

# Memorandum

DATE: **October 16, 2019**

WAP Memorandum 053

REPLY TO

ATTN OF: *elb*  
**Erica Burrin, Weatherization Assistance Program, Program Manager  
Weatherization and Intergovernmental Program Office**

SUBJECT: **Program Year (PY) 2020 Weatherization Assistance Program Draft Grant Application  
Documents and Guidelines**

TO: **Weatherization Assistance Program Grantees**

In anticipation of the Fiscal Year (FY) 2020 budget, the Department of Energy's (DOE) Weatherization Assistance Program (WAP) is providing *draft* grant application documents and guidelines to WAP Grantees to aid in the preliminary stages of development and submission of PY 2020 State Plans. This draft is being made available to give Grantees the opportunity to begin the planning process while DOE undertakes internal actions and reviews necessary for the final Weatherization Program Notice (WPN) release.

In making this draft available so early in the process, DOE aims to ensure there is ample time for Grantees to engage subgrantees in the development of the 2020 plan.

WAP is currently operating under a Continuing Resolution for FY 2020. For planning purposes, until a final full year FY 2020 budget is passed and signed by the President, Grantees should develop their Grantee Plans using the same funding level as the DOE 2019 Appropriated Funds outlined in Weatherization Program Notice (WPN) 19-2.

For planning purposes, the following is the anticipated timeline for the final release:

- October 15 – WPN 20-1, PY 2020 Application Package, Administrative and Legal Requirements Document (ALRD) is released in *draft* form via this WAP Memorandum.
- November 30 (tentative release) – Final version of WPN 20-1, PY 2020 Application Package, ALRD, and WPN 20-2 Grantee Allocations

If you have questions regarding the information in this Memorandum, please contact your DOE Project Officer.