45577_DOE_GDO_Jan 12 Application Guidance Videos_FORMS_v01

HOMARI AOKI: Hello, and welcome back to the Grid Resilience State and Tribal Formula Grant application assistance series. This video will cover forms.

For this application, several different forms must be completed. Grant application forms can be found under the Application Resources section under Application Forms. You can either use the QR code on the screen to open up the website, or paste the URL code into the web browser to get the grant application forms. If you're already on NETL's Grid Resilience State and Tribal Formula Grant website, you can look for the Application Resource page and the Application Forms should be listed there, as well. For this Grid Resilience Formula Grant, there are seven required application documents, plus two additional documents that may be required if applicable. The first is the Program Narrative, which includes required sections, formats, and a template. It does require a public notice and hearing that will be conducted in order to develop the Program Narrative.

The second is the Designation Letter that identifies the sole entity that is able to apply for, submit, and administer the award. If you're applying as a tribal consortium, participating tribes will need to give authority to the lead tribe to apply on their behalf, and the tribe that is applying on behalf of the tribal consortium will need to accept its role as the lead tribe for the application. Templates for the Designation Letter are available.

The SF-424 Environmental Questionnaire and SF-LLL are standard forms for federal funds. Then, we have the Pre-Award Information sheet and the Cost Match Information Sheet.

There are also two documents that are required only if applicable, The Cost Match Commitment Letter, which is only required if an entity other than the grant recipient is committed to providing the 15% cost match for the prime recipient, as well as the FFRDC/NL Contracting Officer authorization. The FFRDC/NL Contracting authorization is only required if the grant recipient is working with a federally funded research and development center or national lab.

Additional information on these required application documents can be found on section 4 of the ALRD, titled ALRD Response/Application Information.

Clicking on the grant application forms and templates web page will bring you to the files you need for the application. Application forms are listed on this web page and can be downloaded. You can either download each file individually, or download a zip file of all the documents. Additional instructions are listed on the web page.

There are seven documents that are required, with two additional optional documents, and section 4 of the ALRD will provide a list of the required documents. Some forms may have expiration dates that have passed. Applicants can still use the forms that are listed on the NETL webpage. Standard federal forms listed on the grant web page may have pre-filled sections that are specific to this grant. If a form is downloaded from the grant web page and has a pre-filled out section, applicants do not need to change the section in the form.

You may need to change how the files are opened if you're having trouble with the documents. Opening the files in a browser may cause an error, and it's recommended to open the forms via Adobe Reader

after you download the files. Applications can also be sent to Indian tribes if needed. Please send a request through GDOTribalassistance@hq.doe.gov.

One thing to note is that signatures on grant documents can either be electronic or forms can be printed, signed with pen and ink, and then scanned. If submitting the application through FedConnect, acknowledgment of award documents by the grantees authorized representative through the electronic systems like FedConnect will constitute as an acceptance of the grant terms and conditions, and will count as the grantees electronic signature. That

Concludes the section on forms and where to find them. I'll go in detail for each of these forms in separate videos. The next video will be on registration and preapplication requirements. Thank you, and I'll see you in the next video.