

Energy Efficiency and Conservation Block Grant (EECBG) Program Example Formula Grant Application

To accompany [Blueprint #2A: Energy Audits, Building Upgrades](#)

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Purpose:

This document is intended to serve as a model for eligible local and Tribal governments to assist in the preparation of an EECBG Program formula grant application. It provides guidance on the development of key application components, including the SF-424, Budget and Budget Justification, Activity File, and Energy Efficiency and Conservation Strategy (EECS or Strategy).

Who should use this example application?

- Local and tribal governments that are eligible for an EECBG Program formula award and intend to apply for a grant as opposed to an equipment rebate or technical assistance voucher.
- Applicants that plan to pursue projects related to energy efficiency, energy audits, or building upgrades. While this example application aligns with EECBG Program [Blueprint #2A](#), applicants do not need to follow a Blueprint to use this example application.

How should applicants use this example application?

This example application is being provided as a model. Applicants should use it as a reference as they develop different components of their application, such as the Activity File and Budget Justification. Please note that this example application is designed to illustrate several possible scenarios, including multiple activities and the utilization of several budget categories. Your application may or may not contain all the components included in this example.

This example application includes three distinct activities, one for each of the “Key Activities” included in Blueprint #2A. In order for your application to be considered as part of a Blueprint model, you must complete at least one of the Key Activities. Whether you decide to follow a Blueprint or not, your application may only include one activity. This example application also includes costs in several different budget categories (Personnel, Supplies, Contracts, etc.). Your application may only include costs in one or two budget categories.

Please note that use of the example application does not guarantee that an application will be approved or that the DOE review team will not request additional information during the application review process.

APPLICATION FOR FEDERAL ASSISTANCE SF-424		Version 02
1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	2. Type of Application: If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation Other (specify): <input type="checkbox"/> Revision	
3. Date Received: <i>Leave blank, will auto-populate</i>		4. Applicant Identifier: <i>Leave blank</i>
5a. Federal Entity Identifier: <i>Leave blank</i>	5b. Federal Award Identifier: <i>automatically populated with award number DE-SE0000000</i>	
State Use Only:		
6. Date Received by State: <i>Leave blank</i>		7. State Application Identifier: <i>Leave blank</i>
8. APPLICANT INFORMATION:		
a. Legal Name: Example County		
b. Employer/Taxpayer Identification Number (EIN/TIN): XXXXXXXXXX	c. UEI: XXXXXXXXXX	
d. Address:		
Street 1: 110 Maple Street Street 2: City: Townsville County: Maple State: New York Province: Country: U.S.A. Zip / Postal Code: 00000-0000		
e. Organizational Unit:		
Department Name: Department of Public Works		Division Name: Office of Facilities Management
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: First Name: Joe Middle Name: Last Name: Smith Suffix:		
Title: Town Manager		
Organizational Affiliation: Townsville Department of Public Works		
Telephone Number: 222-222-2222		Fax Number: 333-333-3333
Email: joe@townsville.gov		

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Version 02

9. Type of Applicant:

County Government

10. Name of Federal Agency:

U. S. Department of Energy

11. Catalog of Federal Domestic Assistance Number:

81.128

CFDA Title:

Energy Efficiency and Conservation Block Grant Program – Bipartisan
Infrastructure Law 2021**12. Funding Opportunity Number:**

DE-FOA-0002882

Title:

2022 EECBG Bipartisan Infrastructure Law

13. Competition Identification Number:Title: *Leave blank***14. Areas Affected by Project (Cities, Counties, States, etc.):**

Maple County, Townsville, Maple City

15. Descriptive Title of Applicant's Project:

Understanding and Improving Energy Efficiency in the Maple County Building Portfolio

