

PORTSMOUTH SITE SPECIFIC ADVISORY BOARD ANNUAL WORK PLAN Fiscal Year 2025



This SSAB Work Plan has been agreed upon by U.S. Department of Energy and the Portsmouth Site Specific Advisory Board on September 17, 2024:

PORTS
SSAB



U.S. DEPARTMENT OF
ENERGY

Donna Carson
PORTS EM SSAB
Board Chair
Signature on File

Donna Carson, Board Chair
Portsmouth SSAB

Jeremy D. Davis
Portsmouth Site Manager
Portsmouth/Paducah Project Office
Signature on File

Mr. Jeremy Davis, DDFO
Department of Energy Portsmouth Site

INTRODUCTION

The Portsmouth Gaseous Diffusion Plant (PORTS) Site Specific Advisory Board (SSAB) is a stakeholders' board, chartered to provide advice and recommendations to the U.S. Department of Energy (DOE) on decontamination and decommissioning, environmental remediation, waste management, and related issues at the Portsmouth Site. The Portsmouth/Paducah Project Office (PPPO) manages the Environmental Management (EM) activities in Portsmouth.

The PORTS SSAB is comprised of volunteers, chosen to reflect the diversity of gender, race, occupation, views, and interests of persons living near the Portsmouth Site. The board is committed to reflecting the concerns of the communities impacted by the environmental management of the plant site. Besides DOE, the Ohio Environmental Protection Agency (OEPA) and the Ohio Department of Health (ODH) are represented in an advisory capacity.

The scope of the PORTS SSAB is to provide advice and recommendations concerning the following EM site-specific issues: environmental restoration; waste management; recycling; future land use and long-term stewardship. The Board may also be asked to provide advice and recommendations on any other EM projects or issues.

The PORTS SSAB meets to hear presentations by persons working on relevant environmental management topics, listen to and discuss input from citizens, consider recommendations developed by the PORTS SSAB subcommittees, and perform other business. The PORTS SSAB strives for consensus in reaching decisions and conducts business under a set of bylaws, standing rules, and special rules of order, which incorporate the principles of *Robert's Rules of Order*.

This Work Plan addresses the PORTS SSAB priorities for the 2025 Fiscal Year. Although the Board intends to structure its activities to focus on the priority projects, it is understood that other topics may present themselves that could result in deviation from the Work Plan. A prescribed process is followed to alter the PORTS SSAB work plan with alterations accepted and approved by both the PORTS SSAB and DOE.

PORTS SSAB ADMINISTRATIVE BOARD MEETINGS

PORTS SSAB administrative meetings are intended to communicate the business of PORTS SSAB and to discuss and vote on recommendations to be submitted to DOE. In addition, Deputy Designated Federal Official (DDFO) comments will be made in the form of a presentation intended to brief PORTS SSAB members on recent developments and provide site highlights and accomplishments.

PORTS SSAB meetings will also be the forum for educational presentations that complement the working session or site management matters. Examples of suggested topics for presentations may include the annual budget process and risk education.

PORTS SSAB Board Meeting Dates:

- September 17, 2024
- November 19, 2024
- February 18, 2025
- April 15, 2025
- June 17, 2025

Month	PORTS SSAB Topic	Presentation Narrative
Sept 2024	Site Overview	-kickoff board year with key site initiatives and projects
	PORTS Board Business	-Adopt Workplan -Elect Board Leadership -Board Recommendations -Chairs Recommendation
	Summer Intern Program	-Overview of Summer Intern Program
Oct 2024		
Nov 2024	ASER	-What is the ASER -Environmental Monitoring Overview -Findings from 2023 -Student ASER program
	Environmental Monitoring Overview	-Review of previous presentation on Monitoring -different media/ locations -testing ranges, reporting data -calculating risk
Dec 2024	Contractor Community Involvement Plan	-brief overview (5 – 6 slides) on community engagement efforts and outreach initiatives from each contractor
Jan 2025		
Feb 2025	Federal Site Lifecycle Estimate	-intro to FSLE -how it's developed and maintained -approval process and update process -Site Life Cycle Estimate INPUT: PORTS SSAB concurrence and input on future iterations and community outreach on FSLE
	Funding and Budget Update	-overview of key site projects -funding and budget update -site spending priorities -baseline projections -funding impacts INPUT: PORTS SSAB input on future funding requests stating priorities and values
March 2025		
April 2025	Land Transfer Update	-Land Transfer Process -Future Use Vision/ End State -Timeline

[illegible]

PORTS SSAB will establish an Executive Committee to help with updating Board Operating Procedures, membership recruitment efforts, and the annual funding request recommendations.

Portsmouth SSAB Workplan

Recommendation Request Plan

PORTS SSAB

FY 2025

Work Plan Item #25-01	Work Plan Item:	<i>PORTS SSAB Board input on future iterations of Federal Site Lifecycle Estimate (FSLE) and community education on FSLE</i>
	Briefing/Discussion Dates:	<i>February 2025</i>
	Recommendation Deadline:	<i>April 2025</i>
	Description:	<p><u>Background:</u> <i>The FSLE lays out planning priorities including sequencing of projects that direct the cleanup work onsite.</i></p> <p><u>EM SSAB Scope:</u> <i>DOE is seeking concurrence on the broad stroke planning objectives as well as identifying potential elements within the decisions that the board can provide value and input. Additionally, we will ask the Board how to communicate the information within the FSLE to the community at large.</i></p>

Work Plan Item #25-02	Work Plan Item:	<i>PORTS SSAB Board Input on Future Funding requests stating board priorities and values</i>
	Briefing/Discussion Dates:	<i>February 2025</i>
	Recommendation Deadline:	<i>April 2025</i>
	Description:	<p><u>Background:</u> <i>Site Funding Requests, especially specific year over year numbers, are often embargoed at the time of this presentation. DOE will discuss active projects and future strategies and plans for remediation of the site.</i></p> <p><u>EM SSAB Scope:</u> <i>The board will provide DOE with a list of priorities/ values that the membership feels are most important to the community for a successful cleanup. DOE can use this list of priorities/ values as a measuring stick for future budget requests and internal budget discussions.</i></p>

Work Plan Item #25-03	Work Plan Item:	<i>PFAS Update and Board advice on path forward and community education needs</i>
	Briefing/Discussion Dates:	<i>June 2025</i>
	Recommendation Deadline:	<i>September 2025</i>
	Description:	<p><u>Background:</u> <i>PFAS studies are being completed and regulatory direction is being determined. The cleanup response will greatly impact the future cleanup schedule of the site. Understanding the regulatory, environmental and human health implications are vital to the future cleanup success of the site.</i></p> <p><u>EM SSAB Scope:</u> <i>The board will provide DOE advice, based on community values and preferences, on how to implement PFAS cleanup requirements and timeline strategies as part of the overall mission of the program.</i></p>