45577_DOE_GDO_Jan 12 Application Guidance Videos_FORMS- SF-424_v01

HOMARI AOKI: Once you complete the pre-application steps, you can prepare the application. The application for federal assistance is a standard application that's used for all federal grants and cooperative agreements. It's also known as the SF-424, and it contains basic application information, including the location, point of contact, as well as other information.

There is an information sheet that's provided on the same web page where the form is posted, so applicants may refer to this form for additional information. The SF-424 form is a generic form for federal grants, and the form is posted on this web page with pre-filled information.

The sections that are already filled out do not need to be changed. While there may be an expiration date on this form, applicants can still use the forms listed on this web page for their application.

One question we frequently get on this SF-424 form is regarding the DUNS number. As mentioned previously, DUNS numbers are no longer used and have been replaced by the UEI. An applicant will need to update their DUNS number by getting a new UEI number. If the new number does not fit in the SF-424 form, you may be using an older version of the form.

I would recommend using the form that's available on the NETL website for the Grid Resilience Formula grant because there are a few sections that are pre-filled with information pertaining to this grant, and the form is an updated version. However, you may also leave the field blank and include the UEI in the pre-award award information sheet or use a more recent version of this form.

Another question we get is on the proposed project dates. The SF-424 form, under Section 17, asks for the project start and end dates. These two fields can be left blank. When the DOE contracting officer executes the grant agreement, the project start date will be updated, and that date and the end date will be five years after the start date.

Finally, another section that we would like to highlight is Section 18 where estimated funding should be included. Section 18a, Federal, should include the funding allocations for your Indian tribe, state, or territory. Funding allocations for each year are listed on the NETL website.

Section 18b, Applicant, should include the amount for the 15% cost match of the federal allocation or 15% of the number listed in 18.a. All other funding fields, Sections C, D, E, and F should be $0.

There's a second cost match for the eligible entities performing the resilience projects, but this will not be included in the SF-424 form and instead will be captured post-award in the subaward notification when you provide information regarding the resilience project. That concludes the video on the SF-424 form.