA) party correspondence. A copy of the full comments provided by Mr. Gibson is attached to these minutes. (Attachment 1)

Board Business/Motions

- Mr. Bartholomew directed members' attention to the April meeting minutes distributed previously and asked if there were any corrections. Ms. Kelli Thompson, Ms. Rogers, and Mr. Merz said they were present but not shown as present in the list.

Mr. Bartholomew asked for a motion to approve the minutes as corrected to include Ms. Kelli Thompson, Ms. Rogers, and Mr. Merz.

- **5.14.25.1** Motion made by Mr. Moore and seconded by Mr. Conner. Motion passed.

Responses to Recommendations & DDFO Report

Ms. Noe said there were no recommendations. She said there have been questions regarding the recommendation process, and that will be discussed during the next EM & Stewardship Committee meeting. She also directed members to additional information about the process in the meeting packet, and she gave a brief overview of the process.

Committee Reports

Executive – Mr. Bartholomew said the executive committee discussed changes to the meeting minutes approval process; a quorum is not needed to approve the meeting minutes unless there are changes needed. At that time, there would need to be a formal vote with a quorum. Additionally, there was discussion about upcoming officer elections.

The next executive committee meeting is June 4.

EM & Stewardship – The committee did not meet. The next EM & Stewardship Committee meeting is May 28.

Additions to the Agenda & Open Discussion

Mr. Petrie asked members about interest in members obtaining LSSO badges so members would not have to go through the process of obtaining badges for each separate tour throughout the years; these badges instead would be valid for one year. He described the process to obtain the badges. He said these badges would allow for some scheduling flexibility for tours.

Action Items

None

The meeting adjourned at 7:28 p.m.

I certify that these minutes are an accurate account of the May 14, 2025, meeting of the Oak Ridge Site Specific Advisory Board.

Amy Jones, Chair

Harriett McCurdy, Secretary

May 14, 2025

Oak Ridge Site Specific Advisory Board

AJ/sbm

OFFICER ELECTIONS

It is time to consider the election of officers to the Chair, Vice Chair and Secretary positions on the board. We ask that you submit your interest to staff by Monday, June 30 so a potential slate of candidates can be announced at our annual planning meeting in August.

The vote will then take place at the September meetings of each body (Board and EM Stewardship Committee). Nominations can be made from the floor at that time, but it is helpful to have a starting slate. New officers will serve beginning at the October meeting.

If you are not sure about these roles but would like to “get your feet wet,” elections are also held for the Chair and Vice Chair of the EM & Stewardship Committee, which will be voted on at the October meeting of that body.

Please consider these leadership roles as part of your service to the board. Likewise, if there are members you believe would do well in a leadership role, encourage them to throw their name in!

As a reminder, elected officers:

- Meet virtually approximately once a month (generally the first Wednesday of the month) to discuss board business such as recommendations, following up on action items, and draft/approve meeting agendas;
- Lead the monthly meetings;
- Represent the board at occasional events, such as the EM SSAB Chairs Meeting twice a year to conference with other boards. Likewise, they are given priority for some travel/training opportunities.

It is preferred that the Chair have previous experience on the executive committee as vice chair, secretary, or EM Stewardship chair/vice chair.

Members may not serve in the same position for more than two consecutive years, but are eligible for any other officer position.

Status of Officer Positions

Chair – Amy Jones will complete her 6-year term on the board this year and can not serve.

Expression of interest: Kris Bartholomew

Vice Chair – Kris Bartholomew has served 2 consecutive terms and can not serve

Expression of interest:

Secretary – Harriett McCurdy has served 2 consecutive terms and can not serve

Expression of interest:

EM Stewardship Chair – Charles Moore has served one term and may serve again

Expression of interest: Charles Moore

EM Stewardship Vice chair –Harold Conner has served 2 consecutive terms and can not serve

Expression of interest: Laure Clark



Oak Ridge Site Specific Advisory Board

June

2025

Topic: Excess Facilities Risk Reduction Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Executive Committee meeting – 4 p.m. (virtual)	5	6	7
8	9	10	11 Full Board Meeting – 6 p.m. (hybrid)	12	13	14
15	16	17	18	19	20	21
22	23	24	25 EM & Stewardship Committee meeting– 6 p.m. (hybrid)	26	27	28
29	30					

For information about attending meetings virtually or in person, please email orssab@orem.doe.gov at least 1 week prior to the scheduled meeting.