APPLICATION FOR FEDERAL ASSISTANCE SF-424		Version 02
16. Congressional District Of:		
a. Applicant: New York District 00 Statewide	b. Program/Project: New York District 00 Statewide	
Attach an additional list of Program/Project Congressional Districts if needed:		
17. Proposed Project:		
a. Start Date: <i>Will update automatically</i>	b. End Date: <i>Will update automatically</i>	
18. Estimated Funding (\$):		
a. Federal	81,130.00	<i>Note: The total amount of federal funding is pre-populated to match an applicant's EECBG Program allocation.</i>
b. Applicant	0.00	
c. State	0.00	
d. Local	0.00	
e. Other	0.00	
f. Program Income	0.00	
g. TOTAL	81,130.00	<i>Note: This amount should match the total funding amount in the Budget section of the application.</i>
19. Is Application subject to Review By State Under Executive Order 12372 Process?:		<i>Note: not all applicants are subject to this review. If your state appears on this list: https://www.whitehouse.gov/wp-content/uploads/2023/06/SPOC-list-as-of-2023.pdf you are subject to review under EO 12372 and must make your application available for state review in accordance with your state's policy.</i>
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372		
20. Is the applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation)		<i>In this example, the applicant is located in New York State, which does not appear on the list. Therefore, they selected option c.</i>
No		
21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to		
<input checked="" type="checkbox"/> I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency		
Authorized Representative:		
Prefix:	First Name: Joe	
Middle Name:		
Last Name: Smith		
Suffix:		
Title: Town Manager		
Telephone Number: 222-222-2222		Fax Number: 333-333-3333
Email: joe@townsville.gov		
Signature of Authorized Representative:		Date Signed:

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Version 02

9. Type of Applicant:

County Government

10. Name of Federal Agency:

U. S. Department of Energy

11. Catalog of Federal Domestic Assistance Number:

81.128

CFDA Title:

Energy Efficiency and Conservation Block Grant Program – Bipartisan
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Maple County, Townsville, Maple City

15. Descriptive Title of Applicant's Project:

Understanding and Improving Energy Efficiency in the Maple County Building Portfolio

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Version 02

Applicant Federal Debt Delinquency Explanation:

The following field should contain an explanation if the Applicant is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

[Budget and Budget Justification SF-424A](#)

To access the budget justification information, click on the object class category name. For example, click on "Personnel" in order to access the budget justification associated with personnel.

Using the "Object Class Categories" in the SF-424A Budget form, justify the costs in each category. The proposed budget costs are estimated values and invoicing shall be calculated from actual costs incurred for each of the cost categories. Fee or profit will not be paid to award grantees or subgrantees of financial assistance awards. Contingencies are expressly unallowable, as indicated in 2 CFR, Part 225 (all estimated costs should be allocated to a cost category).

Items identified as direct costs to the project may not be duplicative costs included in the indirect pool that is the basis of any indirect rate applied for this project.

U.S. DEPARTMENT OF ENERGY

BUDGET JUSTIFICATION FOR FORMULA GRANTS

Applicant: Townsville
 Award number: SE0000000

Budget period: 07/01/2023 - 06/30/2025

1. PERSONNEL - Prime Applicant only (all other participant costs are listed in 6 below and form SF-242A, Section B. Line 6.f. Contracts and Sub-Grants).

Positions to be supported under the proposed award and brief description of the duties of professionals:

Position	Description of Duties of Professionals
Facilities Supervisor	Will collect building data and perform assessment in accordance with Activity 1 – Building Energy Assessments on Elementary Schools

Direct Personnel Compensation:

Position	Salary/Rate	Time	Direct Pay
Facilities Supervisor	\$52.00	100.0000 hours	\$5,200.00
Direct Pay Total			\$5,200.00

2. FRINGE BENEFITS

- a. Are the fringe cost rates approved by a Federal Agency? If so, identify the agency and date of latest rate agreement or audit below, and attach a copy of the rate agreement to the application.
- b. If a. above does not apply, please use this box (or an attachment) to further explain how your total fringe benefits costs were calculated. Your calculations should identify all rates used, along with the base they were applied to (and how the base was derived), and a total for each (along with grand total). If there is an established computation methodology approved for state-wide use, please provide a copy. Also, please fill out the table below with the Fringe Benefits Calculations.

We are using the approved fringe rate for municipal employees. The approved fringe rate is 72% and includes employee benefits such as pension, 401k, and health insurance. A copy of the municipal policy for fringe benefits is attached.

Fringe Benefits Calculations

Position	Direct Pay	Rate	Benefits
Facilities Supervisor	\$5,200.00	72.0000 %	\$3,744.00
Fringe Benefits Total			\$3,744.00

3. TRAVEL

- a. Please provide the purpose of travel, such as professional conference(s), DOE sponsored meeting(s), project management meeting, etc. If there is any foreign travel, please identify.

