

# Residential vIPer Telephone Equipment Security Plan

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The following security requirements are in effect for any residential installed vIPer.

\_\_\_\_\_The purpose for the vIPer instrument in a residential installation is to enable the authorized residential user to receive audible classified information in an Emergency Situation. Conversations on the vIPer telephone at the residential site should be limited to brief, UNCLASSIFIED responses, e.g., yes/no answers, by the authorized residential user. The risk associated with passively listening to classified information at the residence is minimal; the risk associated with actively discussing classified information at the residence is very high, especially for that of senior management personnel. As such, the discussion of classified information is strictly prohibited and is in direct contravention to DOE Orders and National directives. Authorized discussion of classified information must be accomplished within, approved security areas located in U.S. Government facilities.

\_\_\_\_\_Maintenance on your residential vIPer by anyone other than authorized DOE personnel is strictly prohibited. All installations, changes, removals, and maintenance will be performed only by the COMSEC Custodian.

\_\_\_\_\_The vIPer instrument must be installed in a room in which the user can be isolated by physical means from other occupants in the residence while using the vIPer telephone equipment. When the terminal is in use in the encrypted mode, the doors and windows to the room shall be closed and only individuals with the appropriate clearances and need-to-know shall be allowed within and/or in close proximity to the room.

\_\_\_\_\_No other type telephone instrument may be located in the same room as the vIPer instrument. The vIPer instrument must be separated from other electronic devices in accordance with the approved TEMPEST Plan for the residence.

\_\_\_\_\_The PIN number for the vIPer must be memorized (it cannot be written down).

\_\_\_\_\_The vIPer instrument must not be moved within the residence or transported out of the residence without the approval of the Headquarters Security Officer and the Communications Security Custodian.

\_\_\_\_\_, The classification level to which the vIPer instrument is keyed should not be disseminated to anyone within the residence or to anyone without the need-to-know.

\_\_\_\_\_As communication with another Secure Telephone is established, the residential vIPer authorized user can identify the distant end user and the authorized classification level on the instrument's liquid crystal display (LCD). The distant end user will see "Residence, USDOE, DOE Official" scroll on its vIPer screen followed by "Residence" and a classification level. The LCD on the residential vIPer instruments will display the lower of the two classification levels to which the secure communication instruments are authorized to transmit.

\_\_\_\_\_Any notes taken during classified use of the vIPer instrument should be unclassified. However, any and all notes taken concerning the substance of the secure communication must be protected as classified until reviewed by a Derivative Classifier. If determined to contain classified information the notes must be appropriately marked and protected, or properly destroyed as classified matter.

Acknowledgement by the vIPer authorized user:

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

### OFFICIAL USE ONLY

May be exempt from public release under the Freedom of Information Act (5 U.S.C. 712), exemption number category: Exemption 7 - Law Enforcement.  
Department of Energy review required before public release.  
Name/Org: \_\_\_\_\_  
Date: \_\_\_\_\_

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