

**Attachment L-9**  
**Task Order 1: Transition**  
**Request for Task Proposal (RTP)**

*In accordance with the Master IDIQ Contract Section H.50 Task Ordering Procedure, paragraph (c), the following constitutes the RTP for the Transition Task Order. The requirements for the Contractor's Task Order proposal are set forth in Section L of this Solicitation No. 89303319REM000055.*

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## Section B - Supplies or Services and Prices/Costs

This Task Order work shall be performed under Contract Line Item Number (CLIN) 00001 of the Savannah River Site Integrated Mission Completion Contract (herein referred to as the Master IDIQ Contract). Section B of the Master IDIQ Contract is incorporated by reference. The requisite clause information specific to this Task Order included below is consistent with the clause numbering structure established by the Master IDIQ Contract.

### B.1 DOE-B-2012 Supplies/Services Being Procured/Delivery Requirements (Oct 2014)

The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this Task Order as furnished by the Government) and otherwise do all things necessary for, or incident to, the performance of work as described in Section C, Performance Work Statement (PWS) under this Task Order.

### B.2 Type of Contract - DOE-B-2004 Cost Task Order No-Fee Total Estimated Cost (OCT 2014) (Revised)

- (1) This is a cost-no fee Task Order. In accordance with the clause at FAR 52.216-11, *Cost Contract- No Fee*, the Total Estimated Cost for this Task Order is as follows (Table B-1):

**Table B-1. Estimated Total Cost**

<b>Total Estimated Cost:</b>	[\$proposed]
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- (2) The Total Estimated Cost of the Task Order is as follows (Table B-2):

**Table B-2. Task Order CLIN Structure**

CLIN	CLIN Title	CLIN Type	Total Estimated Cost
00001	Transition	CR (no fee)	[\$proposed]
CLIN= Contract Line Item Number		CR = Cost Reimbursable	

- (3) CLIN Description:

CLIN 00001 –Transition:

The Transition Period begins with the start date provided within the issuance of the initial Notice to Proceed (NTP). The Incoming Transition Period dates are set forth in Section F clause, *Period of Performance*. Costs are reimbursed based on allowable actual costs billed to the Contract. There is no fee for the Transition Period.

### B.4 DOE-B-2013 Obligation of Funds (Oct 2014)

- (a) Pursuant to the clause of this Contract in FAR 52.232-22, *Limitation of Funds*, total funds in the amount(s) specified below are obligated for the payment of allowable costs. It is estimated that this amount is sufficient to cover performance through the period of performance (POP) as specified in F.3 below.

TBD at Task Order award.

## Section C - Performance Work Statement

### C.1 Task Order Requirements

The following tasks of the Task Order contain work scope that shall be performed by the Contractor during this Task Order’s POP.

**Table C-1. Listing of Task-Specific Scope**

Task Order 1: Transition		
Task #	Task Title	Related Master IDIQ PWS Section
1	Transition	<i>C.1, Contract Transition</i>
IDIQ = Indefinite Delivery/Indefinite Quantity                      PWS = Performance Work Statement		

This task defines the activities necessary to fully transition the Liquid Waste Stabilization/Disposition work scope presently being performed by the incumbent Liquid Waste Contractor to the Contractor, transition any subcontract work from the incumbent Liquid Waste Contractor to the Contractor as deemed necessary, and complete workforce transition in accordance with the requirements of Section H of the Contract. The main goal of this task is the Contractor’s demonstrated readiness to fully and seamlessly assume responsibility for execution of the Liquid Waste Disposition/Stabilization IMC Contract work scope.

The desired outcome is the complete safe, effective, and efficient transfer of responsibility for execution of the SRS IMC Contract with little or no disruption to ongoing Liquid Waste Stabilization/Disposition operations. The detailed scope of work is identified in the IMC Contract Section C.1, *Contract Transition*.

### Section D - Packaging and Marking

Section D of the Master IDIQ Contract is incorporated by reference.

### Section E - Inspection and Acceptance

Section E of the Master IDIQ Contract is incorporated by reference.

### Section F - Deliveries or Performance

Section F of the Master IDIQ Contract is incorporated by reference, with the exception of Clause F.3, which is filled in and provided below.

#### F.3 Period of Performance

- (b) The overall Task Order POP shall be 90 days following NTP.

### Section G - Contract Administration Data

Section G of the Master IDIQ Contract is incorporated by reference.

## Section H - Special Contract Requirements

Section H of the Master IDIQ Contract is incorporated by reference.