Purpose of Trip	Number of Trips	Cost Per Trip	Total
Site visits in association with Activity 1 – Building Energy Assessments on Elementary Schools (Trips to School #2)	2	\$64.35	\$128.70
Site visits in association with Activity 1 – Building Energy Assessments on Elementary Schools (Trips to School #1)	2	\$29.50	\$59.00
Site visits in association with Activity 1 – Building Energy Assessments on Elementary Schools (Trips to School #3)	2	\$11.70	\$23.40
Travel Total			\$211.10

- b. Please provide the basis for estimating the costs, such as past trips, current quotations, Federal Travel Regulations, etc. All listed travel must be necessary for the performance of the award objectives.

The Facilities Manager will make in-person visits to the three elementary schools receiving energy assessments at least two times while the assessments are being performed. Trip costs were calculated using a mileage rate of 58.5 cents/per mile. This mileage rate was applied to the distance between the central county office to each of the three schools:

- School #1 – 50 miles
- School #2 – 110 miles
- School #3 – 20 miles

4. EQUIPMENT - Equipment is generally defined as an item with an acquisition cost greater than \$5,000 and a useful life expectancy of more than one year. *Note: this category should be reserved for equipment purchases made directly by the eligible entity. In this example, the cost of equipment will be incorporated into installation contracts. Therefore, those costs are incorporated into the Contract section of the budget.*

- a. List all proposed equipment below and briefly justify its need as it applies to the objectives of the award.

Equipment	Unit Cost	Number	Total Cost	Justification of Need
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- b. Please provide a basis of cost such as vendor quotes, catalog prices, prior invoices, etc. and justify need. If the Equipment is being proposed as Cost Share and was previously acquired, please provide the source and value of its contribution to the project and logical support for the estimated value shown. If it is new equipment which will retain a useful life upon completion of the project, provide logical support for the estimated value shown. Also, please indicate whether the Equipment is being used for other projects or is 100% dedicated to the DOE project.

5. SUPPLIES - Supplies are generally defined as an item with an acquisition cost of \$5,000 or less and a useful life expectancy of less than one year. Supplies are generally consumed during the project performance.

Note: this category is reserved for supplies purchased directly by the applicant. In this example, the purchase of certain supplies (i.e. insulation) are included in the installation contract, therefore those costs are reflected in the Contract section of the budget.

- a. List all proposed supplies below, the estimated cost, and briefly justify the need for the supplies as they apply to the objectives of the award. Note that all direct costs, including Supply items, may not be duplicative of supply costs included in the indirect pool that is the basis of the indirect rate applied for this project.

General Category	Cost	Justification of Need
Tablet	\$225.00	The Facilities Manager will use an internet-connected tablet to perform energy assessments. A mobile device is necessary for field work conducted at assessment sites.
Materials and Supplies Total	\$225.00	

- b. Please provide a basis of cost for each item listed above and justify need. Examples include vendor quotes, prior purchases of similar or like items, published price list, etc.

The price of the tablet is based on published prices for (insert link to where price is published). The tablet will be used solely for the energy assessment activities described in Activity 1 – Building Energy Assessments on Elementary Schools. *Note: this category is reserved for supplies that will be used exclusively for EECBG Program-funded activities.*

6. CONTRACTS AND SUBGRANTS - Provide the following information for New proposed subrecipients and subcontractors. For ongoing subcontractors and subrecipients, this information does not have to be restated here, if it is provided elsewhere in the application; under Name of Proposed Sub, indicate purpose of work and where additional information can be found (i.e weatherization subgrants, Annual File section IV.1).

Name of Proposed Sub	Total Cost	Basis of Cost*
Energy Auditor – to be determined	\$5,550.00	The Energy Auditor will perform an audit on Town Hall in accordance with Activity 2. The cost for this project is based on a similar investment-grade audit performed on a different County facility (see attached quote). The Energy Auditor is to be determined and will be selected through RFQ.

Energy Efficiency Contractor – to be determined	\$65,000.00	The Energy Efficiency Contractor will perform insulation and window upgrades in accordance with Activity 3. The cost for this project is based on a quote obtained from a contractor (attached to this application). The Energy Efficiency Contractor is to be determined and will be selected through RFP.
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Contracts and Subgrants Total	\$70,550.00
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*For example, Competitive, Historical, Quote, Catalog

7. OTHER DIRECT COSTS - Other direct costs are direct cost items required for the project which do not fit clearly into other categories. These direct costs may not be duplicative of costs included in the indirect pool that is the basis of the indirect rate applied for this project. Examples are: conference fees, subscription costs, printing costs, etc.

a. Please provide a General Description, Cost and Justification of Need.

