**2022 Federal Energy and Water Management Awards**

CAREER EXCEPTIONAL SERVICE AWARD CATEGORY Narrative Template

Please refer to Section 3 of the [Criteria and Guidelines for the 2022 Federal Energy and Water Management Awards](https://www.energy.gov/eere/femp/articles/criteria-and-guidelines-federal-energy-and-water-management-awards) for more complete, detailed guidance and criteria on the information to include in each section below that must be addressed in the narrative. The narrative may be up to five single-spaced pages in length using a minimum of 11-point font.

1. **Leadership**: Discuss how the nominee demonstrated leadership and commitment to set the standard followed by staff in working towards exceptional energy, water, and/or fleet management.
2. **Implementation**: Discuss how the nominee enabled the implementation of projects at one or more facilities/agencies.
3. **Innovation**: Discuss how the nominee used innovative tools and strategies to meet energy, water, and/or fleet management goals.
4. **Institutionalization and Behavior Change**: Discuss how the nominee facilitated activities such as education, training, and other outreach designed to promote new workplace behaviors (institutional or individual).