# New Mexico's Quarterly Reporting Strategies

US Department of Energy, State Energy Program National Training Forum



# New Mexico State Energy Program

- New Mexico Energy Conservation and Management State Energy Program(SEP) Team
- Quarterly Performance Reporting for U.S. DOE SEP Funding
- Quarterly Financial Reporting for U.S. DOE SEP Funding



# New Mexico State Energy Office

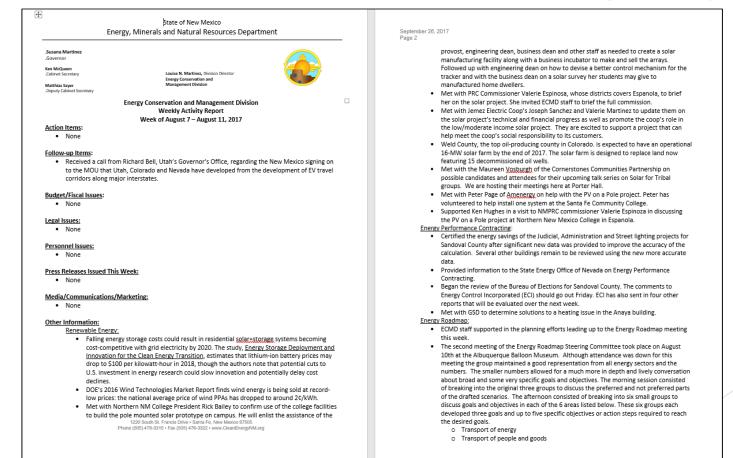
- New Mexico Energy Conservation and Management Division (State Energy Office)
  - Thirteen Staff Strong
    - One Director
    - Four Engineers
    - ► Four Planners
    - Four Administrative/Grant
- New Mexico State SEP Quarterly Report Team
  - Louise Martinez, ECMD Director
  - Jeremey Lewis, Program Development and Management Bureau Chief
  - Teresa Sandoval, Grants Manager



Gail Cooke, Clean Energy Program Manager

- SEP Accomplishments and Media Information
  - Each week a report is developed that outlines the tasks that staff have conducted/completed over that week
  - The report includes the following categories:
    - Action Items
    - Follow-up Items
    - Budget/Fiscal Issues
    - Legal Issues
    - Personnel Issues
    - Press Releases
    - Media/Communications/Marketing
    - Other Information





- SEP Informational Contacts and Workshop, Trainings and Educational Session Information
  - Each staff member reports at the end of quarter using a standardized Excel Spreadsheet

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1	Time Period:_Jan - March 2017		Workshops, Training				
2	Name:Ken Hughes						
3	Session Name	Host/Facilitator	Sector (Renewable Energy, Energy Efficiency, Alternative Fuels)	Date	Location	# of Attendees	Brief Description
4							
5	Solar + Storage Talk	Santa Fe Community College	Renewable Energgy	24-Feb	Santa Fe Community College	35	Dr. Imre Gyuk and college faculty shared information on latest in the field
7	Integrated Resource Planning	Public Service Co. of NM	Electric Utility	28-Mar	PNM	35	Update on the IRP process
8	Solar Energy Talk	Emily Zahm	Renewable Energy	3/25/2017	Cherry Hills Library, 6901 Barstow St. NE Albuquerque, NM 87111	60+	Review of solar energy in New Mexico, residential solar installations, contractors, financing, installations
9	Portfolio Manager	Perry Vigil	Energy Efficiency		Espanola Waste Water Plant	2	Setup of Portfolio Manager for the Espanola Wastewater Plant
10	Site Visit	Clarence Aragon	Energy Efficiency	3/21/2017	Mora Waste Water Plant	5	Visit plant to see the construction going on.
11	Site Visit	Robert Marchon	Renewable Energy	2/3/2017	Robert Marchond, Rio Rancho, NM	3	Site visit to residence to review requested tax credits for solar thermal project
12	NASEO 2017 Energy Policy Outlook Conference	NASEO	Renewable Energy, Energy Efficiency, Alternative Fuels	2-7 thru 2-10-17	Washington D.C.	100+	Made short presentation regarding our office's recent award of a 2016 SEP competitive award (Energy Roadmap) and presented the project goals.
13	Farmington Energy BASH	NM Business Coalition	Fossil fuel and power industry	30-Mar	Farmington, NM	100+	Discussions about the current state of the fossil fuel industry and power sector in the four corners region. EMNRD Secretary spoke at the event.
							Testified at two NM Senate committee hearings and one NM House committee hearing regarding Senate Joint Memorial 21 (legislative joint memorial for our Energy

	A	В	С	
	January February March 2017	Informational Contac	<u>ets</u>	
1			\	
3	Contact Name	Organization Name	Additional Notes	
	John McAllister	ECI/OPTerra	Additional Notes	
	Alice Dasek	DOE		
	Scott Stevens	ECI/OPTerra		
- · ·	Marek Grabowski	Tax and Revenue Department		A
	Jim Ploger	Energy Services Coalition		
	Mark Stacy	Iberdrola Renewables		
		Economic Development		
91	Johanna Nelson	Department		
92	Randy Johnson	ECI/OPTerra		
	Michael Boyer	Ameresco		
94	Neal Skiver	George K. Baum		
95	Scott Griffith	Energy Services Coalition		
96	Jaime Sowers	Monte del Sol Charter school		
97	Robert Jessen	Monte del Sol Charter school		
98	Will Travers	Noresco		
99	Nora Valdez	Honeywell		
100	Scott Storment	Ameresco		
101	David Fredrick	ECI/OPTerra		
102	Jack McGowan	McGowan Group		
			Ground source geothermal	
103	Approximately 5 individuals	Homeowners	heat pump tax credit	
	Bill Rigles (5)	Ag Power		
	Chris Cortez (3)	Atkin's Engineering		
106	Wes Maurer	Colorado Energy Office		
	Julia Wise	NMEDD		
	Rita Bates	NMED		
	Kerwein Singleton	NMED		
110	Robert Lazar	APS		

- Develop Word Document SEP Summary Quarterly Report
  - Outreach
  - Efficient Transportation
  - Energy Policy Information
  - Grid
  - Geothermal
  - Energy storage and Microgrids
  - Biomass
  - Tax Credits



- Develop Word Document SEP Summary Quarterly Report (Cont.)
  - Volkswagen Settlement
  - Electric Utilities
  - Schools
  - Energy Efficiency
  - Higher Education Capital Outlay
  - Other
- SEP Summary Quarterly Performance Report is reviewed by team members before entered into DOE's Performance and Accountability for Grants in Energy (PAGE)



- The Summary information is entered into the two Market Titles New Mexico has for Performance Reporting:
  - Administration Program
    - Alternative Fuels
    - Rideshare
    - Geothermal
    - Residential Buildings (Sustainable Building Tax Credit)
    - Energy Building Codes
  - Energy Efficiency & Renewable Energy/Building Program
    - Energy audits
    - Develop audit specifications
    - Develop contractual agreements



# PAGE Demonstration for Quarterly Performance Reporting



New Mexico Quarterly Financial Reporting

# PAGE Demonstration for Quarterly Financial Reporting



For More Information Gail Cooke 505-476-3496 gail.cooke@state.nm.us Or Teresa Sandoval 505-476-3324 teresa.sandoval@state.nm.us