General Description	Cost	Justification of Need
Subscription for energy management software	\$1,200.00	The software will be used to support the energy assessment described in Activity 1 – Building Energy Assessments on Elementary Schools.
Other Direct Costs Total	\$1,200.00	

b. Please provide a basis of cost for each item listed above. Examples include vendor quotes, prior purchases of similar or like items, published price list, etc.

A subscription for our preferred energy management software has a published price of \$100/month (insert link to published price). We would like to have access to this software for 12 months, which will include the expected duration of this project (8 months) plus additional time to complete any follow-up tasks resulting from the assessment.

8. INDIRECT COSTS

a. Are the indirect cost rates approved by a Federal agency? If so, identify the agency and date of latest rate agreement or audit and provide a copy of the rate agreement.

b. If the above does not apply, indicate the basis for computation of rates, including the types of benefits to be provided, the rate(s) used, and the cost base for each rate. You may provide the information below or provide the calculations separately.

The name and phone number of the individual responsible for negotiating the State's indirect cost rates.

Name:

Phone Number:

Energy Efficiency and Conservation Strategy (EECS or Strategy)

For example Energy Efficiency and Conservation Strategies, please see our website.

Activity File

The Activity File section describes each “activity” for which the applicant requests financial assistance, including budget information and milestones and the intended scope and goals to be attained either qualitatively or quantitatively. The Activity File must account for all funds budgeted within the program year, including funds for administrative activities. This includes match and PVE funds. The Activity File must include at least one process metric for each activity (administrative activities are exempt from this requirement). The description section of the Activity File should explain concisely the activities that will be completed under each, including goals and objectives, with enough specificity to allow DOE to determine that the proposed work meets Energy Efficiency and Conservation Block Grant Program (EBCGP) requirements and includes no prohibited activities.

Applicants should produce one Activity File for each distinct activity they plan to pursue with EBCGP Program funds. In this example application, there are several Activity Files corresponding to the Key Activities in Blueprint #2A.

U.S. Department of Energy
 Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)
 ACTIVITY FILE
Grant Number: SE0000201, **State:** NY **Program Year:** 2023
Recipient: Townsville

SEO title : Building Energy Assessment of Elementary Schools

Revision status: Active (pending add)

1. Activity

<input type="checkbox"/> Strategy Development	<input type="checkbox"/> Technical Consultant Services	<input checked="" type="checkbox"/> Building Energy Audits
<input type="checkbox"/> Financial Incentive Programs	<input type="checkbox"/> Energy Efficiency Retrofits	<input type="checkbox"/> Energy Efficiency and Conservation Programs for Buildings and Facilities
<input type="checkbox"/> Development and Implementation of Transportation Programs	<input type="checkbox"/> Building Codes and Inspections	<input type="checkbox"/> Energy Distribution Technologies for Energy Efficiency
<input type="checkbox"/> Material Conservation Programs	<input type="checkbox"/> Reduction and Capture of Methane and Greenhouse Gases	<input type="checkbox"/> Traffic Signals and Street Lighting
<input type="checkbox"/> Renewable Energy Technologies on Government Buildings	<input type="checkbox"/> Programs for Financing, Purchasing, and Installing EE-RE, and Zero-Emission Transportation Measures	<input type="checkbox"/> Administrative
<input type="checkbox"/> States Sub-grants to Formula-Ineligible Communities (states only)		

Blueprints

Energy Planning
<input type="checkbox"/> 1. Energy Planning
Efficient Buildings
<input checked="" type="checkbox"/> 2a. Energy Efficiency - Energy Audits and Building Upgrades
<input type="checkbox"/> 2b. Energy Savings Performance Contracts: Energy Efficiency and Electrification in Government Buildings
<input type="checkbox"/> 2c. Building Electrification Campaign
<input type="checkbox"/> 2d. Building Performance Standards & Stretch Codes
Renewables
<input type="checkbox"/> 3a. Solar & Storage - Power Purchase Agreements and Direct Ownership
<input type="checkbox"/> 3b. Community Solar
<input type="checkbox"/> 3c. Solarize Campaign
<input type="checkbox"/> 3d. Renewable Resource Planning for Rural and Tribal Communities
Electric Transportation
<input type="checkbox"/> 4a. Electric Vehicles and Fleet Electrification
<input type="checkbox"/> 4b. EV Charging Infrastructure for the Community
Finance
<input type="checkbox"/> 5. Unlocking Sustainable Financing Solutions for Energy Projects and Programs with Revolving Loan Funds
Workforce
<input type="checkbox"/> 6. Workforce Development