ORSSAB Support Office: (865) 241-4583 or 241-4584

DOE Information Center: (865) 241-4780



Oak Ridge Site Specific Advisory Board

July (draft)

2025

Topic: No meeting

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 Independence Day – Board Offices Closed	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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FY 2025 Incoming Correspondence

#	Date	To	From	Description	DOEIC, Notified board officers of receipt
164	5/1/2025	Urquhart-Foster, EPA; Young, TDEC	Hardin & Petrie, DOE	Federal Facility Agreement Milestone Addition Request for the Environmental Management Disposal Facility	DOEIC, Notified board officers of receipt
165	5/5/2025	Petrie, DOE	Young, TDEC	Phased Construction Completion Report for Exposure Unit Z2-13 in Zone 2, East Tennessee Technology Park, Oak Ridge, Tennessee (DOE-OR-01-2983&D2)	DOEIC, Notified board officers of receipt
166	5/6/2025	Petrie, DOE	Dawson, EPA	Bethel Valley Interim Actions ROD Explanation of Significant Differences (ESD) to add Melton Valley facilities	DOEIC, Notified board officers of receipt
167	5/9/2025	Petrie, DOE	Young, TDEC	Public Involvement Plan D2 for Comprehensive Environmental Response, Compensation, and Liability Act Activities at the U.S. Department of Energy Oak Ridge Site (OREM-25-7656)	DOEIC, Notified board officers of receipt
168	5/9/2025	Petrie, DOE	Young, TDEC	Federal Facility Agreement Milestone Addition Request for the Environmental Management Disposal Facility: EMDF Waste Acceptance Criteria Compliance Plan D1	DOEIC, Notified board officers of receipt
169	5/13/2025	Petrie, DOE	Young, TDEC	Phased Construction Completion Report for Exposure Unit 22-35 in Zone 2, East Tennessee Technology Park, Oak Ridge, Tennessee (DOE/OR/01-2992&D1)	DOEIC, Notified board officers of receipt
170	5/15/2025	Petrie, DOE	Young, TDEC	TDEC Comments: Transmittal of the Addendum to PCCR for LGWO at the ORNL, Oak Ridge, Tennessee Facility and Equipment Pre-Demolition Small-Scale Demolition (DOE-OR-01-2875&D1-A2-R1)	DOEIC, Notified board officers of receipt
171	5/16/2025	Urquhart-Foster, EPA; Young, TDEC	McIntosh & Petrie, DOE	Transmittal of the ROD for Final Soil Actions in Z1, ETTP (DOE-OR-01-2711&D4-R1)	DOEIC, Notified board officers of receipt
172	5/19/2025	Harkins, DOE	Coleman, HAB	Hanford Advisory Board (HAB): Protect the Safety of Hanford Site Commuting Workers (HAB Consensus Advice #321)	DOEIC, Notified board officers of receipt



FY 2025 Incoming Correspondence

#	Date	To	From	Description	DOEIC, Notified board officers of receipt
173	5/21/2025	Urquhart-Foster, EPA; Young, TDEC	Hardin & Petrie, DOE	Submittal of the Field Sampling Plan for Baseline Groundwater and Surface Water Characterization at the Proposed EMDF Facility, Oak Ridge, Tennessee	DOEIC, Notified board officers of receipt
174	5/22/2025	Urquhart-Foster, EPA; Young, TDEC	Hardin & Petrie, DOE	Transmittal of the Federal Facility Agreement Appendix I-5 Information Assessment for White Wing Scrap Yard, Oak Ridge, Tennessee (DOEOR01-2978&D2)	DOEIC, Notified board officers of receipt
175	5/27/2025	Urquhart-Foster, EPA; Young, TDEC	Hardin & Petrie, DOE	Submittal of the Baseline Groundwater Monitoring Report for the Environmental Management Waste Management Facility, Oak Ridge, Tennessee DOE-OR-01-2021&D5	DOEIC, Notified board officers of receipt

Educational Opportunities

Meeting/Event	Dates	Location	Cost	Additional Info
FY 2025				
Waste Management Symposium Requests: Bhuiyan*, Moore, Bartholomew^, Jones^	March 9-13	Phoenix, AZ	\$1490 by 12/31	www.wmsym.org
National Environmental Justice Conference & Training Requests: Conner, McCurdy, Moore^	March 25-27	Washington, D.C.	NA for gov't	http://thenejc.org
2025 Spring Chairs Meeting <i>Board officers preferred</i> Requests: Jones, Bartholomew	Week of April 21	Virtual	NA	
RadWaste Summit Requests: Jones^,	June 10-12	Savannah, GA	\$775	https://www.exchangemonitor.com/go/radwaste-summit-2025/
DOE National Cleanup Workshop Requests: Moore^	TBD September			
2025 Fall Chairs Meeting <i>Board officers preferred</i> Requests: Bartholomew, Moore	Week of Oct. 27	Hanford, WA		
Shaded trips are closed	Due to the complexity of arranging government travel, please indicate your interest as soon as possible. Some events may book up to a year in advance. If more members request to travel than an event will allow, the Executive Committee will choose attendees.			

^Defer to new attendees if space is limited

This information is provided for awareness purposes only. All travel must be individually approved by senior leadership and approval should not be assumed.