

Weatherization Assistance Program

Unique Entity Identifier (UEI) Transition

January 18, 2022



Background

Starting on April 4, 2022, the federal government will stop using the DUNS number to uniquely identify entities doing business with the federal government. Any entity will need to use a Unique Entity Identifier (UEI) that is created in SAM.gov (SAM).

- The change impacts Grantees and Subgrantees.
- Any Grantee or Subgrantee already registered in SAM.gov has been assigned a UEI.



Background

Today

The authoritative unique entity identifier used by the federal government is the DUNS Number.

- The DUNS is a 9-character numeric value.
- Managed, granted and owned by a third-party provider (Dun and Bradstreet).

April 4, 2022

The authoritative unique entity identifier used by the federal government will be the Unique Entity Identifier (UEI).

- The UEI is a 12-character alphanumeric value.
- Managed, granted and owned by the federal government through SAM.gov.



PAGE Example

8. APPLICANT INFORMATION:

SF 424

a. Legal Name:

b. Employer Tax Identification Number:

c. DUNS:

UEI:

Weatherization Assistance Program Annual File

The WAP Annual File captures application information for each year that includes subgrantee details, estimated costs per unit, estimated savings and units to be weatherized with the allocated funds.

DOE F 540.5
(08/05)

OMB Control No: 1910-5127
Expiration Date: 05/31/2023

SUBGRANTEE DETAILS

Legal Name:

[Save](#) [Cancel](#)

Name 2:

Type of Organization:

Division Name:

Department Name:

UEI:

DUNS:

TAX ID:

Subgrantee File

Background


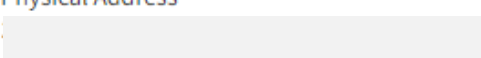

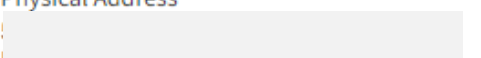
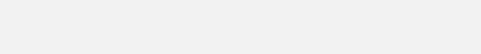
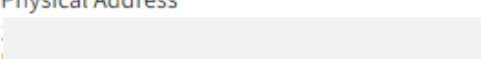
- This transition from DUNS to UEI will remove a third-party provider from the identification process and allow the federal government to streamline the entity identification and validation process.
- The change will make it less burdensome for anyone to do business with the federal government.
- All systems will need to have the transition complete no later than April 4, 2022, when the federal system will be using the new UEI in their systems.



- The UEI is viewable in SAM.gov in different locations:

1. Displayed in search results.

Showing 1 - 25 of 6,400 results Sort by
Relevance ▼

| | | | |
|--|----------------------------|--|--|
|  ● Active | Entity Registration | | |
| DUNS Unique Entity ID 111151098 | CAGE Code 4HRU7 | Physical Address  | Expiration Date Jan 4, 2022 |
| SAM Unique Entity ID TNN8KX8UK833 | | | Purpose of Registration Federal Assistance Awards |
|  ● Active | Entity Registration | | |
| DUNS Unique Entity ID 787619014 | CAGE Code 6BES6 | Physical Address  | Expiration Date Dec 7, 2021 |
| SAM Unique Entity ID LQZ8E6PAM9M5 | | | Purpose of Registration Federal Assistance Awards |
|  ● Active | Entity Registration | | |
| DUNS Unique Entity ID 039840301 | CAGE Code 615X3 | Physical Address  | Expiration Date Nov 8, 2022 |
| SAM Unique Entity ID ZNP7T7GAAL42 | | | Purpose of Registration Federal Assistance Awards |



- The UEI is viewable in SAM.gov in different locations:
 1. Located below the DUNS number on the entity registration record.
 2. Located below the DUNS number on the entity registration record.

The screenshot shows the SAM.gov interface for an entity registration record. On the left is a navigation menu with options: Entity Registration, Core Data, Business Information, Entity Types, Financial Information, Points of Contact, Assertions, Reps and Certs, Exclusions, and Responsibility / Qualification. The main content area is titled "DISTRICT OF COLUMBIA, GOVERNMENT OF". It displays the following information:

- DUNS** Unique Entity ID: 780986563
- SAM** Unique Entity ID: FE9RNTYNNKN9
- CAGE/NCAGE: 4M0K3
- Physical Address: 1200 1ST ST NE FL 5, Washington, District Of Columbia 20002-7957, United States
- Mailing Address: District Department Of Energy And Environment, 1200 1ST ST., NE 5TH Floor, Washington, District Of Columbia 20002-3361, United States
- Registration Status: Active
- Expiration Date: Jan 6, 2022
- Purpose of Registration: All Awards

At the bottom, there is a "Version" dropdown menu set to "Current Record". A note at the bottom right states: "*The DUNS number is currently the official Unique Entity ID".



- Any Grantee or Subgrantee registered in SAM.gov today already has a UEI.
 - This includes inactive registrations.
- If Grantees or Subgrantees are not registered in SAM.gov, then a full registration approval process could take up to 10 business days to process.
 - Until April 4th, any new entity will need to complete full registration in SAM.gov and continue to obtain a DUNS.



April 1 Grantees

- Will be required to use their DUNS number.
- It is suggested to enter the UEI in the field provided.



July 1 Grantees

- Will be required to use the UEI to submit any WAP applications.



Obtain UEI in SAM.gov

Go to the SAM.gov website and follow prompts:

Requests Notifications Workspace Sign Out

Home Search Data Bank Data Services Help

SAM.GOV

Official U.S. Government Website
100% Free

The Official U.S. Government System for:

- Contract Opportunities** (was fbo.gov)
- Contract Data** (Reports ONLY from fpds.gov)
- Wage Determinations** (was wdol.gov)
- Federal Hierarchy** Departments and Subtiers
- Assistance Listings** (was cfda.gov)
- Entity Information** Entity Registrations, Disaster Response Registry, Entity UEI and Exclusions
- Entity Reporting** SCR and Bio-Preferred Reporting

NEW

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity

Check Registration Status

Already know what you want to find?

Select Domain... e.g. 1606N020Q02



Resources

- [SAM.gov](#)
 - Find an existing UEI and register for a new UEI.
- [Grants.gov](#)
 - Provides information on the government's transition from the DUNS to UEI.
- [GSA.gov](#)
 - Describes the Integrated Award Environment (IAE), the various systems that utilize a UEI and the process of the government transition.