2. State: NY

3. Sectors

<input type="checkbox"/> Agriculture / Agricultural	<input type="checkbox"/> Local Government	<input type="checkbox"/> Residential
<input type="checkbox"/> Commercial	<input type="checkbox"/> Low / Limited Income	<input type="checkbox"/> State or Territory Government
<input type="checkbox"/> Higher Education	<input type="checkbox"/> Non-profits	<input type="checkbox"/> Transportation
<input type="checkbox"/> Industrial	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Tribal / Native American
<input checked="" type="checkbox"/> K-12 Schools		

4. Technology and/or Topic Areas

<input checked="" type="checkbox"/> Audits and Assessments (Energy, Water, and Process)
<input checked="" type="checkbox"/> Benchmarking

U.S. Department of Energy

Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGIL)

ACTIVITY FILE

- Energy Savings Performance Contracting
- Biofuels
- Building Energy Codes & Inspection Services
- Capital Investments & Financing
- Biomass
- Clean Energy / Clean Energy Technologies
- Commuting Infrastructure
- Distributed Energy Resources
- Education and Outreach
- Electric Vehicles and Infrastructure
- Energy Affordability
- Energy Management
- Energy Audits
- Energy Certification Programs
- Energy Conservation
- Energy Efficiency
- Energy Equity
- Assessments & Feasibility Studies
- ENERGY STAR
- Energy Workforce Training
- Environmental Justice
- Financial Incentives
- Fuel Cell and Hydrogen Technologies
- Geothermal
- Hydropower / Hydrokinetic Power
- Not Applicable
- On-site Renewable Energy
- Pedestrian & Bike Infrastructure
- Reduce Commuting
- Resiliency
- Retrofits
- Solar
- Workforce Development
- STEM Education
- Storage
- Strategy Development
- Technical Assistance
- Traffic Signals & Street Lighting
- Waste to Energy / Solid Waste Minimization
- Weatherization
- Wind

5. Estimated annual energy savings: MBtus

Note: If estimated energy savings are not available at the time of application, applicants can leave this field blank. Please note that you may be asked to report on energy savings throughout the life of the grant.

6. Description (executive summary of goals and objectives)*

Maple County will use a portion of its EECBG Program allocation to conduct an internal assessment of energy use and establish benchmarks in three of the county's elementary schools. The elementary schools are all at least 50+ years old, and the town is committed to making them more efficient. To do this, we first need to understand how much energy they use, how efficient they are compared to other similar buildings, and potential opportunities for savings.

U.S. Department of Energy
 Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)
 ACTIVITY FILE

County staff, including school employees, will work together to gather the necessary data and will use free self-service tools such as ENERGY STAR Portfolio Manager, as well as a paid energy management software subscription to gain insights about building energy usage. The budget for this activity reflects staff time necessary to perform this work.

This assessment will inform future activities to make the elementary schools more efficient, including a more in-depth audit and retrofits.

Note: your Milestones should illustrate all steps required to complete an activity and include a planned amount that allows us to assess your progress. Planned amounts can be expressed in units of time or quantify specific deliverables. This example illustrates both approaches.

7. Activity milestones

Milestone Description	Planned Amount
Form internal assessment team (months)	1
Collect building and billing data from three schools (months)	3
Establish a baseline for each school (months)	6
Benchmark buildings (months)	8
Publish assessment reports for each school for internal review	3
Publicize assessment reports	3

Note: You will select one metric area from a drop-down menu. Your selected metric area should correspond with your planned activity and will be used to inform future reporting requirements. For a complete list of metric areas and their corresponding metrics, please see this table: <https://www.energy.gov/sites/default/files/2023-08/EECBG-Program->

8. Activity performance metrics

a. Specific metric activity (required)**Process-Metrics.pdf*

10. Other

9. Activity funds by source

a. EECBGBIL grant (all funds in the approved budget)

Fund Source	Planned Amount
Federal	
Fund Source Type: Federal	\$10,579.60
Total	\$10,579.60

b. Leveraged funds anticipated (outside approved budget)

Fund Source	Planned Amount
<i>No records found</i>	
Total	\$0.00

*Please use additional pages if more space is needed.

