



## Department of Energy

Washington, DC 20585

*[enter date here, centered]*

The Honorable Tom Cole  
Chairman, Committee on Appropriations  
U.S. House of Representatives  
Washington, DC 20515

The Honorable Patty Murray  
Chair, Committee on Appropriations  
U.S. Senate  
Washington, DC 20510

The Honorable Chuck Fleischmann  
Chairman, Subcommittee on Energy  
and Water Development  
Committee on Appropriations  
U.S. House of Representatives  
Washington, DC 20515

The Honorable Patty Murray  
Chair, Subcommittee on Energy  
and Water Development  
Committee on Appropriations  
U.S. Senate  
Washington, DC 20510

Subject: Notification of Public Announcement of Selection of Applications for Negotiation of *[Insert Financial Assistance Award(s) and/or Other Transaction Agreement(s)]* under Funding Opportunity Announcement (FOA) *[Insert FOA Number: DE-FOA-XXXXXXX]*

Dear Chairs Cole, Murray and Fleischmann:

On *[insert date]*, the Department of Energy (DOE) intends to publicly announce selections for negotiation of financial assistance awards as described in the attached table. *[You may also use "During the week of MMDDYYYY" or "Before MMDDYYYY" instead of "On MMDDYYYY".] (Date should be at least 3 full business days in advance but not more than 2 weeks from the date of the notification.)*

*[Insert brief description of the FOA in layman's terminology- no technical or scientific language. Avoid use of acronyms.]*

*[For actions that will require funding from future appropriations, provide an explanation justifying future funds by congressional control point. This notice should differentiate and clearly articulate if annually appropriated funding, IJJA, or IRA (or a combo). In addition, this notice should differentiate and clearly articulate which fiscal year(s) is the source of funding versus the fiscal year(s) the funding is expected to be obligated/expended/etc. on awards. This narrative should match the information on the attached table.]*

This information is market sensitive, predecisional and not public at this time. We request you do not further disseminate this information. If you are considering disseminating this predecisional information, we respectfully request that you consult with the Department prior to making such a decision.

CUI//SP-SSEL

Staff from the Office of Budget, Office of the Chief Financial Officer will follow up with additional details as appropriate. If you have any questions, please contact Ms. Megan Roessing, Deputy Director for External Coordination, Office of the Chief Financial Officer at 202-586-0176.

Sincerely,

cc:

The Honorable Rosa DeLauro  
Ranking Member  
Committee on Appropriations  
U.S. House of Representatives

The Honorable Susan Collins  
Vice Chair  
Committee on Appropriations  
U.S. Senate

The Honorable Marcy Kaptur  
Ranking Member  
Subcommittee on Energy and Water Development  
U.S. House of Representatives

The Honorable John Kennedy  
Ranking Member  
Subcommittee on Energy and Water Development  
U.S. Senate

**BUSINESS SENSITIVE**