

# Memorandum

DATE: **January 9, 2020**

**WAP Memorandum 058**

REPLY TO

ATTN OF:  **Erica Burrin, Weatherization Assistance Program, Program Manager**  
**Weatherization and Intergovernmental Program Office**

SUBJECT: **Allowable Use of Training Funds for 2020 National Home Performance Conference**

TO: **Weatherization Assistance Program Grantees, Weatherization Assistance Program Subgrantees**

The Department of Energy's (DOE) Weatherization Assistance Program (WAP) strongly encourages Grantees and Subgrantees of the Program to participate in network training opportunities. Historically, DOE hosted a National Weatherization Training Conference biannually, to offer 'hands-on' training and classroom training to WAP providers. Since 2017, DOE has partnered with other national organizations to satisfy this demand. Grantees often budget to participate in DOE's training conference and/or similar training conferences in their State Plan. Grantees and Subgrantees are encouraged to attend network training events, including:

**2020 HPC National Home Performance  
Conference and Trade Show  
April 27-30, 2020  
New Orleans, LA**

**Please note that costs related to attending either Conference are allowable as a WAP Training and Technical assistance expense (T&TA).**

**WAP staff are encouraged to PLAN NOW to attend this event.** DOE WAP staff will be in attendance and DOE encourages WAP professionals to attend this exciting and important learning and networking opportunity.

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.