**Mandatory requirement

U.S. Department of Energy
Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)
ACTIVITY FILE

SEO title : Community Center Weatherization

Revision status: Active (pending add)

1. Activity

<input type="checkbox"/> Strategy Development	<input type="checkbox"/> Technical Consultant Services	<input type="checkbox"/> Building Energy Audits
<input type="checkbox"/> Financial Incentive Programs	<input checked="" type="checkbox"/> Energy Efficiency Retrofits	<input type="checkbox"/> Energy Efficiency and Conservation Programs for Buildings and Facilities
<input type="checkbox"/> Development and Implementation of Transportation Programs	<input type="checkbox"/> Building Codes and Inspections	<input type="checkbox"/> Energy Distribution Technologies for Energy Efficiency
<input type="checkbox"/> Material Conservation Programs	<input type="checkbox"/> Reduction and Capture of Methane and Greenhouse Gases	<input type="checkbox"/> Traffic Signals and Street Lighting
<input type="checkbox"/> Renewable Energy Technologies on Government Buildings	<input type="checkbox"/> Programs for Financing, Purchasing, and Installing EE-RE, and Zero-Emission Transportation Measures	<input type="checkbox"/> Administrative
<input type="checkbox"/> States Sub-grants to Formula-Ineligible Communities (states only)		

Blueprints

Energy Planning
<input type="checkbox"/> 1. Energy Planning
Efficient Buildings
<input checked="" type="checkbox"/> 2a. Energy Efficiency - Energy Audits and Building Upgrades
<input type="checkbox"/> 2b. Energy Savings Performance Contracts: Energy Efficiency and Electrification in Government Buildings
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<input type="checkbox"/> 2d. Building Performance Standards & Stretch Codes
Renewables
<input type="checkbox"/> 3a. Solar & Storage - Power Purchase Agreements and Direct Ownership
<input type="checkbox"/> 3b. Community Solar
<input type="checkbox"/> 3c. Solarize Campaign
<input type="checkbox"/> 3d. Renewable Resource Planning for Rural and Tribal Communities
Electric Transportation
<input type="checkbox"/> 4a. Electric Vehicles and Fleet Electrification
<input type="checkbox"/> 4b. EV Charging Infrastructure for the Community
Finance
<input type="checkbox"/> 5. Unlocking Sustainable Financing Solutions for Energy Projects and Programs with Revolving Loan Funds
Workforce
<input type="checkbox"/> 6. Workforce Development

2. State: NY

3. Sectors

<input type="checkbox"/> Agriculture / Agricultural	<input checked="" type="checkbox"/> Local Government	<input type="checkbox"/> Residential
<input type="checkbox"/> Commercial	<input type="checkbox"/> Low / Limited Income	<input type="checkbox"/> State or Territory Government
<input type="checkbox"/> Higher Education	<input type="checkbox"/> Non-profits	<input type="checkbox"/> Transportation
<input type="checkbox"/> Industrial	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Tribal / Native American
<input type="checkbox"/> K-12 Schools		

4. Technology and/or Topic Areas

<input type="checkbox"/> Audits and Assessments (Energy, Water, and Process)	<input type="checkbox"/> Environmental Justice
<input type="checkbox"/> Benchmarking	<input type="checkbox"/> Financial Incentives

U.S. Department of Energy
 Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)
 ACTIVITY FILE

<input type="checkbox"/> Energy Savings Performance Contracting <input type="checkbox"/> Biofuels <input type="checkbox"/> Building Energy Codes & Inspection Services <input type="checkbox"/> Capital Investments & Financing <input type="checkbox"/> Biomass <input type="checkbox"/> Clean Energy / Clean Energy Technologies <input type="checkbox"/> Commuting Infrastructure <input type="checkbox"/> Distributed Energy Resources <input type="checkbox"/> Education and Outreach <input type="checkbox"/> Electric Vehicles and Infrastructure <input type="checkbox"/> Energy Affordability <input type="checkbox"/> Energy Management <input type="checkbox"/> Energy Audits <input type="checkbox"/> Energy Certification Programs <input checked="" type="checkbox"/> Energy Conservation <input checked="" type="checkbox"/> Energy Efficiency <input type="checkbox"/> Energy Equity <input type="checkbox"/> Assessments & Feasibility Studies <input type="checkbox"/> ENERGY STAR <input type="checkbox"/> Energy Workforce Training	<input type="checkbox"/> Fuel Cell and Hydrogen Technologies <input type="checkbox"/> Geothermal <input type="checkbox"/> Hydropower / Hydrokinetic Power <input type="checkbox"/> Not Applicable <input type="checkbox"/> On-site Renewable Energy <input type="checkbox"/> Pedestrian & Bike Infrastructure <input type="checkbox"/> Reduce Commuting <input type="checkbox"/> Resiliency <input checked="" type="checkbox"/> Retrofits <input type="checkbox"/> Solar <input type="checkbox"/> Workforce Development <input type="checkbox"/> STEM Education <input type="checkbox"/> Storage <input type="checkbox"/> Strategy Development <input type="checkbox"/> Technical Assistance <input type="checkbox"/> Traffic Signals & Street Lighting <input type="checkbox"/> Waste to Energy / Solid Waste Minimization <input type="checkbox"/> Weatherization <input type="checkbox"/> Wind
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5. Estimated annual energy savings: MBtus

