

45577_DOE_GDO_Jan 12 Application Guidance Videos_REGISTRATION AND PRE-APPLICATION_v02

HOMARI AOKI: Thank you for joining this recording on the "Grid Resilient State and Tribal Formula Grant." This video will cover registration and pre-application requirements. If this is your first time applying for a federal grant or your first time using FedConnect, there are several one-time actions that must be completed before submitting an application. If you have already completed these steps before, then you will not need to do these steps again.

This includes registering for the System for Award Management, also known as SAM, obtaining a Unique Entity Identifier, or UEI, and registering for FedConnect. The first action would be to register for SAM, the System for Award Management. This step must occur before submitting an application. The first step would be to designate an Electronic Business Point of Contact, or EBiz POC. And then obtain a special password that's known as the MPIN.

If the applicant already has an active SAM.gov registration, then this step does not need to be completed. It's important to maintain an active registration with current information when you have an active federal award or an application is under consideration. So please make sure that the registration remains active. It may take up to two weeks to register for SAM. So it's important not to wait until the last minute.

The next step is to obtain a Unique Entity Identifier or UEI. The UEI comes from the SAM. If you have applied for a grant in the past, the UEI replaces the DUNS number. This UEI can be found on the Entity Registration Record in SAM. Obtaining a UEI may take one day after entering the EBiz POC and email into SAM. If the applicant already has a UEI, then this step does not need to be completed again. And the same UEI can be used for this formula grant.

Once those two action items are completed, then it will now be time to register for FedConnect.

Applicants must register with FedConnect if this has not already be done in the past. FedConnect can be used to submit the applications as well as submit questions and receive the resulting grant award. Indian tribes can also submit questions via the GDO Tribal Assistance email if this is preferred. The email will be shown at the end of the presentation.

There's a registration process for FedConnect. The FedConnect Ready, Set, Go! guide provides information on how to register and use the Fed connect system. As mentioned before, this only needs to happen once. So if an applicant has already completed the step previously, they do not need to do it again.

You may register for FedConnect once you have your UEI and MPIN from SAM.gov. Once you are on FedConnect, you will see a button labeled Register for Free Account. This will take you to the registration request. All fields with an asterisk are required. After registering, you can check your registration status through the FedConnect landing page. That concludes the video for the registration and pre-application requirements.