



Window Installation

Job Aid for Install Window or Exterior Door Badge

Aligns With Standard Work Specifications 3.0201.9

BEFORE



Prepare the work area for installation by moving any customer belongings and protecting the floor. See job aids 1-1 and 1-2 for more details on working lead-safe on homes built prior to 1978.

1



Measure window rough opening to confirm the replacement window is the correct size and will fit.

2



Carefully remove window trim/stops prior to removing the existing window.

3



Clean up jamb and repair any damage. Insulate sash weight cavities with low expanding spray foam if present.

4



Replace flashing as needed.

5



Dry fit window.



Level the window using shims and secure with mechanical fasteners according to manufacturer's specifications.



Ensure window is operational.



Caulk all exterior edges.



Insulate and seal rough opening with backer rod and/or low expansion spray foam.



Reinstall existing trim or replace as needed.



Window opens and closes properly; all exterior edges are air-and watertight.



Checklist

Install window or exterior door

DESIRED OUTCOME

Replacement window or door provides weathertight fit; improved energy efficiency performance of fenestration.¹

- ☐ Window or door installed to meet all local building and safety codes.
- ☐ Window or door is fully operational.
- ☐ Installation prevents water and air infiltration (verify with blower door and smoke or infrared scan if temperatures permit).

1. Relevant Standards: 3.0201.9

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