6. Description (executive summary of goals and objectives)*

Maple County will use a portion of its EECBG Program allocation to perform a lighting upgrade at its Community Center. We performed an energy audit on the Community Center last year, which identified the installation of insulation and new windows as a high-impact energy savings opportunity. By installing new windows and insulation, we hope to reduce operating costs at the Community Center. Additionally, the Community Center is used as an emergency shelter during extreme weather events, so maintaining consistent and comfortable temperatures is important.

We will hire a contractor to perform these upgrades through a competitive RFP process.

Note: your Milestones should illustrate all steps required to complete an activity and include a planned amount that allows us to assess your progress. Planned amounts can be expressed in units of time or quantify specific deliverables. This example expresses milestones in terms of the number of months from the award date that it will take to accomplish them.

7. Activity milestones

Milestone Description	Planned Amount
Issue RFP (months)	2
Review proposals submitted in response to RFP (months)	4
Select a proposal and hire contractor (months)	5
Complete insulation and window upgrades (months)	8
Estimated number of windows replaced	10
Estimated square footage of insulation installed	1000

Note: You will select one metric area from a drop-down menu. Your selected metric area should correspond with your planned activity and will be used to inform future reporting requirements. For a complete list of metric areas and their corresponding metrics, please see this table: <https://www.energy.gov/sites/default/files/2023-08/EECBG-Program-Process-Metrics.pdf>

8. Activity performance metrics

a. Specific metric activity (required)**

1. Retrofits

9. Activity funds by source

a. EECBGBIL grant (all funds in the approved budget)

Fund Source	Planned Amount

U.S. Department of Energy
 Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)
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Federal	
Fund Source Type: Federal	\$65,000.00
Total	\$65,000.00
b. Leveraged funds anticipated (outside approved budget)	
Fund Source	Planned Amount
<i>No records found</i>	
Total	\$0.00

*Please use additional pages if more space is needed.
 **Mandatory requirement

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SEO title : Town Hall Energy Audits
Revision status: Active (pending add)

1. Activity

<input type="checkbox"/> Strategy Development	<input type="checkbox"/> Technical Consultant Services	<input checked="" type="checkbox"/> Building Energy Audits
<input type="checkbox"/> Financial Incentive Programs	<input type="checkbox"/> Energy Efficiency Retrofits	<input type="checkbox"/> Energy Efficiency and Conservation Programs for Buildings and Facilities
<input type="checkbox"/> Development and Implementation of Transportation Programs	<input type="checkbox"/> Building Codes and Inspections	<input type="checkbox"/> Energy Distribution Technologies for Energy Efficiency
<input type="checkbox"/> Material Conservation Programs	<input type="checkbox"/> Reduction and Capture of Methane and Greenhouse Gases	<input type="checkbox"/> Traffic Signals and Street Lighting
<input type="checkbox"/> Renewable Energy Technologies on Government Buildings	<input type="checkbox"/> Programs for Financing, Purchasing, and Installing EE-RE, and Zero-Emission Transportation Measures	<input type="checkbox"/> Administrative
<input type="checkbox"/> States Sub-grants to Formula-Ineligible Communities (states only)		