## Section I - Contract Clauses

Section I of the Master IDIQ Contract is incorporated by reference, except for the following Section I clause, which is filled-in as follows:

**Table I-1. Section I Clause Fill-Ins**

Clause No.	FAR/DEAR Reference	Title	Fill-In Information; See FAR 52.104(d)
I.45	FAR 52.217-8	Option to Extend Services	Any time prior to the expiration of the Task Order
DEAR = Department of Energy Acquisition Regulation      FAR = Federal Acquisition Regulation			

## Section J - List of Documents, Exhibits, and Other Attachments

Section J of the Master IDIQ Contract is incorporated by reference, as applicable to this Task Order, with the exception of the following, which are hereby incorporated in this Task Order.

### Section J-7 - Contract Deliverables

In addition to the list of Contract Deliverables specified in Section J, Attachment J-7, *Contract Deliverables*, the following list of Transition Deliverables are also required for this Task Order.

#### Task Order 1 – Transition Deliverables

(Note: All time periods specified are calendar days.)

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
TO1-0001	Executive Summary posted to Contractor's website	Information		Within 72 hours after NTP	C-1 Contract Transition
TO1-0002	Transition Status Reports	Information		Weekly during transition period	C-1 Contract Transition
TO1-0003	Weekly reports to the CO regarding implementation of hiring preferences	Information		Weekly (less frequently if requested by CO)	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0004	List of Contractor personnel who will be responsible for transitioning the employees of the Incumbent Contractor and for the development of transition agreements	Information		Within 10 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
TO1-0005	Description of all Workforce Transition Agreements	Information		Within 10 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0006	Draft Communication Plan	Review	3 days	Within 10 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0007	Description of the process for regularly obtaining updated information from the Incumbent Contractor regarding incumbent employees	Information		Within 10 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0008	List of Contractor Personnel responsible for transitioning existing benefit plans and, if needed, development of new benefit plans	Information		Within 10 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0009	Estimated Costs & detailed breakout of costs to accomplish workforce & benefits transition activities	Review	45 days	Within 10 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0010	Transition Plan	Approve	5 days	Within 15 days after NTP	C-1 Contract Transition
TO1-0011	Draft Workforce Transition Plan	Review	10 days	Within 15 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0012	Final Communication Plan	Approve	10 days	Within 15 days after the NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0013	List of Information & documents requested from Incumbent Contractors pertaining to transition of existing benefit plans	Information		Within 15 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0014	Organizational Conflict of Interest Management Plan	Approve	30 days	Within 15 days after NTP	H.28 Organizational

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
					Conflict of Interest Management Plan
TO1-0015	DOE Form 3220.5, <i>Application for Contractor Compensation Approval</i> , for each Key Personnel position	Approve	45 days	Within 20 days after NTP.	H.5 Special Provisions Applicable to Workforce Transition and Employee Compensation: Pay and Benefits
TO1-0016	Draft Benefits Transition Plan	Review	7 days	Within 20 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0017	Detailed description of plans and processes to ensure compliance with pay and benefit requirements	Information		Within 20 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0018	Minutes of meetings with Incumbent Contractor benefits administrators to discuss all matters necessary to ensure compliance with pay and benefits requirements.	Information		Within 2 days following each meeting with initial meeting required within 20 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0019	Worker Safety and Health Program description	Approve	30 days	Within 30 days after NTP	C.6.1 Worker Safety and Health H.34 10CFR851
TO1-0020	Final Workforce Transition Plan	Approve	10 days	Within 30 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0021	Final Benefits Transition Plan	Approve	10 days	Within 30 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0022	Draft transition agreements with Incumbent Contractor(s) to	Review	10 days	Within 30 days after NTP	H.6 Workforce Transition and Benefits

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
	ensure compliance with pay and benefit requirements				Transition: Plans and Timeframes
TO1-0023	Drafts of all amendments to or reinstatements of the pension and other benefit plans presently sponsored by the Incumbent Contractor	Review	10 days	Within 30 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0024	All draft restated benefit plans and draft Summary Plan Descriptions for pension and other benefit plans sponsored by the Incumbent Contractors (if applicable)	Review	10 days	Within 30 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0025	Draft or proposed final versions of any new defined benefit and defined contribution pension plans and other benefit plans and draft Summary Plan Descriptions for the pension and other benefit plans (if needed as agreed to in the final Benefits Transition Plan)	Review	10 days	Within 30 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0026	Final transition agreements with Incumbent Contractor(s) to ensure compliance with pay and benefit requirements	Approve	30 days	Within 45 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0027	Proposed final versions of all amendments to or reinstatements of the pension and other benefit plans presently sponsored by the Incumbent Contractor	Approve	30 days	Within 45 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0028	Proposed final version of restated benefit plans and draft Summary Plan Descriptions for pension and other benefit plans sponsored by the Incumbent Contractors (if applicable)	Approve	30 days	Within 45 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0029	Proposed final versions of any new defined benefit and defined contribution pension plans and other benefit plans and Summary Plan Descriptions for the pension and other benefit plans (if needed as agreed to in the	Approve	30 days	Within 45 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes



**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
	final Benefits Transition Plan and not previously transmitted)				
TO1-0030	Wall-to-Wall Physical Contractor Controlled Inventory Report	Approve	10 days	Within 50 days after NTP	C.7, Personal Property Management Program
TO1-0031	Proposed WBS numbering scheme and WBS dictionary	Information		Within 30 days after NTP	C.5.4. Scheduling
TO1-0032	Final Workforce Transition Agreements	Approve	20 days	Within 60 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0033	Statement of Material Differences.	Information		Within 60 days after NTP	C-1 Contract Transition
TO1-0034	Employee Assistance Program Implementation Plan	Information		Within 60 days after NTP	Section J, Attachment J-2, 10 CFR part 707, Workplace Substance Programs at DOE Sites; also DOE O 350.1
TO1-0035	Disclosure of Contractor’s estimating system	Information		Within 60 days after NTP	H.15 Cost Estimating System Requirements
TO1-0036	Documentation substantiating that the Contractor’s accounting system meets specified system criteria	Information		Within 60 days after NTP	H.17 Accounting System Administration
TO1-0037	Documentation substantiating that the Contractor’s purchasing system meets specified system criteria	Information		Within 60 days after NTP	H.18 Contractor Purchasing System Administration
TO1-0038	Documentation substantiating that the Contractor’s personal property management system meets specified system criteria	Information		Within 60 days after NTP	H.19 Contractor Property Management System Administration

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
TO1-0039	Personal Property Management System	Approve	30 days	Within 45 days after NTP	C.7.1.1 Personal Property Management
TO1-0040	Diversity Plan	Approve	20 days	Within 60 days after NTP	H.31 Diversity Program
TO1-0041	Litigation Management Plan	Information		Within 60 days after NTP	H.60 Legal Management
TO1-0042	Declaration of Readiness to Execute the Contract	Approve	10 days	10 days prior to end of transition	C.1 Contract Transition
TO1-0043	Contractor Employee Compensation Plan	Approve	5 days	Within 85 days after NTP	H.4 Employee Compensation: Pay and Benefits
TO1-0044	Description of necessary transactions with regard to the transfer of assets from the existing MEPP to a new defined benefits plan in keeping with the benefits sponsorship requirements of the Contract and applicable laws,	Information		Within 90 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0045	Schedule for when the new defined benefit plan will be developed and assets transferred	Approve	5 days	Within 85 days after NTP	H.6 Workforce Transition and Benefits Transition: Plans and Timeframes
TO1-0046	EVMS Requirements Gap Analysis	Review	Direction to be provided within 90 days of receipt of analysis	Within 90 days after NTP	H.16 Earned Value Management System
TO1-0047	Task Order Proposals to include Task Orders 2 and 3	Approve		30 days from NTP for Task Order 2 and 85 days from NTP for Task Order 3 or as directed by CO	C.1 Contract Transition C.1(k) H.50, Task Ordering Procedure
TO1-0048	Workplace Substance Abuse Program Implementation Plan	Approve	20 days	30 days from NTP	C.6.1.1 Workplace Substance Abuse Programs

**Task Order 1 – Transition Deliverables**

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Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
					H.49 Agreement Regarding Workplace Substance Abuse Program at DOE Sites 10 CFR 707 Workplace Substance Abuse Programs at DOE Sites DOE O 350.1 Contractor Human resources Management Program FAR 52.223-6 Drug-Free Workplace 49CFR40
TO1-0049	Update and revise Functional Service Agreements	Information		45 days from NTP	C.11.1 Safeguards and Security Program
TO1-0050	Quality Assurance Plan (QAP)	Approve	30 days	30 days from NTP	C.6.5 Quality Assurance DOE Order 414.1 10 CFR 830 Subpart A Section E
TO1-0051	Quality Assurance Plan Graded Approach	Approve	30 days	If prepared as a standalone document combined with the QAP, provide within 30 days	C.6.5 Quality Assurance DOE Order 414.1 10 CFR 830 Subpart A Section E
TO1-0052	Training Implementation Matrix or Training Program Plan	Approve	20 days	45 days from NTP	C.6.7 Training DOE O 426.2
TO1-0053	Document Accept delegation of limited Authority and Accept Assignment of limited Authority	Information		Within 90 days after NTP	C.6.11 Conduct of Engineering 10 CFR 851
TO1-0054	Contractor Assurance System (CAS) Description	Approve	20 days	Within 60 days after NTP	C.10 Contractor Assurance System

