

Washington, DC 20585 November 2, 2022

Ms. Janice Catrell Interim Chair Hanford Advisory Board 245 Torbett Street Richland, Washington 99354

Dear Ms. Catrell:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Michael Berkenbile, Deputy DFO Candice Robertson, EM-2 (Acting) John Mullis, EM-4 (Acting) Kristen Ellis, EM-4.3 Joceline Nahigian, EM-4.32 Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Mr. Frank Bonesteel Chair Nevada Site Specific Advisory Board 100 North City Parkway, Suite 1750 Las Vegas, Nevada 89106

Dear Mr. Bonesteel:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Robert Boehlecke, Deputy DFO
Bill Wilbon, Alternate Deputy DFO
Candice Robertson, EM-2 (Acting)
John Mullis, EM-4 (Acting)
Kristen Ellis, EM-4.3
Joceline Nahigian, EM-4.32
Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Ms. Cherylin Atcitty Chair Northern New Mexico Citizens' Advisory Board 94 Cities of Gold Road Santa Fe, New Mexico 87506

Dear Ms. Atcitty:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Lee Bishop, Deputy DFO
Candice Robertson, EM-2 (Acting)
John Mullis, EM-4 (Acting)
Kristen Ellis, EM-4.3
Joceline Nahigian, EM-4.32
Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Mr. Leon Shields Chair Oak Ridge Site Specific Advisory Board P.O. Box 2001, EM-942 Oak Ridge, Tennessee 37831

Dear Mr. Shields:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Melyssa Noe, Alternate Deputy DFO Candice Robertson, EM-2 (Acting) John Mullis, EM-4 (Acting) Kristen Ellis, EM-4.3 Joceline Nahigian, EM-4.32 Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Mr. Don Barger Chair Paducah Citizens Advisory Board P.O. Box 8208 Paducah, Kentucky 42002

Dear Mr. Barger:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Jennifer Woodard, Deputy DFO Candice Robertson, EM-2 (Acting) John Mullis, EM-4 (Acting) Kristen Ellis, EM-4.3 Joceline Nahigian, EM-4.32 Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Mr. Jody Crabtree Chair Portsmouth Site Specific Advisory Board 1862 Shyville Road, Suite 119 Piketon, Ohio 45661

Dear Mr. Crabtree:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Jeremy Davis, Deputy DFO
Greg Simonton, Alternate Deputy DFO
Candice Robertson, EM-2 (Acting)
John Mullis, EM-4 (Acting)
Kristen Ellis, EM-4.3
Joceline Nahigian, EM-4.32
Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Dr. Gregg Murray Chair Savannah River Site Citizens Advisory Board P.O. Box A, Building 730-B Aiken, South Carolina 29802

Dear Dr. Murray:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Amy Boyette, Co-Deputy DFO Candice Robertson, EM-2 (Acting) John Mullis, EM-4 (Acting) Kristen Ellis, EM-4.3 Joceline Nahigian, EM-4.32 Kelly Snyder, EM-4.32



Washington, DC 20585 November 2, 2022

Ms. Deborah Farber Idaho Cleanup Project Citizens Advisory Board North Wind 1425 Higham Street Idaho Falls, Idaho 83402

Dear Ms. Farber:

Thank you for your June 30, 2022, letter, and the compilation of guiding principles for stakeholder communication developed by the Chairs of the Environmental Management (EM) Site-Specific Advisory Board (SSAB). I support your recommendations. Enhancing engagement with stakeholders at all levels is a top priority for EM. I appreciate your extensive work and detailed, actionable recommendations on this topic.

I shared the EM SSAB Expectations and Guiding Principles for Stakeholder Communication document with my staff and asked them to consider how the information you provided could inform our communication practices and products, including future iterations of the EM Strategic Vision. Like safety, good communication relies on a commitment to continuous improvement, and we will work toward this goal with the aid of your input. Below are a few examples of how we plan to implement your recommendations.

Several of your recommendations encourage EM to reduce technical jargon when communicating with the public. We strive for this in all our activities. Our Office of Communications recently conducted a training on Plain Language for communications officials and produced a guidance document to share with the field offices. We will continue to review our webpages and outreach materials to identify opportunities for replacing complex technical descriptions with language that is clear, concise, and specific.

Your recommendations on the EM Strategic Vision will inform development of the next iteration of this important publication. We will seek opportunities to increase stakeholder participation as we update the Strategic Vision, including hosting a webinar to share programmatic goals, provide information on EM successes, roadblocks, or course changes, and discuss how we establish our priorities.

Lastly, several of your recommendations pertained to local boards operations, ensuring that members are meaningfully engaged and equipped to provide sites with informed advice. We plan to explore these issues, and particularly the topics of new member orientation and work plan development, at an upcoming workshop for Headquarters and field site advisory board staff. Please keep in mind that the EM SSAB is one of many FACA committees managed by the Department and some committee operating processes and initiatives may involve Department-wide considerations.

I appreciate the work of the Chairs and the EM SSAB. Thank you for your recommendations, and the volunteer hours spent gathering and consolidating this information.

If you have any questions, please contact me or Ms. Kelly Snyder, the EM SSAB Designated Federal Officer (DFO), at (702) 918-6715 or kelly.snyder@em.doe.gov.

Sincerely,

William I. White

Senior Advisor for Environmental Management

cc: Connie Flohr, Deputy DFO
Candice Robertson, EM-2 (Acting)
John Mullis, EM-4 (Acting)
Kristen Ellis, EM-4.3
Joceline Nahigian, EM-4.32
Kelly Snyder, EM-4.32