Blueprints

Energy Planning
<input type="checkbox"/> 1. Energy Planning
Efficient Buildings
<input checked="" type="checkbox"/> 2a. Energy Efficiency - Energy Audits and Building Upgrades
<input type="checkbox"/> 2b. Energy Savings Performance Contracts: Energy Efficiency and Electrification in Government Buildings
<input type="checkbox"/> 2c. Building Electrification Campaign
<input type="checkbox"/> 2d. Building Performance Standards & Stretch Codes
Renewables
<input type="checkbox"/> 3a. Solar & Storage - Power Purchase Agreements and Direct Ownership
<input type="checkbox"/> 3b. Community Solar
<input type="checkbox"/> 3c. Solarize Campaign
<input type="checkbox"/> 3d. Renewable Resource Planning for Rural and Tribal Communities
Electric Transportation
<input type="checkbox"/> 4a. Electric Vehicles and Fleet Electrification
<input type="checkbox"/> 4b. EV Charging Infrastructure for the Community
Finance
<input type="checkbox"/> 5. Unlocking Sustainable Financing Solutions for Energy Projects and Programs with Revolving Loan Funds
Workforce
<input type="checkbox"/> 6. Workforce Development

2. State: NY

3. Sectors

<input type="checkbox"/> Agriculture / Agricultural	<input checked="" type="checkbox"/> Local Government	<input type="checkbox"/> Residential
<input type="checkbox"/> Commercial	<input type="checkbox"/> Low / Limited Income	<input type="checkbox"/> State or Territory Government
<input type="checkbox"/> Higher Education	<input type="checkbox"/> Non-profits	<input type="checkbox"/> Transportation
<input type="checkbox"/> Industrial	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Tribal / Native American
<input type="checkbox"/> K-12 Schools		

4. Technology and/or Topic Areas

<input checked="" type="checkbox"/> Audits and Assessments (Energy, Water, and Process)
<input type="checkbox"/> Benchmarking

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- Energy Savings Performance Contracting
- Biofuels
- Building Energy Codes & Inspection Services
- Capital Investments & Financing
- Biomass
- Clean Energy / Clean Energy Technologies
- Commuting Infrastructure
- Distributed Energy Resources
- Education and Outreach
- Electric Vehicles and Infrastructure
- Energy Affordability
- Energy Management
- Energy Audits
- Energy Certification Programs
- Energy Conservation
- Energy Efficiency
- Energy Equity
- Assessments & Feasibility Studies
- ENERGY STAR
- Energy Workforce Training
- Environmental Justice
- Financial Incentives
- Fuel Cell and Hydrogen Technologies
- Geothermal
- Hydropower / Hydrokinetic Power
- Not Applicable
- On-site Renewable Energy
- Pedestrian & Bike Infrastructure
- Reduce Commuting
- Resiliency
- Retrofits
- Solar
- Workforce Development
- STEM Education
- Storage
- Strategy Development
- Technical Assistance
- Traffic Signals & Street Lighting
- Waste to Energy / Solid Waste Minimization
- Weatherization
- Wind

5. Estimated annual energy savings: MBtus

Note: If estimated energy savings are not available at the time of application, applicants can leave this field blank. Please note that you may be asked to report on energy savings throughout the life of the grant.

6. Description (executive summary of goals and objectives)*

Maple County will use a portion of its EECBG Program allocation to hire a contractor to perform an investment-grade audit on the County Courthouse. We will select a contractor through an RFQ process.

Through this audit, Maple County hopes to gain a better understanding building systems and major equipment, financially-viable energy efficiency measures for County Courthouse, and their cost and savings potential. We will use this information to inform future capital investments at the

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courthouse in keeping with our goal to reduce municipal energy use.

Note: your Milestones should illustrate all steps required to complete an activity and include a planned amount that allows us to assess your progress. Planned amounts can be expressed in units of time or quantify specific deliverables. This example expresses milestones in terms of the number of months from the award date that it will take to accomplish them.

7. Activity milestones

Milestone Description	Planned Amount
Issue RFQ (months)	2
Hire contractor to perform audit (months)	4
Complete audit on County Courthouse (months)	6
Review audit findings and submit to County Council (months)	7

Note: You will select one metric area from a drop-down menu. Your selected metric area should correspond with your planned activity and will be used to inform future reporting requirements. For a complete list of metric areas and their corresponding metrics, please see this table: <https://www.energy.gov/sites/default/files/2023-08/EECBG-Program-Process-Metrics.pdf>.

8. Activity performance metrics

a. Specific metric activity (required)**

8. Energy Audits

9. Activity funds by source

a. EECBGBIL grant (all funds in the approved budget)

Fund Source	Planned Amount
Federal	
Fund Source Type: Federal	\$5,500.00
Total	\$5,500.00

b. Leveraged funds anticipated (outside approved budget)

Fund Source	Planned Amount
<i>No records found</i>	
Total	\$0.00

*Please use additional pages if more space is needed.
 **Mandatory requirement