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
					DOE O 226.1
TO1-0055	Fire Protection Program Plan	Approve	20 days	Within 60 days after NTP	C.6.12 Fire Protection Program DOE O 420.1
TO1-0056	Nuclear Management Maintenance Plan (NMMP) Description Document	Approve	30 days	45 days after NTP	C.6.12.2 Nuclear Facility Maintenance DOE O 433.1
TO1-0057	Transition Communication Plan	Approve	1 day	1 day after NTP	C.1 Transition C.12 External Affairs
TO1-0058	External Affairs/Internal Communication Program Description	Approve	30 days	30 days after NTP	C.12 External Affairs
TO1-0059	Complete implementing documentation for the contractor Employee Concerns Program	Approve	45 days	30 days after NTP	C.14.3 Employee Concerns DOE O 442.1
TO1-0060	Accept, for resolution, existing employee concerns unresolved at the close of the initial Contract transition period.	Information		80 days after NTP	C.14.3 Employee Concerns
TO1-0061	Conduct of Operation Implementation Matrix for each HAZCAT 2 and 3 facility	Approve	20 days	45 days after NTP	C.6.9 Conduct of Operations DOE O 422.1
TO1-0062	Conduct of Operation Implementation Matrix for less than HAZCAT 3 facilities	Approve	20 days	45 days after NTP	C.6.9 Conduct of Operations DOE O 422.1
TO1-0063	Information Technology and Cyber Security Implementation Plans	Concur	5 days	Within 85 days after NTP	C.8.1 Information Technology and Cyber Security Management DOE O 205.1
TO1-0064	Wildland Fire Management Plan	Approve	10 days	Within 80 days after NTP	C.6.13 Fire Protection Plan DOE O 420.1

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
T01-0065	Written Notification of Adoption of the Incumbents Programs and Procedures	Information		Within 90 days after NTP	Section C.1(J)
T01-0066	Interface agreements with DOE	Approve	25 days	Within 7 calendar days after agreements established – all agreements must be established within 60 days of NTP  Any agreement that requires DOE review and/or approval shall be submitted at least 30 days prior to the end of contract transition.	Section C.13(b)
T01-0067	Affirmative Action Plan for Females & Minorities	Approve		Within 30 days of the effective date of the transition task order and updated annually by September 30	Section I.76 FAR 52.222-26
T01-0068	Affirmative Action Plan for Veterans	Approve		Within 30 days of the effective date of the transition task order and updated annually by September 30	Section I.82 FAR 52.222-35
T01-0069	Copy of Code of Business Ethics and Conduct	Review		Within 30 days of the effective date of the transition task order	Section I.11 FAR 52.203-13
T01-0070	Adopt and comply with SRS Safeguards and Security Plan	Review	10 days	Within 80 days after NTP	C.11.1.1.2 DOE O 470.4, Attachment 3
T01-0071	Safeguards and Security Plans for IMCC facilities	Review	10 days	Within 80 days after NTP	C.11.1.1.2 DOE O 470.4
T01-0072	Permits and Compliance Documents	Approve	20 days	TBD (as required) Note that permit applications shall be provided to DOE initially not later than 90 days prior to date they are to be submitted to the regulatory agency and that final regulatory	C.6.8.1 H.55

**Task Order 1 – Transition Deliverables**

**(Note: All time periods specified are calendar days.)**

Deliverable Number	Deliverable	DOE		Deliverable Due	Contract Section/Requirement
		Action	Response Time		
				documents shall be provided to DOE at least 30 days prior to the date of submittal to the regulatory agencies for DOE’s formal review and signature or concurrence.	
TO1-0073	Nuclear Criticality Safety Program (CSP) Document	Approve	30 days	80 days after NTP	C.6.6 Criticality Safety
TO1-0074	Exemption or Contract Letters required from outgoing contractor (e.g., 10 CFR 835 Exemptions) that must be requested by incoming Contractor (adoption of programs that require DOE directions/exemption/approval/etc.)	Approve	30 days	50 days after NTP	
TO1-0075	Conduct a joint 100% inventory of all high risk and sensitive property with the outgoing contractor	Approve	30 days	55 days from NTP	C.1 Contract Transition

<b>Acronyms:</b>					
CFR	Code of Federal Regulations	MEPP	Multiple Employer Pension Plan		
DOE	U.S. Department of Energy	NTP	Notice to Proceed		
CO	Contracting Officer	TO	Task Order		
DOE O	DOE Order	WBS	Work Breakdown Structure		