



**Department of Energy**  
Washington, DC 20585

September 30, 2022

MEMORANDUM FOR DISTRIBUTION

FROM: JAMI J. RODGERS  
DIRECTOR  
OFFICE OF CONTRACT MANAGEMENT  
OFFICE OF ACQUISITION MANAGEMENT

A handwritten signature in blue ink that reads "Jami J. Rodgers". The signature is written in a cursive style and is positioned over the printed name and title of the sender.

SUBJECT: Fiscal Year 2023 Balanced Scorecard: Management and Operating Contractor Purchasing System Performance Management Program

The Balanced Scorecard (BSC) performance management methodology continues to provide the Office of Acquisition Management (OAM) with valuable insight into the health of the procurement function at the Department's Management and Operating (M&O) Contractors. This memorandum issues the performance measures for the M&O Contractors for Fiscal Year (FY) 2023 (reporting period October 1, 2022 through September 30, 2023).

The BSC Core Performance Measures for FY 23 are attached and will be available at: <https://energy.gov/management/downloads/balanced-scorecard-program>. All parties affected by this program are encouraged to submit any suggestions regarding these measures, (e.g., whether new measures should be added, whether the metric targets should be changed) to the BSC Program Manager.

Please ensure distribution of these BSC Core Performance Measures to Contracting Officers (COs) overseeing M&O Contractors as well as to the M&O Contractors themselves. All FY 23 Contractor Assessment Plans must be submitted to the Office of Acquisition Management (OAM) via the BSC Program Manager by October 17, 2022, and include the determination of sufficiency of the plan by the cognizant CO. All FY 22 results, including the Assessment Report of the results completed by the cognizant CO, should be submitted to OAM by December 15, 2022.

Please direct any questions to the BSC Program Manager, Matt Parker, at [matthew.parker@hq.doe.gov](mailto:matthew.parker@hq.doe.gov) and the Strategic Programs Division Chief, Justin Crosby, at [justin.crosby@hq.doe.gov](mailto:justin.crosby@hq.doe.gov).

Attachments

**Distribution List:****For Action:**

Juston Fontaine, SC  
Angela S. Watmore, EM  
Amy E. Grose, NE  
Derek G. Passarelli, EERE  
Paul Oosterling, FE

**For Information:**

John Motz, SC  
Calvin Ma, SC  
Jaime Ford, SC  
Steve Jones, SC  
Tonja Stokes, SC  
Victoria Nilsen, SC  
Aaron Deckard, EMCBC  
Karen Bahan, EMCBC  
Anne Marie Bird, EMCBC  
Karen Shears, OREM  
Daniel Burke, CBFO  
Suzette Olson, DOE-ID  
Jeffrey Fogg, DOE-ID  
Carol Hellmann, GFO  
Kelly Gele, SPR  
Katrina Porter, SRS  
Angela Morton, SRS